

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on October 26, 2022, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Don Heupel, Mike Sabin, and Karen Schaaf.

Board Member present via telephone: Jay Geving.

Others present: John Bilsten, General Manager; Robert Harrington Chief Financial Officer; Scott Buchanan, General Counsel; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:07 AM

The consent agenda included roll call, adoption of the agenda, approval of the September 28, 2022, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Heupel moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – There were no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented Financial Statements for September 2022. Trustee Geving moved to approve the statements and place them on file, seconded by Trustee Heupel. Motion carried unanimously.

The General Manager provided an update on the AMU EV charging station project and other private EV charging projects in the Algona area; upcoming City of Algona Wastewater project and planned rate changes; recruitment and selection process for a Customer Service Manager to replace Lori Thilges who is retiring at year end.

The General Manager and Chief Financial Officer presented projections for amending the 2022 Budget and proposed 2023 Budget and Capital Expenditures.

Trustee Schaaf moved to approve setting November 30, 2022 at 11:00 AM for the Public Hearing on the 2022 Amended Budget, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Heupel moved to approve setting November 30, 2022 at 11:00 AM for the Public Hearing on the 2023 Budget, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Sabin moved to approve Resolution 2022-16 – Electric Distributed Generation Facilities Grid Access Fee, seconded by Trustee Geving. Motion carried unanimously.

Trustee Geving moved to approve Agreement for Telephone Switching with Spencer Municipal Utilities, seconded by Trustee Heupel. Motion carried unanimously.

Trustee Schaaf moved to approve setting November 30, 2022 at 11:00 AM for a Public Hearing on the Proposition of the Disposal of Interest in Real Property Owned by the Municipal Electric Utility, Under an Asset Purchase Agreement for the Sale of the Utility’s Ownership Interest in Lehigh-Webster Transmission Owned under the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operation Agreement, seconded by Trustee Heupel. Motion carried unanimously.

The next Board of Trustees meeting is scheduled for November 30, 2022, at 11:00 AM.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Sabin. Motion carried unanimously. The meeting adjourned at 12:20 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NIMECA	NEAL 4	\$269,291.10
SISCO	HEALTH INSURANCE	\$39,164.06
AFLAC	PREMIUMS	\$572.20
NATIONAL CABLE TELEVISION COOP	SUPPLIES	\$765.70
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$31,554.94
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	\$7,889.98
CARD CENTER	EXPENSES	\$601.39
CARD CENTER	EXPENSES	\$1,345.00
CARD CENTER	EXPENSES	\$1,461.07

