

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 16, 2008 at 11:00 A.M.

Present: Jay Geving, Chairman Pro Tem; Trustees – Allan Bonde, Karen Schaaf, James Modrell by phone

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of December 19, 2007 minutes, and approval of the monthly vouchers. Trustee Modrell moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

Voucher Numbers 22298 thru 22572 – General Fund
Payroll dated 12/28/07 and 1/11/08 – General Fund
Wire Transfers 8800541 thru 8800553 – General Fund

The Board reviewed the financial statements for November 2007. Trustee Bonde moved to approve the financials and place them on file, seconded by Trustee Modrell. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, 2007 Electric Conversion Project, IDWGP, AMU-Skylink, i-wireless Update, ISEP, NIMECA, power supply options, 2008 Informational Dinner, Energy Efficiency Rebates, MISO, MMTG, the Sutherland Power Project, electric transmission issues, and the Communication Department Reports.

The General Manager presented Pay Request #10 from McPeak Trenching, Inc. for \$36,159.28 for the 2400 Volt Electric Conversion Project. Trustee Schaaf moved to approve payment, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed the reserved funds for Transmission and Electric Improvement. Trustee Bonde moved to transfer \$750,000 from the Transmission Reserves to the Electric Improvement fund, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting date is February 12, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ Jay B. Geving
Jay B. Geving, Chairman Pro Tem

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 99,410.07
22298	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	12,381.50
22299	ADC TELECOMMUNICATIONS	REPAIRS	4,804.12
22300	AFLAC	PREMIUMS	584.38
22301	ALGONA MUNICIPAL UTILITIES	SERVICES	1,541.88
22302	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	574.82
22303	ALGONA MACHINE & SUPPLY	SUPPLIES	7.50
22304	A & M LAUNDRY	SUPPLIES	27.40
22305	AZAR COMPUTER SOFTWARE	SERVICES	2,850.00
22306	BARNES DISTRIBUTION	SUPPLIES	386.75
22307	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	975.00
22308	BURMEISTER ELECTRIC CO.	MATERIALS	5,613.22
22309	BUSCHER'S SERVICE CENTER	FUEL	108.70
22310	CASEY'S GENERAL STORE	FUEL	476.00
22311	CHROME TRUCK STOP	FUEL	3,369.14
22312	CHROME COUNTRY INN	SERVICE	35.31
22313	CITY OF ALGONA	SHIPPING	151.31
22314	COMPUTER SYSTEMS ASSOCIATES	OFFICE SUPPLIES	3,761.59
22315	CONTINENTAL RESEARCH CORP	ICE MELT	214.93
22316	COOK'S SCRAP IRON & METAL	SERVICE	29.75
22317	DAN-D LASER CARTRIDGES	SUPPLIES	192.60
22318	DAYLIGHT DONUTS	SERVICES	48.73
22319	DEWILD GRANT RECKERT	SERVICES	2,236.40
22320	DEX MEDIA EAST	ADVERTISING SERVICES	42.00

