

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on February 22, 2023, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Don Heupel and Mike Sabin.

Board Members present via telephone: Jay Geving and Karen Schaff.

Others present: John Bilsten, General Manager; Abby Wolf, Senior Accountant; Rick Murphy, Mayor.

Others present via telephone: Robert Harrington Chief Financial Officer; Scott Buchanan, Legal Counsel.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included roll call, adoption of the agenda, approval of the January 31, 2023, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Sabin moved to approve the consent agenda, seconded by Trustee Heupel. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – There were no citizens in attendance or on the phone.

Chairperson Murphy opened a Public Hearing at 11:10 AM on the Proposition of Withdrawal from the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement. There being no comments either oral or written, the public hearing was closed at 11:12 AM.

Chief Financial Officer Robert Harrington presented January 2023 Financial/Operations Trend Charts.

The General Manager updated the Board on current operating statistics; status of customer owned solar, NIMECA capacity sharing allocations and member energy allocations for 2023, and the water plant filter rehabilitation project

Trustee Heupel moved to approve a Resolution Consenting to Withdrawal from the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, and Approving the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as Further Amended to Reflect That the Algona Municipal Electric Utility is No Longer an Owner or Party Thereto, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Sabin moved to approve the 2023 Communications System Ownership and Lease Allocation for Joint Use Facilities, seconded by Trustee Heupel. Motion carried unanimously. The 2023 annual lease is \$84,270 or \$7,022.49/month.

Trustee Geving moved to approve Resolution 2023-01 Avoided Cost Rate for Distribution Generation, seconded by Trustee Heupel. Motion carried unanimously. This rate reflects the avoided cost of generation. The current rate is \$0.02090/kWh. The proposed rate based on NIMECA calculations for the time period of March 1, 2023 through February 29, 2024 is \$0.02490/kWh.

Trustee Schaff moved to approve Resolution 2023-02 Approving the AMU Electric Reliability Plan, seconded by Trustee Heupel. The Electric Reliability Plan is required by the Iowa Utilities Board to be approved by the Board of Trustees each calendar year. Motion carried unanimously.

Trustee Geving moved to approve the operating procedures for compliance with CPNI rules, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Sabin moved to approve Professional Services Agreement with DGR Engineering for a Backwash Pond Feasibility Study at a cost of \$17,000, seconded by Trustee Heupel. Motion carried unanimously. DGR will determine the feasibility of constructing percolation or discharge ponds for filter backwash waste disposal on property owned by AMU along north Ridgley Street.

The next Board of Trustees meeting is scheduled for March 29, 2023, at 11:00 A.M.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Geving. Motion carried unanimously. The meeting adjourned at 11:53 A.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CARD CENTER	SUPPLIES	\$266.37
NIMECA	NEAL 4	\$305,141.53

EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	\$6,712.11
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$35,743.92
MIDAMERICAN ENERGY	NEAL 4	\$204,000.00
SISCO	FLEX/MEDICAL	\$1,132.89
AMU PAYROLL	PAYROLL EXPENSE	\$70,836.09
UPS	SHIPPING	\$51.60
SISCO	FLEX/MEDICAL	\$773.87
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$3,947.14
TRINITY WIND, LLC	POWER	\$10,670.00
EFTPS TRANSFER	PAYROLL TAXES	\$23,957.66
IPERS	EMPLOYEES RETIREMENT SYSTEM	\$33,772.35
TREASURER STATE OF IOWA	TREASURER-STATE	\$8,231.00
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$915.17
SISCO	FLEX/MEDICAL	\$3,682.21
AMU PAYROLL	PAYROLL EXPENSE	\$72,594.61
TRINITY DECOMMISSIONING TO SVGS	TRINITY WIND DECOMMISSIONING	\$4,508.00
AFLAC	PREMIUMS	\$537.58
SISCO	PREMIUMS	\$40,627.02
NATIONAL CABLE TELEVISION COOP	EQUIPMENT	\$3,726.24
NATIONAL CABLE TELEVISION COOP	EQUIPMENT	\$8,718.42
NATIONAL CABLE TELEVISION COOP	SUPPLIES	\$86.63
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$4,247.14
A & M LAUNDRY	SERVICE	\$43.00
A+ COMMUNICATIONS & SECURITY	SERVICE	\$1,340.74
ACCESS SYSTEMS	EQUIPMENT	\$4,774.17
ADVANCED CONTROL SYSTEMS	SUPPORT	\$2,841.60
AHLERS & COONEY, P.C.	SERVICES	\$647.00
ALGONA CHAM. OF COMMERCE	MEMBERSHIP	\$210.00
ALGONA MUNICIPAL UTILITIES	ADVERTISEMENT	\$100.00
ALGONA PLG. & HTG.	SUPPLIES	\$38.90
BOLTON & MENK, INC.	SERVICE	\$2,280.00
BOMGAARS	SUPPLIES	\$197.05
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$166.08
CENTURYLINK	SERVICE	\$18.86
CINTAS CORPORATION #754	SUPPLIES	\$424.36
COOPERATIVE RESPONSE CENTER	SERVICE	\$1,765.35
CULVER - HAHN ELECTRIC SUPPLY	MATERIAL	\$264.17
CUMMINS SALES AND SERVICE	INSPECTION SERVICES	\$1,070.28
DISPLAY SYSTEMS INTERNATIONAL	SERVICE	\$550.00
EISCHEN SALES INC	SUPPLIES	\$111.99
FORCE FITTERS	EMPLOYEE CLOTHING	\$249.14
GRAYBAR ELECTRIC CO INC	MATERIALS	\$25,483.12
IGLASS NETWORKS	NETWORK MONITORING SERVICES	\$500.00
INDUSTRIAL PROCESS TECH	SERVICE	\$70,364.13
IOWA ONE CALL	SERVICE	\$61.90
JACKS OK TIRE SERVICE	SERVICE	\$32.97
K & H COOP OIL CO.	FUEL	\$2,221.42
KOSS CO EXTENSION OFFICE	REGISTRATION	\$45.00
KOSSUTH COUNTY ADVANCE	NEWSPAPER	\$100.00
KOSSUTH AG AND MOTOR MUSEUM	MEMBERSHIP	\$1,000.00
MIDAMERICAN ENERGY	GAS SERVICE	\$485.26
NEONOVA NETWORK SERVICES	SERVICE	\$33.60
POWER PRODUCT SERVICES	MATERIALS	\$25,874.44
TRUCK CENTER COMPANIES	REPAIR SERVICES	\$3,126.77
WESCO DISTRIBUTION INC.	SUPPLIES	\$8,711.77
RONALD BUSCHERFELD	WINDOW REPLACEMENT	\$437.19
REES HYDRAULIC SALES & SERVICE	PARTS	\$609.46
IOWA DEPT OF TRANSPORTATION	USE TAX	\$12,443.45
ACCESS SYSTEMS	EQUIPMENT	\$7,408.63
ARNOLD MOTOR SUPPLY	SUPPLIES	\$712.63
AUREON NETWORK SERVICES	SERVICE	\$1,013.30
BISSO TECHNOLOGIES	WEB HOSTING	\$275.40
BOMGAARS	SUPPLIES	\$2,086.75
BROWN SUPPLY COMPANY	SUPPLIES	\$376.00
BUSCHER BROS. CORPORATION	SUPPLIES	\$73.83