SISCO	FLEX	\$519.78
AMU PAYROLL	PAYROLL	\$69,713.02
USAC	SUPPORT MECHANISM	\$1,798.38
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$3,539.28
UPS	SHIPPING	\$71.15
MIDAMERICAN ENERGY	NEAL 4	\$314,000.00
EFTPS TRANSFER	PAYROLL TAXES	\$24,239.77
TRINITY WIND, LLC	POWER	\$7,415.00
TRINITY DECOMMISSIONING TO SVGS	TRINITY WIND DECOMMISSIONING	\$3,206.00
SISCO	FLEX	\$1,308.83
CITY OF ALGONA	CITY SEWER	\$4,393.24
UPS	SHIPPING	\$94.35
ONLINE SERVICES	COLLECTION FEES	\$217.21
ONLINE SERVICES	SERVICES	\$114.04
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX-SEPT	\$937.11
IPERS	EMPLOYEES RETIREMENT	\$49,717.42
NATIONAL CABLE TELEVISION COOP	HARDWARE	\$3,189.24
SISCO	FLEX	\$804.60
AMU PAYROLL	PAYROLL	\$69,437.76
CITY OF ALGONA	FRANCHISE FEE	\$5,176.16
NATIONAL CABLE TELEVISION COOP	MEMBERSHIP	\$30.00
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$3,349.28
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$409.25
ALGONA MUNICIPAL UTILITIES	UTILITY SERVICES	\$16,531.54
SISCO	HEALTH INSURANCE	\$39,164.06
UPS	SHIPPING	\$44.18
NIMECA	POWER	\$414,893.95
A+ COMMUNICATIONS & SECURITY	SERVICE	\$864.08
ALGONA CHAM. OF COMMERCE	ADVERTISEMENT	\$250.00
ALGONA MUNICIPAL UTILITIES	PROJECT SHARE	\$147.18
ALGONA PLG. & HTG.	SUPPLIES	\$198.94
ARNOLD MOTOR SUPPLY	SUPPLIES	\$212.77
B&W CONTROL SPECIALISTS	CHEMICAL	\$636.65
BROWN SUPPLY COMPANY	SUPPLIES	\$262.41
CB GRAIN SOLUTIONS, LLC	EQUIPMENT USAGE	\$776.60
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$151.10
CENTURYLINK	SERVICE	\$328.81
CENTURYLINK	COMPENSATION	\$0.09
CITY OF ALGONA	RECONSTRUCTION	\$130,665.07
DGR ENGINEERING	PROFESSIONAL SERVICES	\$14,992.00
ERPELDING EXCAVATING ENT	LEAK REPAIR	\$11,535.40
STEPHANIE FORTUNE	EMPLOYEE EXPENSE	\$96.25
JAY GEVING	TRUSTEE FEE	\$75.00
GLENS GREEN THUMB	SHRUBS	\$1,499.64
GO GUTTERS	GUTTERS	\$4,160.00
HAWKINS INC.	PUMP	\$1,096.00
DON HEUPEL	TRUSTEE FEE	\$75.00
HYGIENIC LABORATORY - AR	TESTING	\$1,834.50
JCL SOLUTIONS	SUPPLIES	\$315.62
METLIFE SMALL BUSINESS CENTER	PREMIUMS	\$5,744.52
JULIE MURPHY	TRUSTEE FEE	\$75.00
NEONOVA NETWORK SERVICES	SECURE IT PLUS	\$33.60
NIMECA	TRANSFER FEES	\$41.04
NORTH AMERICAN NUMBERING PLAN	ANUUAL FEE	\$46.26
NYEMASTER GOODE PC	PROFESSIONAL SERVICES	\$192.50
MIKE SABIN	TRUSTEE FEE	\$75.00
KAREN SCHAAF	TRUSTEE FEE	\$75.00
STUNDAHL CLEANING	SERVICES	\$1,000.00
TANTALUS	COLLECTORS	\$8,675.50
TERRY-DURIN CO	SUPLLIES	\$718.70
JAMES/HEATHER BEADLE	REBATE	\$500.00
CMD7, LLC	REBATE	\$300.00
BRANDON T DREIER	CREDIT BALANCE REFUND	\$39.35
TIFFANI GROEN	CREDIT BALANCE REFUND	\$60.99
STEVEN P HAUPTMAN	CREDIT BALANCE REFUND	\$33.45

