

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on June 18, 2008 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Jay Geving, Karen Schaaf, Allan Bonde, Walter Krahenbuhl

Absent: none

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of May 21, 2008 minutes, and approval of the monthly vouchers. Trustee Geving moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, ISEP, NIMECA, 2400V Conversion Project, the Sutherland Power Project, Ridgeport Wind Farm, Ridgley St Project, Finn House, No Smoking Policies, Red Flags Legislation, Power Supply Options, Caddyshack Advertising, MISO, I-Wireless, and the Communication Department Reports.

The General Manager presented Pay Request #15 from McPeak Trenching, Inc. for \$47,535.06 for the 2400 Volt Electric Conversion Project. Trustee Bonde moved to approve payment, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed a Water Main Replacement and Development Cost Policy. Trustee Krahenbuhl moved to approve the policy, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed Water Service Size Policy. Trustee Krahenbuhl moved to approve the policy for a minimum 1” service line on all new services, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Transmission Service Request Study. Trustee Bonde moved to approve the study, seconded by Trustee Geving. Motion carried unanimously.

The next meeting date is July 2, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ J. B. Modrell  
J. B. Modrell, Chairman

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 95,685.09
23665	CHROME COUNTRY INN	SERVICE	115.67
23666	CITY OF ALGONA	UPS SHIPPING	1,163.79
23667	CNBC INC	SUBS	466.84
23668	CORN BELT POWER COOP	ENERGY	37,196.23
23669	DAYLIGHT DONUTS	SERVICE	65.28
23670	DEX MEDIA EAST	DIRECTORY SERVICES	45.00
23672	DUMP IT INC.	GARBAGE SERVICE	247.17
23673	FAREWAY STORES	SUPPLIES	56.75
23674	HUTZELL'S, INC	SUPPLIES	432.80
23675	IA DIST.WIND GEN.PROJECT	SHARED COSTS	506.28
23676	IOWA ASSN OF MUNI UTILITIES	ECO@HOME	1,138.76
23677	IOWA NETWORK SERVICES	LD SERVICES	10,449.82
23678	IOWA WIND ENERGY ASSOCIATION	MEMBERSHIP	500.00
23679	MEDIACOM	SERVICE	43.86
23680	MIDAMERICAN ENERGY	JOINT DISPATCH	1,924.00
23681	MSNBC INC.	SUBS	347.43
23682	NBC INC. CABLE OLYMPICS	SUBS	217.14
23683	NFL NETWORK	SUBS	1,666.08
23684	NORTH IOWA APPLIANCE CENTER	SERVICE	20.00
23685	NALCO COMPANY	CONTRACT SERVICES	1,194.31
23686	OPEN ACCESS TECHNOLOGY INT	WEBCARES	150.00
23687	PLAYBOY ENTERTAINMENT GRP	PPV'S	28.62
23688	PRO ADVANTAGE SERVICES, INC	PREMIUMS	21,211.25
23689	RFD TV	SUBS	111.00