22321	DIAMOND'S	EMPLOYEE CLOTHING	110.26
22322	DUMP IT INC.	SERVICES	323.17
22323	E.H. WACHS COMPANY	MONTHLY PAYMENT	2,212.68
22324	FAREWAY STORES	SUPPLIES	37.85
22325	FOERTSCH PLG. & HTG.	SUPPLIES	90.00
22326	FREESE-NOTIS WEATHER	RADAR	100.00
22327	GRAYBAR ELECTRIC CO INC	SUPPLIES	4,588.00
22328	HAWKINS INC.	CHEMICALS	911.64
22329	HIGH VOLTAGE TESTING LAB	SUPPLIES	170.97
22330	HILTON'S FULL SERVICE	FUEL	91.35
22331	HUTZELL'S, INC	OFFICE SUPPLIES	271.32
22332	HY-VEE	SUPPLIES	20.18
22333	IA DIST.WIND GEN.PROJECT	SHARED COSTS	7,934.42
22334	IOWA ASSN OF MUNI UTILITIES	SAFETY CLUSTER	2,530.12
22335	IOWA NETWORK SERVICES	LD SERVICES	10,926.88
22338	IOWA UTILITIES BOARD	ASSESSMENT	2,927.76
22339	IOWA TELECOMMUNICATIONS	2008 DUES	3,785.10
22340	IOWA OUTDOORS	SUBSCRIPTION	10.00
22341	JCL SOLUTIONS	SUPPLIES	97.63
22342	KEMCO TIRES, INC.	SERVICE	664.33
22343	KLGA - FM	ADVERTISING SERVICES	716.00
22344	KOSS. REGIONAL HEALTH CTR	SERVICES	206.00
22345	KOSSUTH REG. HLTH CTR	SERVICE	25.00
22346	KOSSUTH REG HLTH CENTER	FLU SHOT - SEEBECKER	50.00
22347	LOCATORS & SUPPLIES INC	EMPLOYEE CLOTHING	464.40
22348	MCDONALD SUPPLY	WATER HEATERS	768.28
22349	MECO CORP.	GRILL	746.54
22350	MEDIACOM	SERVICE	43.86
22351	MIDAMERICAN ENERGY	POWER SALES	2,154.00
22352	MIDAMERICAN ENERGY	SERVICES	66.19
22353	MIDAMERICAN ENERGY CO.	CAPACITY ASSIGNMENT	86,760.22
22354	MIDAMERICAN ENERGY	JOINT DISPATCH	1,907.00
22355	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	333.07
22356	MIDAMERICAN COMP CORP	BILLING SERVICES	4,639.93
22357	MIDWEST FENCE & GATE CO	FENCING	7,404.81
22358	HD SUPPLY WATERWORKS	SUPPLIES	4,945.00
22359	NORTH IOWA APPLIANCE CENTER	DISPOSAL FEE	20.00
22360	NORTH IA LUMBER	SUPPLIES	58.31
22361	NORTH IOWA TREE SERVICE	SERVICE	135.00
22362	NATIONAL CABLE TELEVISION COOP	DCT'S	6,316.51
22363	NORTHWEST COMM NETWORK	DS3	16,800.00
22364	PROFESSIONAL COMPUTER SYSTEMS	STORM SEWER CHANGES	5,772.00
22365	POSTMASTER	POST OFFICE BOX 10	176.00
22366	POWER & TELEPHONE SUPPLY	EQUIPMENT	12,406.57
22367	PS ANALYTICS, LLC	SERVICE	2,070.00
22368	QWEST	SERVICE	102.88
22369	RAMSEY ENTERPRISES, INC	DATABASE MANAGEMENT	150.00
22370	REDING GRAVEL & EXC.	SERVICE	945.00
22371	REED ELECTRIC	SERVICES	552.12
22372	REGULATORY COMPLIANCE SER	CONSULTATION FEES	395.00
22373	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	39.00
22374	RESCO	TRANSFORMER	18,457.50
22375	SANDE CONSTRUCTION	SUPPLIES	436.16
22376	SIGN WORKS	SERVICES	431.50
22377	SKARSHAUG TESTING LABS	SERVICE	15.00
22378	ST. LUKE'S OCCUPATIONAL HEALTH	TESTING	36.00
22379	SWIFT AIR	SERVICE	79.00
22380	CONSORTIA CONSULTING BY TELEC	CONTRACT SERVICES	2,965.00
22381	TRIBUNE MEDIA SERVICES	RADAR	95.00
22382	TRUPKE ELECTRIC MOTOR	SUPPLIES	209.37
22383	UTILITIES PLUS ENERGY SERVICES	SERVICES	5,333.95
22384	WESCO DISTRIBUTION INC.	SUPPLIES	365.41
22385	WISCONSIN ENERGY CONSERVATION	EFFICIENCY REFUNDS	181.98
22386	XANTREX CORP	SUPPLIES	693.18
22387	BAER, SHEILA	EMPLOYEE MISC	121.40
22388	KAJEWSKI, STEVE	EMPLOYEE MISC	120.49
22389	BBC AMERICA	SUBS	176.88
22390	BIG 10	SUBS	1,805.50
22391	CITY OF ALGONA	TRANSFER TO CITY	189,768.29
22392	CNBC INC	SUBS	452.16
22393	DISCOVERY DIGITAL NETWORK	SUBS	394.32
22394	ERNIE WILLIAMS LTD	SNOW BLOWER	10,072.00