DENG K LUAL	CREDIT BALANCE REFUND	\$9.96
PAMELA S RAHM	CREDIT BALANCE REFUND	\$5.56
JAMES A RANEY	CREDIT BALANCE REFUND	\$74.06
RUSSELL SHAW	CREDIT BALANCE REFUND	\$62.20
NICHOLAS SPELLMAN	CREDIT BALANCE REFUND	\$53.12
JIM/DIANE STRUECKER	REBATE	\$548.22
ALGONA HEARING CENTER	SERVICES	\$40.00
BOMGAARS	SUPPLIE	\$600.61
CENTURYLINK	SERVICE	\$172.07
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$4,073.75
DAN-D LASER CARTRIDGES	SUPPLIES	\$486.85
HACH CHEMICAL CO.	ANNUAL SERVICE	\$3,000.00
HAROLD K SCHOLZ, CO.	SERVICE	\$3,399.42
IOWA ASSN OF MUNI UTILITIES	LOAN PAYMENT	\$6,000.01
IOWA HOIST & CRANE, INC	ANNUAL SERVICE	\$1,050.00
METERING & TECHNOLOGY SOLUTIONS	SUPPLIES	\$144.90
MIDAMERICAN ENERGY	SERVICE	\$115.02
NORTHWEST COMM NETWORK	SERVICE	\$616.50
POWER & TELEPHONE SUPPLY	EQUIPMENT	\$17,750.91
SPENCER MUNICIPAL UTILITIES	EQUPMENT	\$3,830.00
TOM KATTNER	CREDIT BALANCE REFUND	\$42.81
MAXINE LASHBROOK	CREDIT BALANCE REFUND	\$49.00
STEVE/NANCY MUELLER	REBATE	\$300.00
MARTIN SILVA	CREDIT BALANCE REFUND	\$67.26
JEAN WEISHAAR	REBATE	\$500.00
A & M LAUNDRY	SERVICE	\$43.00
ADVANCED MEDIA TECHNOLOGIES	EQUIPMENT	\$8,044.40
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICE	\$260.00
ALGONA HEARING CENTER, LLC	HEARING TESTS	\$1,050.00
ALGONA PLG. & HTG.	SUPPLIES	\$5.00
ALGONA PUBLISHING CO.	ADVERTISING	\$5,814.79
ARNOLD MOTOR SUPPLY	SUPPLIES	\$282.52
AUREON NETWORK SERVICES	SERVICES	\$1,005.03
BOLTON & MENK, INC.	SERVICES	\$11,400.00
BORDER STATES INDUSTRIES, INC	MATERIAL	\$99.05
CB GRAIN SOLUTIONS, LLC	EQUIPMENT RENTAL	\$735.00
CHROME TRUCK STOP	FUEL	\$744.86
CINTAS CORPORATION #754	SUPPLIES	\$225.44
CITY OF ALGONA	IMPROVEMENTS	\$11,505.55
COOKS SCRAP IRON & METAL	SUPPLIES	\$51.20
COOPERATIVE RESPONSE CENTER	SERVICES	\$1,649.98
CREDIT BUREAU OF KOSSUTH CO	PUBLIC RECORD BULLETIN	\$216.00
JON DETRICK	SUPPLIES	\$200.00
DISPLAY SYSTEMS INTERNATIONAL	WEATHER GRAPHICS	\$550.00
ERPELDING EXCAVATING ENT	REPLACE SERVICES	\$2,250.24
FASTENAL COMPANY	SUPPLIES	\$74.70
FIVE STAR TOOL & SUPPLY	TOOLS	\$117.65
IA DEPT.OF NAT.RESOURCES	ANNUAL FEE	\$115.00
IGLASS NETWORKS	SERVICES	\$500.00
IOWA ASSN OF MUNI UTILITIES	SAFETY	\$4,375.24
IRBY	SUPPLIES	\$2,207.41
ITRON	SUPPLIES	\$63.61
JACKS OK TIRE SERVICE	REPAIR SERVICES	\$38.47
JOHNSTON AUTOSTORES	PARTS	\$27.08
KOSSUTH COUNTY RECORDER	EASEMENT	\$32.00
MIDAMERICA COMP CORP	SERVICES	\$858.95
MIDAMERICAN ENERGY	GAS SERVICE	\$13.86
NORTH IOWA COMM. ACTION	CREDIT BALANCE TRANSFER	\$315.00
NORTH IOWA COMM. ACTION	CREDIT BALANCE TRANSFER	\$173.72
NORTH IOWA COMM. ACTION	CREDIT BALANCE TRANSFER	\$270.00
NORTHERN IOWA COMMUNICATIONS	PROGRAMMING	\$107,649.55
O'REILLY AUTOMOTIVE, INC.	TOOLS	\$332.98
OAK HILL CONSULTING	CONSULTING SERVICES	\$476.00
PITNEY-BOWES INC.	LEASE	\$733.53
POWER & TELEPHONE SUPPLY	MATERIALS	\$6,017.85

