

Minutes of Proceedings  
of the  
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held electronically as allowed by Iowa Code Section 21.8 with access to the public provided by telephone conference call, on January 19, 2022, at 11:00 AM. Physical attendance by members was impractical due to the Covid-19 Public Health Emergency.

Board members present by telephone: Julie Murphy, Chairperson; Trustees – Jay Geving, Karen Schaaf and Don Heupel.

Absent: Mike Sabin

Others present: John Bilsten, General Manager and Sandra Batt, Secretary and Chief Financial Officer.

Chairperson Murphy called the meeting to order at 11:00 AM.

The consent agenda included roll call, adoption of the agenda, approval of the December 29, 2021, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Geving. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – There were no citizens in attendance or on the phone.

The General Manager provided a brief update on Electric Projects for 2022, noting that the Electric System Study should be done by the next Board Meeting, installation of new electric service at the Chrome Travel Plaza campus, conversion from overhead electric to underground electric in the east part of Algona from Oak Street to North Street between Putnam and Lantry, proposed installation of infrastructure for electric vehicle charging stations at the Call and Moore Street parking lot, installation of communications fiber to serve businesses on Norwood Drive and installation of communications fiber to serve the Chrome Travel Plaza and Hy-Vee shopping mall area. 2022 Water Projects: installation of 8” water main loop from 100<sup>th</sup> Avenue north to Highway 18 and 12” water main east to Country Club Drive, replacement of 4” cast iron water main on Phillips Street from North Street to Pine Street with an 8” PVC water main, replacement of a 6” cast iron main on McCoy Street from Poplar Street to Highway 18 with an 8” PVC water main, and the replacement of water filter media at the water plant.

The General Manager presented Resolution 2022-01, Bank Authorizing Resolution. The resolution provides banking authorization for AMU staff and is being updated to include Abby Wolf and Robert Harrington. Trustee Geving moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The next Board of Trustees Regular meeting is scheduled for February 23, 2022, at 11:00 AM.

Trustee Geving moved to adjourn the meeting, seconded by Trustee Heupel. Motion carried unanimously. The meeting adjourned at 11:34 AM.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Sandra M Batt  
Sandra M Batt, Secretary

The following vouchers were approved:

| Pmt # | Vendor                          | Description                     | Amount     |
|-------|---------------------------------|---------------------------------|------------|
| 741   | CARD CENTER                     | EXPENSES-BUSINESS 3             | \$ 580.56  |
| 742   | CARD CENTER                     | EXPENSES-BUSINESS 2             | 52.26      |
| 743   | CARD CENTER                     | EXPENSES-BUSINESS 1             | 964.48     |
| 744   | CARD CENTER                     | EXPENSES                        | 394.58     |
| 745   | MIDAMERICAN ENERGY              | NEAL 4                          | 214,000.00 |
| 746   | SISCO                           | FLEX                            | 3,414.62   |
| 747   | EFTPS TRANSFER                  | PAYROLL TAXES                   | 24,713.67  |
| 748   | TRINITY WIND, LLC               | DECOMMISSIONING TRANSFER        | 5,866.00   |
| 749   | ALGONA MUNICIPAL UTILITIES      | COMM PAPERLESS BILLS            | 3,324.25   |
| 750   | AMU PAYROLL                     | PAYROLL EXPENSE                 | 70,194.77  |
| 751   | EFTPS TRANSFER                  | 457 WITHHOLDING                 | 14,664.18  |
| 752   | TRINITY WIND, LLC               | POWER-DECEMBER                  | 13,160.00  |
| 753   | SISCO                           | FLEX                            | 1,257.79   |
| 754   | TRINITY DECOMMISSIONING TO SVGS | DECOMMISSIONING TRANSFER        | 5,264.00   |
| 755   | ONLINE SERVICES                 | ACTION LETTERS/UTILITY EXCHANGE | 82.07      |
| 756   | ONLINE SERVICES                 | BAD DEBT PMT                    | 24.55      |
| 757   | LAURA THILGES                   | HSA                             | 1,000.00   |
| 758   | ROD VITZTHUM                    | HSA                             | 1,000.00   |
| 759   | DALE DORNBIER                   | HSA                             | 1,000.00   |
| 760   | HEATH VILETA                    | HSA                             | 2,000.00   |
| 761   | JERRY LARSEN                    | HSA                             | 2,000.00   |
| 762   | ROD JOHNSON                     | HSA                             | 2,000.00   |