22395	ESPNU	SUBS	103.18
22396	FOX SPORTS NET NORTH	SUBS	3,218.50
22397	LIFETIME TV FOR WOMEN	SUBS	1,004.80
22398	MSNBC INC.	SUBS	339.12
22399	NATIONAL GEOGRAPHIC CHANNEL	SUBS	208.28
22400	NBC INC. CABLE OLYMPICS	SUBS	219.80
22401	NFL NETWORK	SUBS	3,140.60
22402	NATIONAL CABLE TELEVISION COOP	SUBS	31,232.11
22403	PAPPAS TELECASTING OF IOWA	SUBS	174.00
22404	PLAYBOY ENTERTAINMENT GRP	PPV SERVICES	50.88
22405	RINDONE, BRIEN	EMPLOYEE MISC	40.00
22406	SINCLAIR BROADCAST GROUP INC	SUBS	382.80
22407	SPICE ENTERTAINMENT GROUP	PPV SERVICES	228.72
22408	TOWER DISTRIBUTION CO	SUBS	263.75
22409	TV GUIDE NETWORKS INC	SUBS	862.66
22410	WOI-TV	SUBS	382.80
22411	COLUMBIA HALL ASSOC	INFORMATIONAL DINNER	2,044.19
22412	IN DEMAND	PPV	1,018.32
22413	TURNER NETWORK SALES, INC	SUBS	368.95
22414	MCPEAK TRENCHING	SERVICE	13,199.30
22415	STATE 3 THEATRE	CERTIFICATES	570.00
22425	FRIEDRICH, NEAL	EMPLOYEE MISC	1,001.51
22426	PETTY CASH	PETTY CASH	115.03
22427	JUDY VAUTIER	EMPLOYEE MISC	176.20
22428	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
22429	BAER, SHEILA	EMPLOYEE MISC	10.66
22430	ALLAN BONDE	TRUSTEE FEES	75.00
22431	DEGEN, ERIC	EMPLOYEE MISC	2,017.50
22432	JAY GEVING	TRUSTEE FEES	75.00
22433	GROEN, DOUG	EMPLOYEE MISC	15.00
22434	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
22435	JERRY LARSEN	EMPLOYEE MISC	26.44
22436	LINCOLN LIFE	DEFERRED COMPENSATION	1,745.00
22437	JAMES MODRELL	TRUSTEE FEES	75.00
22438	KAREN SCHAAF	TRUSTEE FEES	75.00
22439	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
22440	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
22441	CARD CENTER	SERVICE	4,039.26
22442	SEEBECKER, SUSAN	EMPLOYEE MISC	151.71
22443	SUSAN SEEBECKER	EMPLOYEE MISC	28.45
22444	SUSAN SEEBECKER	EMPLOYEE MISC	200.00
22445	METLIFE SMALL BUSINESS CENTER	PREMIUMS	1,673.69
22446	WELLMARK HEALTH PLAN	PREMIUMS	17,303.37
22447	ADC TELECOMMUNICATIONS	REPAIR SERVICES	1,907.86
22448	AFLAC	PREMIUMS	584.38
22449	ALGONA MUNICIPAL UTILITIES	SERVICES	7,376.37
22450	ALGONA PLG. & HTG.	MATERIALS	461.50
22451	ALGONA PLUMBING & HEATING	APPL REB - NEMMERS	100.00
22452	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
22453	ALLIANT ENERGY	CAPACITY ASSIGNMENT	45,558.98
22454	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,000.00
22455	STEVE ARNDORFER	APPL REB - DRYER	75.00
22456	KEN BAKER	ELECTRIC REFUND	29.85
22457	MINDY BAKER	COMMUNICATIONS REFUND	54.48
22458	RICHARD BALK	APPL REB - WASHER	75.00
22459	BARNES DISTRIBUTION	MATERIALS	409.46
22460	AMY BINNING	COMMUNICATIONS REFUND	89.50
22461	JIM B BISHOP	ELECTRIC REFUND	25.11
22462	BORDER STATES ELECTRIC	SUPPLIES	1,822.57
22463	BUSCHER BROS. IMPLEMENT	SUPPLIES	78.42
22464	BUSCHER'S SERVICE CENTER	FUEL	72.85
22465	CENTRAL IOWA DISTRIBUTING	SUPPLIES	107.00
22466	ALGONA CHAM. OF COMMERCE	MEMBERSHIP DUES	1,360.00
22467	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES & EQUIPMENT	1,732.98
22468	COOK, SCOTT	APPL REB - AC	200.00
22469	CORN BELT POWER COOP	ENERGY	39,842.82
22470	DAN-D LASER CARTRIDGES	TONER	181.90
22471	DEWILD GRANT RECKERT	2400 CONVERSION PROJECT	7,471.50
22472	ENERGY MAINTENANCE SERVICE	MAINTENANCE	6,885.37
22473	ERPELDING EXCAVATING ENT	SERVICE - OVERMEYER	441.50
22474	FARM PLAN	SUPPLIES	84.52
22475	GARY FLAHERTY	METER CONVERSION REBATE	62.19

