

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on September 28, 2022, at 11:00 A.M.

Board members present: Mike Sabin, Chairperson Pro-Tem; Trustees – Jay Geving, Don Heupel, and Karen Schaaf.

Board Member present via telephone: Julie Murphy.

Others present: John Bilsten, General Manager; Abby Wolf, Senior Accountant.

Chairperson Pro-Tem Sabin called the meeting to order at 11:00 AM

The consent agenda included roll call, adoption of the agenda, approval of the August 31, 2022, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – There were no citizens in attendance or on the phone.

Senior Staff Accountant Abby Wolf presented Financial Statements for August 2022. Trustee Heupel moved to approve the statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager provided an update on the August 2022 power plant generation along with generation by other facilities of which AMU is a partial owner, has a generation sharing agreement with or has a purchase power agreement with, various on-going projects in the electric, water and communications departments, and potential future projects.

Trustee Geving moved to approve Resolution 2022-15 – Electric Vehicle Charging Station Rates for AMU Owned Charging Stations, seconded by Trustee Heupel. Motion carried unanimously.

The General Manager provided additional information on distributed generation charges along with potential local generation options. No action was taken at this time.

The next Board of Trustees meeting is scheduled for October 26, 2022, at 11:00 AM.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Geving. Motion carried unanimously. The meeting adjourned at 12:08 PM.

/s/ Mike Sabin
Mike Sabin, Chairperson Pro-Tem

Attest:

/s/Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$43,789.50
MIDAMERICAN ENERGY	NEAL 4	\$416,000.00
CARD CENTER	EXPENSES	\$7,074.67
CARD CENTER	EXPENSES	\$691.26
CARD CENTER	EXPENSES	\$124.88
AMU PAYROLL	EMPLOYEE PAYROLL	\$69,835.19
UPS	SHIPPING	\$39.70
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$2,839.28
SISCO	FLEX	\$659.08
EFTPS TRANSFER	PAYROLL TAXES	\$24,180.51
UPS	SHIPPING	\$29.83
SISCO	FLEX	\$958.10
CITY OF ALGONA	CITY SEWER	\$4,539.51
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$934.23
NATIONAL CABLE TELEVISION COOP	SUPPLIES	\$522.09
TRINITY WIND, LLC	POWER AUGUST	\$4,580.00
TRINITY DECOMMISSIONING	DECOMMISSIONING FUND	\$2,072.00
SISCO	FLEX	\$361.37
IPERS	EMPLOYEE RETIREMENT SYSTEM	\$34,100.09