23690	RINDONE, BRIEN	PHONE HEADSETS	851.86
23691	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	6,250.00
23692	SPICE ENTERTAINMENT GROUP	PPV'S	228.29
23693	CONSORTIA CONSULTING BY TELEC	CONTRACT SERVICES	1,250.00
23694	T.P. ANDERSON COMPANY	AUDIT	3,075.00
23695	TRIBUNE MEDIA SERVICES	RADAR	95.00
23696	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE/RW	75.00
23697	VIRGINIA FOTH	EMPLOYEE MISC	1,738.22
23698	FOTH, VIRGINIA	EMPLOYEE MISC	768.45
23699	ROBERT JENNINGS	EMPLOYEE MISC	446.47
23700	KAJEWSKI, STEPHEN	EMPLOYEE MISC	25.00
23701	NORTHWEST COMM NETWORK	DS3	8,400.00
23702	SENIOR CITIZENS CENTER	METER CONVERSION REBATE	2,000.00
23703	SMITH, DANIEL	EMPLOYEE MISC	25.00
23704	IN DEMAND	PPV'S	406.87
23705	RINDONE, BRIEN	EMPLOYEE MISC	61.00
23706	SUSAN SEEBECKER	EMPLOYEE MISC	200.00
23707	DEGEN, ERIC J.	EMPLOYEE MISC	200.00
23708	IOWA SHRINE BOWL GAMES	SPONSORSHIP LAYOUT	65.00
23709	STEPHANIE FORTUNE	EMPLOYEE MISC	619.96
23710	CARD CENTER	SERVICES	1,658.23
23711	MCPEAK TRENCHING	CONVERSION PROJECT	21,166.76
23712	ROETHLER, LOWELL	EMPLOYEE MISC	79.00
23713	KENNE, PAUL	EMPLOYEE MISC	395.93
23714	KENNE, PAUL	EMPLOYEE MISC	87.14
23715	BAER, SHEILA	EMPLOYEE MISC	15.33
23716	JARON BENZ	EMPLOYEE MISC	182.31
23717	KAJEWSKI, STEPHEN	EMPLOYEE MISC	21.00
23718	RINDONE, BRIEN	EMPLOYEE MISC	105.00
23719	VILETA, HEATH	EMPLOYEE MISC	55.40
23720	METLIFE SMALL BUSINESS CENTER	PREMIUMS	1,790.03
23721	ROETHLER, LOWELL	EMPLOYEE MISC	131.30
23722	SMITH, DANIEL	EMPLOYEE MISC	45.00
23724	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,000.00
23725	CITY OF ALGONA	REVOLVING LOAN - GG	35,000.00
23726	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
23727	ALLAN BONDE	TRUSTEE FEES	75.00
23728	JAY GEVING	TRUSTEE FEES	75.00
23729	ROBERT JENNINGS	EMPLOYEE MISC	30.00
23730	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
23731	LINCOLN LIFE	DEFERRED COMP	2,842.50
23732	JAMES MODRELL	TRUSTEE FEES	75.00
23733	KAREN SCHAAF	TRUSTEE FEES	75.00
23734	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
23735	DARLENE TRESLAN	COMMUNICATIONS REFUND	99.67
23736	US POSTAL SERVICE (POSTAGE)	POSTAGE BY PHONE	2,000.00
23737	AFLAC	PREMIUMS	625.78
23738	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	9,637.55
23739	ALGONA PLG. & HTG.	SERVICES	69.55
23740	ALGONA VAULT SERVICE	MATERIALS	24.09
23741	ALGONA PLUMBING & HEATING	APPL REB - RUHNKE	130.00
23742	AVESIS THIRD PARTY ADMIN	PREMIUMS	269.85
23743	B & CO	COMMUNICATIONS REFUND	90.19
23744	MINDY BAKER	APPL REB - WATER HEATER	50.00
23745	BARNES DISTRIBUTION	SUPPLIES	320.30
23746	RICHARD L BAXTER SR	COMMUNICATIONS REFUND	28.32
23747	BISHOP GARRIGAN HIGH SCHOOL	FUNDING FROM FORM 486	1,872.00
23748	DOUG BOELTER	APPL REB - AC	200.00
23749	BROWN SUPPLY COMPANY	MATERIALS	1,156.10
23750	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	1,950.00
23752	BUSCHER'S SERVICE CENTER	FUEL	388.20
23753	ALGONA CHAM. OF COMMERCE	GOLF OUTING SPONSORSHIP	240.00
23754	JEFF CHRISTENSEN	BUDGET REFUND	103.39
23755	CAROL COOK	COMMUNICAITONS REFUND	34.58
23756	DAN-D LASER CARTRIDGES	COPIER	12,490.00
23757	DAVIS, LEONARD	APPL REB - WASHER	75.00
23758	NORTHERN WATER WORKS	METER	1,474.27
23759	DEWILD GRANT RECKERT	SERVICE	2,025.00
23760	DYKHUIS, ROBERT	APPL REB - WASHER	75.00
23761	E.H. WACHS COMPANY	MONTHLY PMT	2,212.68
23762	MARY ELBERT	BUDGET REFUND	100.38
23763	LAURA ELSBECKER	COMMUNICATIONS REFUND	33.02