22476	FOERTSCH P & H	APPL REB - GATES	160.00
22477	FOX, RICHARD	METER CONVERSION REBATE	74.23
22478	FREESE-NOTIS WEATHER	RADAR	100.00
22479	JIM GATES	APPL REB - AC	200.00
22480	GOLF CLASSICS	SPONSORSHIP	350.00
22481	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,145.47
22482	JOHNSTON AUTOSTORES	PARTS	3.53
22483	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	523.35
22484	HAUPTMANN. MARY	APPL REB - WASHER	75.00
22485	HIGH VOLTAGE TESTING LAB	EMPLOYEE CLOTHING	112.66
22486	HOTSY EQUIPMENT	SOAP	440.31
22487	HYDRITE CHEMICAL CO.	CHLORINE	962.25
22488	IA DIST.WIND GEN.PROJECT	SHARED COSTS	504.88
22489	IOWA ASSN OF MUNI UTILITIES	MISO CONSULTING	891.21
22490	IOWA NETWORK SERVICES	TRAVEL CARD TOLL	5.91
22491	IOWA ONE CALL	SERVICE	137.70
22492	IOWA STATE BANK	LOAN PAYMENT	9,139.29
22493	IOWA STATE BANK	LOAN PAYMENT	3,971.58
22494	I WIRELESS	SERVICE	9.01
22495	ROBERT KALTSCHNEE	COMMUNICATIONS REFUND	99.91
22496	JASON KELLY	APPL REB - WATER HEATER	210.00
22497	KEMNA MOTOR CO.	SERVICE	150.48
22498	PAUL KENNE	APPL REB - WASHER	75.00
22499	K & H COOP OIL CO.	OIL	559.08
22500	LALLIER CONCRETE	SERVICE	150.00
22501	TULSAT - NEBRASKA	SERVICE	90.49
22502	MAGUIRE, JIM	APPL REB - WASHER	75.00
22503	MEDIACOM	SERVICE	49.12
22504	KATIE J MELVIN	ELECTRIC REFUND	28.05
22505	SHANE MESCHKE	APPL REB - WASHER	75.00
22506	BRIAN MEYERINK	APPL REB - WATER HEATER	50.00
22507	ALYSSA MEYER	COMMUNICATIONS REFUND	23.47
22508	MIDAMERICAN COMP CORP	BILLING SERVICES	4,466.57
22509	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	11,596.00
22510	MALLORY MULL	COMMUNICATIONS REFUND	52.35
22511	DAVID NEMMERS	APPL REB - AC	200.00
22512	NORTHERN SAFETY CO, INC	SUPPLIES	160.24
22513	NORTH IOWA MECHANICAL	APPL REB - HEAT PUMP	4,200.00
22514	NATIONAL CABLE TELEVISION COOP	SUPPLIES	4,443.57
22515	NYEMASTER GOODE WEST HANSELL	SERVICES	92.00
22516	NALCO COMPANY	CONTRACT SERVICES	1,662.74
22517	PROFESSIONAL COMPUTER SYSTEMS	CONNECT II	25.00
22518	PHILS AUTO & TRUCK REPAIR	METER CONVERSION REBATE	104.81
22519	PITNEY-BOWES INC.	RENTAL CHARGES	849.00
22520	RICHARD PLATHE	COMMUNICATIONS REFUND	48.59
22521	PLAYBOY ENTERTAINMENT GRP	PPV SERVICES	38.16
22522	POWER MONITORS INCORPORATED	METER EQUIPMENT	7,395.28
22523	POWER & TELEPHONE SUPPLY	EQUIPMENT	68.14
22524	PROTHMAN, JEREMY	EMPLOYEE MISC	116.02
22525	QWEST	SERVICE	112.74
22526	JANE CLAUSEN	WIND PARK EASEMENT	4,784.74
22527	RESCO	MATERIALS	762.38
22528	RINDONE, BRIEN	EMPLOYEE MISC	23.66
22529	ALLEN SCHIPULL	APPL REB - WASHER	75.00
22530	MICHAEL SCHLIEVERT	ELECTRIC REFUND	1.00
22531	RYAN SCHMIDT	COMMUNICATIONS REFUND	36.92
22532	DENNIS SECREASE	COMMUNICATIONS REFUND	52.89
22533	SECURITY STATE BANK	LOAN PAYMENT	6,351.48
22534	SECURITY STATE BANK	LOAN PAYMENT	2,046.74
22535	RANDY SEWICK	METER CONVERSION REBATE	45.21
22536	SHEAR STYLE SALON	COMMUNICATIONS REFUND	62.61
22537	SIGN WORKS	LETTERING SERVICES	115.30
22538	SNAP-ON INDUSTRIAL	SUPPLIES	46.33
22539	ANTHONY SPEICH	COMMUNICATIONS REFUND	56.13
22540	SPENCER MUNICIPAL UTILITIES	DECEMBER PHONE SWITCHING	6,250.00
22541	SPICE ENTERTAINMENT GROUP	PPV SERVICES	238.67
22542	IMOGENE STUDER	COMMUNICATIONS REFUND	11.33
22543	SUPERIOR SIGNALS, INC	MATERIALS	291.60
22544	SWIFT AIR	MAINTENANCE AGREEMENT	1,360.00
22545	THE UPHOLSTERY SHOP	SERVICE	85.60
22546	JOHN TIELEBEIN	ELECTRIC REFUND	64.43
22547	USAC	MECHANISM CHARGES	1,200.79