TREASURER STATE OF IOWA	TREASURER-STATE	\$9,059.00
AMU PAYROLL	EMPLOYEE PAYROLL	\$71,527.21
UPS	SHIPPING	\$117.89
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$409.25
NATIONAL CABLE TELEVISION COOP	MEMBERSHIP	\$30.00
CITY OF ALGONA	FRANCHISE FEE	\$5,244.69
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$3,539.28
EFTPS TRANSFER	PAYROLL TAXES	\$24,552.15
SISCO	FLEX	\$859.44
US CELLULAR	SERVICE	\$469.68
ALGONA MUNICIPAL UTILITIES	COMM SERVICES	\$3,429.79
ALGONA MUNICIPAL UTILITIES	UTILITY SERVICES	\$11,026.64
UPS	SHIPPING	\$15.50
ONLINE SERVICES	SERVICES	\$138.05
NATIONAL INFOR SOLUTIONS COOP	SUPPLIES	\$347.67
AHLERS & COONEY, P.C.	SERVICES	\$130.00
ALGONA CHAM. OF COMMERCE	ADVERTISING	\$225.00
ALGONA PUBLISHING CO.	ADVERTISING	\$828.06
BOLTON & MENK, INC.	WATERMAIN PROJECT	\$5,700.00
BOOT BARN, INC	EMPLOYEE CLOTHING	\$1,338.88
BROWN SUPPLY COMPANY	MATERIAL	\$2,461.56
BUSCHER BROS. CORPORATION	SUPPLIES	\$90.79
BUSCHERS SERVICE CENTER	FUEL	\$2,677.33
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$176.78
CINTAS CORPORATION #754	SUPPLIES	\$183.39
CITY OF ALGONA	MCCOY/PHILLIPS PROJECT	\$65,686.89
COLORS BY DESIGN	PAINT	\$59.74
CONSORTIA CONSULTING, INC.	CONSULTING SERVICES	\$3,426.25
COOPERATIVE RESPONSE CENTER, INC.	RESPONSE CENTER	\$1,672.10
COTTINGHAM & BUTLER INSURANCE	CONSULTING SERVICES	\$525.00
DAN-D LASER CARTRIDGES	SUPPLIES	\$64.20
DISPLAY SYSTEMS INTERNATIONAL	WEATHER GRAPHICS	\$550.00
DUMP IT INC.	SERVICES	\$333.04
ELECTRONIC SPECIALITIES, INC	PARTS	\$184.02
ERPELDING EXCAVATING ENT	REPAIRS	\$8,381.32
FASTENAL COMPANY	SUPPLIES	\$411.40
GIRTZ ENGINEERED PERFORMANCE	MATERIAL	\$849.78
STEVE GRANDGENETT	EMPLOYEE EXPENSE	\$1,233.00
HAWKINS INC.	CHEMICAL	\$4,194.16
IOWA ASSN OF MUNI UTILITIES	LOAN PAYMENT	\$6,000.00
IOWA UTILITIES BOARD	ASSESSMENT CHARGES	\$61.95
ROBERT JENNINGS	EMPLOYEE EXPENSE	\$75.00
JOHNSTON AUTOSTORES	PARTS	\$22.91
K & H COOP OIL CO.	FUEL	\$66.34
KEMNA AUTO CENTERS	REPAIR SERVICES	\$357.82
KLGA & KLGZ	ADVERTISING	\$3,703.00
KOSSUTH COUNTY ADVANCE	NEWSPAPER	\$25.00
MEYER HOME IMPROVEMENT	WINDOWS	\$17,615.80
MIDAMERICA COMP CORP	SOFTWARE MAINTENANCE	\$858.95
MIDAMERICAN ENERGY	GAS SERVICE	\$13.86
NATIONAL CABLE TELEVISION COOP	MEMBERSHIP	\$30.00
NORTHERN IOWA COMMUNICATIONS	PROGRAMMING	\$108,491.66
OAK HILL CONSULTING	ENGINEERING SERVICE	\$4,556.00
PITNEY-BOWES INC.	LEASE	\$946.44
POWER & TELEPHONE SUPPLY	EQUIPMENT	\$3,839.02
PRINT & PRAISE SHOPPE	SERVICES	\$89.00
SECURE SHRED SOLUTIONS, LLC	SHREDDING	\$52.00
T&R ELECTRIC	SERVICE	\$3,240.00
VAN WERT INC	SUPPLIES	\$293.79
ROD VITZTHUM	EMPLOYEE EXPENSE	\$15.03
WESCO DISTRIBUTION INC.	SUPPLIES	\$11,592.06
WHEELER WORLD INC	MATERIALS	\$3,725.54
ABBY WOLF	EMPLOYEE EXPENSE	\$29.94
CAROL RAE CAMPE	REBATE	\$217.05
KODI CANE	REBATE	\$537.69

