

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on August 30, 2023, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Don Heupel, Mike Sabin, and Karen Schaaf.

Absent: Jay Geving

Others present: John Bilsten, General Manager; Scott Buchanan, Legal Counsel; Robert Harrington Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:01 A.M.

The consent agenda included roll call, adoption of the agenda, approval of the August 1, 2023, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Sabin moved to approve the consent agenda, seconded by Trustee Heupel. Motion carried unanimously.

Voucher Numbers 62504 – 62632 – General Fund
ACH & Wire Transfers 1565 thru 1603 – General Fund
Payrolls dated 08/04/2023 and 08/18/2023
Uncollectable accounts dated 06/30/2023 \$1,989.96

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chairperson Murphy opened a Public Hearing at 11:02 AM on the US Highway 18 Water Main Improvements Project. There being no comments either oral or written, the public hearing was closed at 11:04 AM.

The General Manager recapped the opening and reading of bids for the US Highway 18 Water Main Improvements Project. After discussion action on the matter Resolution No. 2023-11 Accepting Bid and Awarding Construction Contract for US Highway 18 Water Main Improvements Project was postponed allowing for further bid review.

Chief Financial Officer Robert Harrington presented July 2023 Financial Statements/Operations Trend Charts. Trustee Heupel moved to approve the statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on current operating statistics, increased local electrical plant generation in 2023, summer construction projects in communications, electric and water, and current activities at Algona Area Economic Development Corporation including the new website DiscoverAlgona.com

Trustee Schaaf moved to approve Resolution No. 2023-09, Distributed Generation Interconnection Standards, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Heupel moved to approve Resolution No. 2023-12, Adopting Customer Service Rules, seconded by Trustee Sabin. Motion carried unanimously.

Trustee Sabin moved to approve easements related to US Highway 18 Water Main Improvements Project, seconded by Trustee Schaaf. Motion carried unanimously.

Trustee Schaaf moved to approve DGR Engineering Existing Plant Generation Addition Study, seconded by Trustee Heupel. Motion carried unanimously.

The next Board of Trustees meeting is scheduled for September 27, 2023, at 11:00 A.M.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Sabin. Motion carried unanimously. The meeting adjourned at 12:26 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Julie Murphy
Robert Harrington, Secretary