RESCO	MATERIALS	\$11,410.75
SAFETEY-KLEEN SYSTEMS, INC	SUPPLIES	\$235.55
SIGN WORKS	LOGO DECALS	\$100.58
HEATH VILETA	EMPLOYEE EXPENSE	\$300.00
WESCO DISTRIBUTION INC.	EQUIPMENT	\$13,906.36
JOHNATHAN M BALL	CREDIT BALANCE REFUND	\$46.06
BRANDON BUMPHREY	CREDIT BALANCE REFUND	\$96.61
TAYLER CARRANZA	CREDIT BALANCE REFUND	\$20.25
SPENCER R FITZPATRICK JR	CREDIT BALANCE REFUND	\$84.46
JEAN GERDIS	CREDIT BALANCE REFUND	\$17.96
ADAM JOHNSON	REBATE	\$1,500.00
RON R KERKHOFF	CREDIT BALANCE REFUND	\$11.31
WENDY MATHISON	REBATE	\$952.42
ERIN E THILGES	CREDIT BALANCE REFUND	\$39.46
ACCESS SYSTEMS	NETWORK SUPPORT	\$4,213.24
IOWA DEPT OF NATURAL RESOURCES	FILING FEES	\$100.00
A & M LAUNDRY	SERVICE	\$43.00
ALGONA PLG. & HTG.	MATERIAL	\$34.40
AUREON NETWORK SERVICES	SERVICES	\$7,037.20
B&W CONTROL SPECIALISTS	SERVICES	\$1,205.90
BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	\$120.00
BUSCHERS SERVICE CENTER	FUEL	\$1,985.09
CITY OF ALGONA	REPAIRS	\$2,346.48
CUSTOM KONCRETE	CONCRETE SERVICES	\$5,705.00
DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	\$119.05
DUMP IT INC.	SERVICES	\$333.04
FAREWAY STORES	SUPPLIES	\$16.53
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	\$414.14
HAWKINS INC.	CHEMICAL	\$5,288.63
HYGIENIC LABORATORY - AR	TESTING SERVICES	\$940.50
IOWA ONE CALL	SERVICES	\$579.00
IRBY	MATERIALS	\$26,520.38
K & H COOP OIL CO.	FUEL	\$445.58
KLGA & KLGZ	ADVERTISING	\$81.20
KOSS CO EXTENSION OFFICE	CONTINUED ED CLASS	\$35.00
KOSSUTH COUNTY ADVANCE	SERVICES	\$125.00
MIDAMERICAN ENERGY CO.	SERVICES	\$403.82
MIDWEST CONCRETE CUTTING INC	SERVICES FIBERHUT	\$288.00
MPOWER TECHNOLOGIES, INC	CUSTOMER SUPPORT	\$1,138.50
NATIONAL INFO SOLUTIONS COOP	SERVICES	\$13,195.07
RENU CONTROL LLC	PROGRESS PAYMENT	\$33,478.75
SECURE SHRED SOLUTIONS, LLC	SERVICES	\$52.10
SUSAN SEEBECKER	EMPLOYEE EXPENSE	\$115.21
SPENCER MUNICIPAL UTILITIES	SERVICES	\$2,356.75
STEIER AG	SUPPLIES	\$295.00
LAURA THILGES	EMPLOYEE EXPENSE	\$89.11
CHRIS GERHARDT	REBATE	\$300.00
AL HJELLE	REBATE	\$300.00
SANDRA LEY	REBATE	\$100.00
ANDREW/BROOKE THILGES	REBATE	\$500.00
LAURA THILGES	EMPLOYEE EXPENSE	\$1,726.03
LOWELL ROETHLER	EMPLOYEE EXPENSE	\$120.13
SUSAN SEEBECKER	EMPLOYEE EXPENSE	\$1,800.21
B&W CONTROL SPECIALISTS	SERVICES	\$6,441.41
BORDER STATES INDUSTRIES, INC	MATERIAL	\$109.93
BUGS N STUFF	PEST CONTROL	\$107.00
CENTURYLINK	SERVICE	\$87.96
CENTURYLINK	COMPENSATION	\$0.09
CITY OF ALGONA	BLACKTOP	\$38,168.14
CULVER - HAHN ELECTRIC SUPPLY	SUPPLIES	\$663.87
DGR ENGINEERING	ELEC. ENG. SERVICES	\$8,656.00
FENWAY SYSTEMS, LLC	SOFTWARE	\$22,500.00
ALEX FRIEDRICH	EMPLOYEE EXPENSE	\$368.33
JAY GEVING	TRUSTEE FEE	\$75.00
GRACENOTE MEDIA SERVICES, LLC	SERVICES	\$88.25

DON HEUPEL	TRUSTEE FEE	\$75.00
IOWA ASSN OF MUNI UTILITIES	LOAN PAYMENT	\$6,000.00
IRBY	MATERIALS	\$6,976.40
KOSSUTH COUNTY 911	911 SURCHARGE	\$3,646.73
METLIFE SMALL BUSINESS CENTER	PREMIUMS	\$5,734.66
JULI MURPHY	TRUSTEE FEE	\$75.00
NORTH IA LUMBER	SUPPLIES	\$136.21
LISA RONGVED	EMPLOYEE EXPENSE	\$231.88
MIKE SABIN	TRUSTEE FEE	\$75.00
KAREN SCHAAF	TRUSTEE FEE	\$75.00
SPENCER MUNICIPAL UTILITIES	REIMBURSEMENT	\$119.43
STUNDAHL CLEANING	SERVICES	\$1,000.00
T&R ELECTRIC	REPAIR SERVICES	\$22,688.56
TELEDYNAMICS	MATERIALS	\$1,416.04
THREADS	EMPLOYEE CLOTHING	\$121.98
VANTAGE POINT	CONSULTING SERVICES	\$1,620.00
HEATH VILETA	EXPENSE REIMBURSEMENT	\$1,427.39
WESCO DISTRIBUTION INC.	MATERIALS	\$65,523.87
RYAN HICKS	REBATE	\$300.00
RON R KERKHOFF	CREDIT BALANCE REFUND	\$96.61
JULIANNE M KLESEL	CREDIT BALANCE REFUND	\$24.51
JANICE SCHUMACHER	REBATE	\$500.00