SIVAGUNAA GUNASEKARAN	CREDIT BALANCE REFUND	\$17.61
MARY BETH HANSON	REBATE	\$300.00
SHARON MEYER	REBATE	\$500.00
KELLI PENNING	REBATE	\$300.00
CELLSITE SOLUTIONS, LLC	FIBER HUT	\$31,200.00
PLYMOUTH COUNTY TREASURER	COUNTY TAX	\$265.00
ACCESS SYSTEMS	MATERIALS	\$10,619.83
ALGONA HIGH SCHOOL	LIGHT POLE FLAG PKG	\$1,000.00
ALGONA MACHINE & SUPPLY	SERVICES	\$188.76
AUDITOR-STATE OF IOWA	FILING FEE	\$850.00
AUREON NETWORK SERVICES	NETWORK SERVICES	\$8,072.67
BORDER STATES INDUSTRIES, INC	MATERIAL	\$516.61
BUSCHER BROS. CORPORATION	SUPPLIES	\$12.31
CASA SYSTEMS, INC	MAINTENANCE AND UPGRADE	\$6,300.00
CE POWER ENGINEERED SERVICES, LLC	REPAIRS	\$2,028.72
CHROME TRUCK STOP	FUEL	\$1,002.44
COOKS SCRAP IRON & METAL	SUPPLIES	\$31.89
DAN-D LASER CARTRIDGES	SUPPLIES	\$598.35
DIVERSIFIED ADJUSTMENT SERVICE	BAD DEBT	\$158.25
ELECTRONIC SPECIALITIES, INC	SUPPLIES	\$276.37
FAREWAY STORES	SUPPLIES	\$12.60
FORCE FITTERS	EMPLOYEE CLOTHING	\$154.64
FRATCO	SUPPLIES	\$167.28
GRACENOTE MEDIA SERVICES, LLC	MEDIA SERVICES	\$88.25
GRAYBAR ELECTRIC CO INC	MATERIALS	\$2,692.27
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	\$176.25
HCP SPLICING SERVICES	SERVICES	\$6,145.75
IGLASS NETWORKS	NETWORK MONITORING	\$500.00
INSIGHT DIRECT USA, INC	ETHERNET	\$4,419.13
KOSS REG HLTH CTR FOUND	ADVERTISING	\$1,000.00
KOSSUTH COUNTY EMERGENCY MGMT	ID CARDS	\$156.40
KOSSUTH COUNTY TREASURER	COUNTY TAX	\$30,548.50
MIDAMERICAN ENERGY CO.	SERVICES	\$405.98
NATIONAL CHILD SAFETY	NATIONAL CHILD SAFETY	\$197.50
NATIONAL INFOR SOLUTIONS COOP	SUPPLIES	\$17,657.62
ROETHLER ELECTRIC	SERVICES	\$1,250.00
SKARSHAUG TESTING LABS	TESTING	\$727.97
SPENCER MUNICIPAL UTILITIES	PHONE SERVICES	\$2,379.25
TELEDYNAMICS	FREIGHT	\$65.08
VANTAGE POINT	MAINTENANCE FEE	\$4,858.84
WEBSTER COUNTY TREASURER	COUNTY TAX	\$1,451.00
WESCO DISTRIBUTION INC.	TOOLS	\$742.79
WOODBURY COUNTY TREASURER	COUNTY TAX	\$8,572.00
HOWARD BAKER	REBATE	\$500.00
ABIGAIL BOLLIG	REBATE	\$500.00
RUSSELL FISHER	CREDIT BALANCE REFUND	\$38.37
TREVOR D GREEN	CREDIT BALANCE REFUND	\$23.11
HEALTHSOURCE SOLUTIONS, LLC	CONFERENCE	\$430.00
TRUDY KATTNER	CREDIT BALANCE REFUND	\$47.64
YESLEY LAMADRID	CREDIT BALANCE REFUND	\$64.92
JIM MONSON	REBATE	\$894.83
STEPHANIE M NIELSON	CREDIT BALANCE REFUND	\$93.95
DOUGLAS M SEIVERT	CREDIT BALANCE REFUND	\$272.47
DAVID/MARGIA ZEIMET	REBATE	\$500.00
MIDWEST PIPE SUPPLY, INC	PARTS	<u>\$780.00</u>