23764	BONNIE ESSER	METER CONVERSION REBATE	75.00
23765	ED FOERTSCH	APPL REB - WASHER	75.00
23766	VICKIE FOERTSCH	COMMUNICATIONS REFUND	9.41
23767	FWC COMMUNICATIONS	PIA COMMISSIONS	125.00
23768	GARY'S PLG & HTG	APPL REB - PARRISH	50.00
23769	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,347.04
23771	BRIAN HANSON	BUDGET REFUND	12.72
23772	BEN HENRICH	COMMUNICATIONS REFUND	13.82
23773	HILTON'S FULL SERVICE	FUEL	94.51
23774	FLORENCE HOFER	COMMUNICATIONS REFUND	30.30
23775	HY-VEE	PURCHASES	1.84
23776	IOWA ASSN OF MUNI UTILITIES	CEU'S	942.12
23777	IOWA UTILITIES BOARD	ASSESSMENT FEES	1,998.00
23778	IOWA ONE CALL	SERVICE	146.70
23779	IOWA STATE BANK	LOAN PAYMENT	9,139.29
23780	IOWA STATE BANK	LOAN PAYMENT	3,971.58
23781	I WIRELESS	SERVICE	3.16
23782	JAVA BEAN	COMMUNICATIONS REFUND	88.84
23783	TOM KATTNER	APPL REB - WASHER	75.00
23784	IRVIN KENNE	METER CONVERSION REBATE	48.61
23785	K & H COOP OIL CO.	BULK OIL	13,100.01
23786	BEN KINSMAN	METER CONVERSION REBATE	75.00
23787	JESSE MERRYMAN	APPL REB - WASHER	75.00
23788	BRICE/SARA METZGER	COMMUNICATIONS REFUND	44.29
23789	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	325.01
23790	MIDAMERICAN COMP CORP	BILLING SERVICES	4,724.17
23791	MIKE'S P & H	APPL REB - SHAW	40.00
23792	AHLIA MOE	METER CONVERSION REBATE	56.93
23793	NEU STAR	LNP CHARGES	400.00
23794	NORTH IOWA APPLIANCE CENTER	SERVICE	20.00
23795	NATIONAL CABLE TELEVISION COOP	MODEMS	3,846.37
23796	NALCO COMPANY	SERVICE	468.45
23797	LEIGH PARRISH	APPL REB - AC	200.00
23798	JERRY PAYNE	METER CONVERSION REBATE	75.00
23799	NICOLE PECK-LAUBE	COMMUNICATIONS REFUND	72.01
23800	PFEFFER, PHIL	BUDGET REFUND	423.36
23801	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
23802	QWEST	SERVICES	102.62
23803	QWEST	INTERCONNECTION SERVICES	420.42
23804	JOHN RASH	BUDGET REFUND	29.36
23805	CHERYL RASMUSSEN	COMMUNICATIONS REFUND	61.02
23806	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	39.00
23807	RESCO	MATERIALS	1,095.41
23808	RUHNKE, ED	APPL REB - WATER HEATER	50.00
23809	WILLIAM E SANDBERG	COMMUNICATIONS REFUND	185.66
23810	DENNIS SCHUTTLER	BUDGET REFUND	36.96
23811	SECURITY STATE BANK	LOAN PAYMENT	6,351.48
23812	SECURITY STATE BANK	LOAN PAYMENT	2,046.74
23813	KEVIN/SHEILA SHAW	APPL REB - WATER HEATER	50.00
23814	JAMIE SIMPSON	COMMUNICATIONS REFUND	0.20
23815	SKYLINK, LC	INVENTORY	6,531.03
23816	PHIL STEIN	APPL REB - WASHER	75.00
23817	NORM STEWART	COMMUNICATIONS REFUND	59.34
23818	SWIFT AIR	PREVENTIVE MAINTENANCE	1,428.00
23819	CHANTEL TEETER	BUDGET REFUND	22.75
23820	TESSCO	CELL ACCESSORIES	102.92
23821	USAC	MECHANISM CHARGES	149.44
23822	UTILITY SERVICE CO., INC	SERVICE	300.00
23823	ED WARD	COMMUNICATIONS REFUND	37.62
23824	MANDY WEIG	COMMUNICATIONS REFUND	78.29
23825	WELLMARK HEALTH PLAN	PREMIUMS	17,555.01
23826	WESCO DISTRIBUTION INC.	SUPPLIES	1,533.96
23827	KEITH BRIGGS	BUDGET REFUND	129.32
23828	HAUENSTEIN, NELLIE	BUDGET REFUND	26.20
23829	TRUDY HILLBURG	BUDGET REFUND	189.13
23830	RICHARD KENT	BUDGET REFUND	20.95
23831	K.G. TELECOM SERVCIES, INC	SERVICE	393.21
23832	MANUS, PHILLIP	BUDGET REFUND	24.64
23833	STUDER, JOAN	BUDGET REFUND	35.73
23834	UNION PACIFIC RAILROAD	BUDGET REFUND	3.80
23835	JAMES R VOIGT	BUDGET REFUND	164.20
23836	ROBERT/DELORES WILLIAMS	BUDGET REFUND	193.69