BUSCHERS SERVICE CENTER	FUEL	\$1,896.46
CELLSITE SOLUTIONS, LLC	SUPPLIES	\$300.00
CHROME TRUCK STOP	FUEL	\$641.71
CINTAS CORPORATION #754	SUPPLIES	\$210.77
CITY OF ALGONA	MCCOY/PHILLIPS PROJECT 2023	\$698.49
COOKS SCRAP IRON & METAL	SUPPLIES	\$436.34
COOPERATIVE RESPONSE CENTER	SERVICES	\$1,916.09
DEAN MEYER ELECTRIC	SERVICES	\$514.07
DGR ENGINEERING	SERVICES	\$507.00
ELECTRONIC SPECIALITIES, INC	SUPPLIES	\$22.77
ERPELDING EXCAVATING ENT	SERVICE FOR WATER LEAK	\$3,732.86
FASTENAL COMPANY	SUPPLIES	\$439.58
FORCE FITTERS	EMPLOYEE CLOTHING	\$2,378.46
FORGE & BUILD	SUPPLIES	\$113.73
JAY GEVING	TRUSTEE FEE	\$75.00
GRAYBAR ELECTRIC CO INC	MATERIALS	\$9,090.46
HAWKINS INC.	CHEMICAL	\$3,124.68
DON HEUPEL	TRUSTEE FEE	\$75.00
HYGIENIC LABORATORY - AR	TESTING	\$101.00
IA DEPT OF REVENUE	PROPERTY TAX RETURN	\$351.42
IOWA COMMUNICATIONS ALLIANCE	CONFERENCE REGISTRATION	\$1,497.00
IRBY	MATERIALS	\$1,706.65
MIDAMERICA COMP CORP	SOFTWARE MAINTENANCE	\$858.95
MIDAMERICAN ENERGY	GAS SERVICE	\$1.39
MIDAMERICAN ENERGY CO.	GAS SERVICE	\$406.08
JULIE MURPHY	TRUSTEE FEE	\$75.00
NATIONAL INFO SOLUTIONS COOP	BILLING SERVICES	\$12,476.73
NORTHERN IOWA COMMUNICATIONS	PROGRAMMING FEES	\$106,865.06
PHILS AUTO & TRUCK REPAIR II	SERVICE	\$41.97
MIKE SABIN	TRUSTEE FEE	\$75.00
KAREN SCHAAF	TRUSTEE FEE	\$75.00
SKARSHAUG TESTING LABS	TESTING SERVICES	\$1,594.08
SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	\$3,336.25
SPORTSMANS CORNER, INC	PARTS	\$12.95
STUNDAHL CLEANING	CLEANING SERVICE	\$1,050.00
TANTALUS	MATERIALS	\$11,315.45
VANTAGE POINT	GENERAL CONSULTING	\$245.00
ROD VITZTHUM	EMPLOYEE EXPENSE	\$21.60
MARK DAVIS	DOOR REPLACEMENT REBATE	\$935.16
RON/REBECCA ROGERS	REBATE	<u>\$150.00</u>