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|-------|--------------------------------|-------------------------------------|------------|
| 763   | MIKE STRIPLING                 | HSA                                 | 1,000.00   |
| 764   | NOLYN ELLIOTT                  | HSA                                 | 1,000.00   |
| 765   | BRIAN HATTEN                   | HSA                                 | 2,000.00   |
| 766   | JARROD STURTZ                  | HSA                                 | 1,000.00   |
| 767   | LINDSEY MOE                    | HSA                                 | 2,000.00   |
| 768   | NATIONAL CABLE TELEVISION COOP | HARDWARE                            | 77.14      |
| 769   | EFTPS TRANSFER                 | PAYROLL TAXES                       | 23,972.47  |
| 770   | CITY OF ALGONA                 | CITY SEWER USAGE                    | 4,563.34   |
| 771   | SISCO                          | FLEX                                | 1,405.91   |
| 772   | EFT - FEDERAL EXCISE TAX       | FEDERAL EXCISE TAX                  | 1,010.14   |
| 773   | UPS                            | SHIPPING                            | 151.63     |
| 774   | UPS                            | SHIPPING                            | 15.50      |
| 775   | UPS                            | SHIPPING                            | 15.45      |
| 776   | AFLAC                          | PREMIUMS                            | 844.24     |
| 59446 | BRIEN RINDONE                  | 457 DEFERRED COMP DISBURSEMENT      | 108,145.45 |
| 59447 | ALGONA PLG. & HTG.             | WATER PLANT-AIR COMPRESSOR          | 95.65      |
| 59448 | BOMGAARS                       | SUPPLIES                            | 392.84     |
| 59449 | CENTURYLINK                    | SERVICE                             | 75.31      |
| 59450 | CENTURYLINK                    | SERVICE                             | 23.08      |
| 59451 | CINTAS CORPORATION #754        | SUPPLIES                            | 231.61     |
| 59452 | CITY OF ALGONA                 | STREET AND UTILITY RECONSTRUCTION   | 4,662.98   |
| 59453 | CORN BELT POWER COOP           | BURNT POLE ON AMU DUAL CIRCUIT LINE | 11,016.63  |
| 59454 | CULVER - HAHN ELECTRIC SUPPLY  | BALLAST 17W LAMP                    | 2,296.01   |
| 59455 | DISPLAY SYSTEMS INTERNATIONAL  | WEATHER GRAPHICS                    | 550.00     |
| 59456 | ERPELDING EXCAVATING ENT       | 401 W OVERMEYER SERVICE LEAK        | 7,075.09   |
| 59457 | GALLOPING SOLUTIONS, LLC       | GALLOPING ARRESTER                  | 12,900.00  |
| 59458 | GRAYBAR ELECTRIC CO INC        | COMM TECH                           | 892.95     |
| 59459 | HACH CHEMICAL CO.              | CHEMICAL                            | 1,069.86   |
| 59460 | HCP SPLICING SERVICES          | FIBER PROJECT                       | 1,895.00   |
| 59461 | HOMETOWN CONNECTIONS           | STRATEGIC PLANNING                  | 6,551.17   |
| 59462 | IOWA ONE CALL                  | UNDERGROUND LOCATION COMPANY        | 287.40     |
| 59463 | ROBERT M JENNINGS              | EXPENSE REIMBURSEMENT               | 201.00     |
| 59464 | MAGUIRE IRON, INC              | MAINT PLAN YR 1-500 MULTI-LEG TOWER | 5,150.00   |
| 59465 | MIDAMERICAN ENERGY             | GAS USAGE-521 N HALL ST, 31016      | 544.69     |
| 59466 | NORTH IA LUMBER                | SUPPLIES                            | 60.88      |
| 59467 | NORTHWEST COMM NETWORK         | BAND WIDTH                          | 621.50     |
| 59468 | NUGENCO                        | SAND BLAST/POWDER COAT              | 502.90     |
| 59469 | PMC ADVANTAGE SERVICES, INC    | POLICY CHANGE                       | 45.00      |
| 59470 | POWER & TELEPHONE SUPPLY       | BATTERY PACK                        | 2,409.84   |
| 59471 | POWER LINE SUPPLY              | COVER STINGER 5/8                   | 496.48     |
| 59472 | WESCO DISTRIBUTION INC.        | PDP                                 | 2,093.78   |
| 59473 | BLANE/BETSY BECKER             | CA REBATE                           | 500.00     |
| 59474 | COMMERCIAL SERVICES            | LIGHTING REBATE                     | 160.00     |
| 59475 | DANA PREUSCHL                  | WINDOW REPLACEMENT REBATE           | 1,025.24   |
| 59476 | CHARLES ROBINSON               | WINDOW REPLACEMENT REBATE           | 742.68     |
| 59477 | A & M LAUNDRY                  | LAUNDRY SERVICE                     | 39.84      |
| 59478 | AK'S CHROME KITCHEN            | BOARD MEALS                         | 382.30     |
| 59479 | ALGONA PUBLISHING CO.          | ADVERTISING                         | 1,129.66   |
| 59480 | ALGONA WELDING & MACHINE       | TOOL                                | 72.00      |
| 59481 | ARNOLD MOTOR SUPPLY            | PARTS                               | 491.27     |
| 59482 | AUREON NETWORK SERVICES        | NETWORK SERVICES                    | 9,496.75   |
| 59483 | BALLY SPORTS NORTH             | SUBS                                | 329.45     |
| 59484 | BIG 10                         | SUBS                                | 126.50     |
| 59485 | JOHN BILSTEN                   | EXPENSE REIMBURSEMENT               | 145.00     |
| 59486 | BUSCHER BROS. CORPORATION      | PART FOR CHRISTMAS DECORATIONS      | 17.21      |
| 59487 | BUSCHERS SERVICE CENTER        | FUEL                                | 1,243.01   |
| 59488 | CENTRAL IOWA DISTRIBUTING      | SUPPLIES                            | 423.93     |
| 59489 | CHROME TRUCK STOP              | FUEL                                | 472.98     |
| 59490 | COOKS SCRAP IRON & METAL       | PARTS                               | 9.81       |
| 59491 | DIVERSIFIED ADJUSTMENT SERVICE | BAD DEBT                            | 103.76     |
| 59492 | DUMP IT INC.                   | SANITATION                          | 333.04     |
| 59493 | ECHO GROUP, INC.               | MATERIAL                            | 183.29     |
| 59494 | ERPELDING EXCAVATING ENT       | TAP AND BORE NEW @ KLGA             | 8,221.62   |