23837	WUBBEN, ROGER	BUDGET REFUND	4.90
23838	DAVID K YOUNG	BUDGET REFUND	386.26
23839	STEPHANIE FORTUNE	EMPLOYEE MISC	163.38
23840	ROBERT JENNINGS	EMPLOYEE MISC	10.00
23841	KENNE, PAUL	EMPLOYEE MISC	424.80
23842	RINDONE, BRIEN	EMPLOYEE MISC	143.65
23843	RINDONE, BRIEN	EMPLOYEE MISC	104.00
23844	SANDE CONSTRUCTION	COMPRESSOR	3,684.70
23845	T & R ELECTRIC	RECLOSURE REPAIRS	9,886.79
23846	HEATH VILETA	EMPLOYEE MISC	230.00
23847	VITAL SUPPORT SYSTEMS	SCADA SUPPORT	480.00
23848	BURMEISTER ELECTRIC CO.	SUPPLIES	2,522.65
23849	HAMILTON, PAT	BUDGET REFUND	59.82
23850	RESCO	MATERIALS	1,551.50
23851	CITY OF ALGONA	ECONOMIC DEVELOPMENT	10,000.00
23852	ROD JOHNSON	EMPLOYEE MISC	914.60
23853	PINNACLE CONSTRUCTION	COMMUNICATIONS REFUND	266.19
23854	ADC TELECOMMUNICATIONS	REPAIR SERVICES	10,006.61
23855	KAJEWSKI, STEPHEN	EMPLOYEE MISC	8.00
23856	BOMGAARS	SUPPLIES	427.01
23857	STEPHANIE FORTUNE	EMPLOYEE MISC	80.00
23858	RINDONE, BRIEN	EMPLOYEE MISC	167.00
23859	RIVER VALLEY TELECOMM COOP	GOLF OUTING	136.00
23860	DAN RUSHER	SIDEWALK REPAIR	283.67
23861	VITAL SUPPORT SYSTEMS	TAX	33.60
23864	DAU, WILLIAM	12 VOLT DC POWER SUPPLY	43.86
23865	VIRGINIA FOTH	EMPLOYEE MISC	611.78
23866	FOTH, VIRGINIA	EMPLOYEE MISC	431.55
23867	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	5,946.64
23868	PUFFER, JERRY	EMPLOYEE MISC	8.08
23869	RINDONE, BRIEN	EMPLOYEE MISC	100.00
23870	N.R. SCHOLER	DEFERRED COMP	2,923.08
23871	SEEBECKER, SUSAN	EMPLOYEE MISC	80.00
23872	HEATH VILETA	EMPLOYEE MISC	131.00
8800604	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,456.00
8800605	EFTPS TRANSFER	EFTPS TRANSFER	16,334.61
8800606	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800607	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800608	EFTPS TRANSFER	EFTPS TRANSFER	16,900.37
8800609	TREASURER STATE OF IOWA	STATE INCOME TAX WH	8,868.00
8800610	IPERS	IPERS WITHHOLDING	20,625.13
8800611	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,436.83
8800612	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	16,339.00