22548	JO VAUGHN	COMMUNICATIONS REFUND	0.04
22549	WALKER PLUMBING & HEATING	APPL REB - WALKER	40.00
22550	MERLIN WALKER	APPL REB - WATER HEATER	50.00
22551	WEAVER'S	EMPLOYEE CLOTHING	68.00
22552	WESCO DISTRIBUTION INC.	SUPPLIES	185.70
22553	WILTGEN JEWELERS	ENGRAVING SERVICES	37.45
22554	ZIEGLER INC.	SUPPLIES	192.32
22555	BAER, SHEILA	EMPLOYEE MISC	63.80
22556	BILSTEN, JOHN	EMPLOYEE MISC	24.72
22557	DEPOSITORY TRUST & CLEAR	FEES	37.00
22558	ROBERT JENNINGS	EMPLOYEE MISC	16.00
22559	VILETA, HEATH	EMPLOYEE MISC	20.00
22560	ROBERT JENNINGS	EMPLOYEE MISC	70.00
22561	KENNE, PAUL	EMPLOYEE MISC	528.40
22562	HEATH VILETA	EMPLOYEE MISC	100.00
22563	BILSTEN, JOHN	EMPLOYEE MISC	97.00
22564	SULLIVAN BUILDING FOUND	DONATION	5,000.00
22565	JESSE ADAMS	EMPLOYEE MISC	214.34
22566	AVESIS THIRD PARTY ADMIN	PREMIUMS	230.37
22567	ROD JOHNSON	EMPLOYEE MISC	603.42
22568	POSTMASTER	FIRST CLASS PERMIT	175.00
22569	SUSAN SEEBECKER	EMPLOYEE MISC	69.88
22570	BOMGAARS	SUPPLIES	723.83
22571	HEATH VILETA	EMPLOYEE MISC	71.00
22572	VILETA, HEATH	EMPLOYEE MISC	80.00
8800541	US CELLULAR	SERVICE	375.33
8800542	US CELLULAR	SERVICE	249.55
8800543	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800544	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800545	EFTPS TRANSFER	EFTPS TRANSFER	17,664.95
8800546	EFTPS TRANSFER	EFTPS TRANSFER	14,988.60
8800547	EFT - SALES TAX TRANSFER	SALES TAX	12,927.00
8800548	DEPOSITORY TRUST CO.	REVENUE BONDS	95,289.40
8800549	DEPOSITORY TRUST CO.	REVENUE BONDS	375,021.40
8800550	NORTHWEST FEDERAL - WIRE TRANS	NEAL 4 CASH REQUIREMENT	150,021.40
8800551	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,415.58
8800552	IPERS	IPERS WITHHOLDING	12,903.40
8800553	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	5,896.00