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| 59495 | TIM ERPELDING                  | WIND PARK EASEMENT PMT    | 7,697.10   |
| 59496 | FRIDERES CONTRACTING LLC       | GARAGE DOOR-PP            | 2,337.57   |
| 59497 | GRACENOTE MEDIA SERVICES, LLC  | MEDIA SERVICES            | 88.25      |
| 59498 | HAWKINS INC.                   | CHEMICAL                  | 2,011.10   |
| 59499 | HTV RETRANSMISSION             | SUBS                      | 280.00     |
| 59500 | HYGIENIC LABORATORY - AR       | TESTING                   | 331.50     |
| 59501 | ICONECTIV, LLC                 | LNP                       | 73.01      |
| 59502 | IGLASS NETWORKS                | NETWORK MONITORING        | 500.00     |
| 59503 | JACKS OK TIRE SERVICE          | PARTS AND SERVICE         | 2,529.38   |
| 59504 | JOHNSTON AUTOSTORES            | PARTS                     | 80.82      |
| 59505 | K & H COOP OIL CO.             | FUEL                      | 55.18      |
| 59506 | KLGA & KLGZ                    | ADVERTISING               | 1,074.00   |
| 59507 | KOSSUTH COUNTY ADVANCE         | SUPPLIES                  | 75.00      |
| 59508 | KOSSUTH REG. HEALTH CENTER     | KRHC TESTING              | 184.00     |
| 59509 | MPOWER TECHNOLOGIES, INC       | SUPPORT SERV              | 705.00     |
| 59510 | NATIONAL INFORMATION SOLUTIONS | DECEMBER 2021 RECURRNG    | 8,219.97   |
| 59511 | NEXSTAR                        | SUBS                      | 309.12     |
| 59512 | NORTHERN IOWA COMMUNICATIONS   | PROGRAMMING               | 108,979.78 |
| 59513 | NORTHERN IOWA COMMUNICATIONS   | SOFTWARE INTERFACE        | 2,675.00   |
| 59514 | PITNEY-BOWES INC.              | LEASE                     | 733.53     |
| 59515 | REP COM INTERNATIONAL LLC      | LOCATOR                   | 5,936.23   |
| 59516 | LISA RONGVED                   | EXPENSE REIMBURSEMENT     | 20.51      |
| 59517 | RUSHER CONSTRUCTION LLC        | RENT LIFT-OFFICE WINDOW   | 237.25     |
| 59518 | SECURE SHRED SOLUTIONS, LLC    | SHREDDING SERVICES        | 52.00      |
| 59519 | THREADS                        | EMPLOYEE CLOTHING         | 182.97     |
| 59520 | WHITE TOOLS LLC                | IMP SKT                   | 199.10     |
| 59521 | WAYNE CLEGG                    | INSULATION/WINDOW REBATE  | 2,400.00   |
| 59522 | CLAYTON R ELY                  | CREDIT BALANCE REFUND     | 64.08      |
| 59523 | MARK MALLORY                   | CUSTOMER REFUND           | 27.69      |
| 59524 | STEVE/NANCY MUELLER            | WINDOW REPLACEMENT REBATE | 300.17     |