

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on March 6, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer: Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:01 A.M.

The consent agenda included roll call, adoption of the agenda, approval of the January 31, 2024, and February 8, 2024, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented preliminary January 2024 Financial Statements/Operations Trend Charts.

The General Manager updated the Board on January power supply, NIMECA contracts, renewable power supply opportunities, power plant engine repair, utility availability outside city limits, water treatment plant process updates, potential telephone service technologies, fiber project update, and showing demand on electric bills.

Trustee Sabin moved to approve Pay Request #4 - US Highway 18 Watermain Improvements – Wynn Company LLC - \$32,398.80 seconded by Trustee Heupel. Motion carried unanimously.

Trustee Sabin moved to approve 2024 Communications System Ownership and Lease Allocation for Joint Use of Facilities, seconded by Trustee Geving. Motion carried unanimously.

Trustee Geving moved to approve Resolution 2024-02 – Avoided Cost Rate for Distributed Generation, seconded by Trustee Schaaf. Motion carried unanimously.

Trustee Geving moved to approve Review and Approve Operating Procedures for Compliance with CPNI Rules – Internet, seconded by Trustee Schaaf. Motion carried unanimously.

Trustee Schaaf moved to approve Resolution 2024-03 – Review and Approve the AMU Electric Reliability Plan, seconded by Trustee Heupel. Motion carried unanimously.

The next Board of Trustees meeting is scheduled for March 27, 2024, at 11:00 A.M.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Sabin. Motion carried unanimously. The meeting adjourned at 12:46 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
EFT - SALES TAX TRANSFER	SALES TAX - EV CHARGER	\$5.33
EFT - SALES TAX TRANSFER	SALES TAX	\$27,656.34
EFT - SALES TAX TRANSFER	WATER EXCISE TAX	\$6,786.22
AMU PAYROLL	PAYROLL EXPENSE	\$75,131.22
MIDAMERICAN ENERGY	NEAL 4	\$251,000.00
SISCO	FLEX SPENDING	\$1,015.28
UPS	SHIPPING	\$18.40
UPS	SHIPPING	\$44.54
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$4,697.14
EFTPS TRANSFER	PAYROLL TAXES	\$25,767.92
TRINITY WIND, LLC	POWER	\$10,040.00
UPS	SHIPPING	\$32.50
ONLINE SERVICES	SERVICES	\$64.38
ONLINE SERVICES	COLLECTION SERVICES	\$55.27
AFLAC	PREMIUMS	\$696.90
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$771.97
SISCO	FLEX EXPENSE	\$1,196.76
AMU PAYROLL	PAYROLL EXPENSE	\$76,885.30
SISCO	MEDICAL & FLEX EXPENSES	\$6,218.41

EFTPS TRANSFER	PAYROLL TAXES	\$25,913.77
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$4,697.14
TREASURER STATE OF IOWA	IA STATE WITHHOLDING	\$8,680.30
IPERS	EMPLOYEES RETIREMENT SYSTEM	\$35,724.67
ALGONA MUNICIPAL UTILITIES	SERVICES	\$3,465.19
ALGONA MUNICIPAL UTILITIES	SERVICES	\$11,556.06
CITY OF ALGONA	FRANCHISE FEE	\$4,874.77
CITY OF ALGONA	SEWER USAGE	\$8,607.74
SISCO	PREMIUMS	\$45,121.60
SISCO	MEDICAL & FLEX EXPENSE	\$7,098.83
USAC	SUPPORT MECHANISM	\$1,929.20
NATL CABLE TELEVISION COOP	MEMBERSHIP	\$100.00
US CELLULAR	SERVICE	\$464.24
NIMECA	NEAL 4	\$357,496.20
UPS	SHIPPING	\$12.55
UPS	SHIPPING	\$5.35
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$30,278.61
EFT - SALES TAX TRANSFER	WATER EXCISE TAX	\$7,162.45
UPS	SHIPPING	\$34.07
SISCO	FLEX/MEDICAL EXPENSES	\$7,023.52
AMU PAYROLL	PAYROLL EXPENSE	\$74,307.12
CARD CENTER	EXPENSES	\$938.04
CARD CENTER	EXPENSES	\$522.02
CARD CENTER	EXPENSES	\$3,960.00
CARD CENTER	EXPENSES	\$1,810.54
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$669.24
JAY GEVING	TRUSTEE FEE	\$75.00
DON HEUPEL	TRUSTEE FEE	\$75.00
JULIE MURPHY	TRUSTEE FEE	\$75.00
MIKE SABIN	TRUSTEE FEE	\$75.00
JAY GEVING	TRUSTEE FEE	\$75.00
DON HEUPEL	TRUSTEE FEE	\$75.00
JULIE MURPHY	TRUSTEE FEE	\$75.00
MIKE SABIN	TRUSTEE FEE	\$75.00
AHLERS & COONEY, P.C.	LEGAL SERVICES	\$1,875.50
ALGONA MUNICIPAL UTILITIES	MARKETING FOR RADIO AUCTION	\$100.00
ALGONA PLG. & HTG.	PARTS	\$24.90
BORDER STATES INDUSTRIES, INC	MATERIAL	\$2,001.86
BUGS N STUFF	PEST CONTROL	\$128.40
CINTAS CORPORATION #754	SUPPLIES	\$518.69
CONFLUENT	SUPPLIES	\$145.60
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$1,125.00
DAN-D LASER CARTRIDGES	SERVICE	\$101.65
ERIC DEGEN	SUPPLIES FOR POWER PLANT	\$18.73
DOOSAN BOBCAT NA	SUPPLIES	\$309.52
ERPELDING EXCAVATING ENT	WATER LEAK REPAIRS	\$3,880.25
FORGE & BUILD	SUPPLIES	\$329.40
HACH CHEMICAL CO.	CHEMICALS	\$867.92
IOWA COMM ALLIANCE	CONFERENCE REGISTRATIONS	\$1,130.00
IOWA ONE CALL	LOCATION SERVICES	\$444.30
IRBY	SUPPLIES	\$417.30
SBEMCO	SUPPLIES	\$20.00
THE UPHOLSTERY SHOP	REPAIRS	\$187.25
TRUCK CENTER COMPANIES	PARTS	\$306.77
US POSTAL SERVICE (POSTAGE)	POSTAGE	\$1,000.00
WYNN COMPANY LLC	HWY 18 WATER MAIN	\$169,150.35
ZIEGLER INC.	POWER PLANT ENGINE	\$604,322.43
CULVER - HAHN ELECTRIC SUPPLY	MATERIAL	\$314.56
KEMCO TIRES, INC.	REPAIR SERVICE	\$35.00
METLIFE SMALL BUSINESS CENTER	PREMIUMS	\$14,305.82
A & M LAUNDRY	SERVICE	\$43.00
ALGONA PLG. & HTG.	PARTS	\$10.00
AUREON NETWORK SERVICES	SERVICES	\$945.57
BOLTON & MENK, INC.	ENGINEERING SERVICES	\$20,401.50
BOMGAARS	SUPPLIES	\$2,326.08
BUSCHER BROS. CORPORATION	PART	\$10.94
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$70.85
CHROME TRUCK STOP	FUEL	\$318.64
COOKS INC.	SUPPLIES	\$45.31
COOPERATIVE RESPONSE CENTER	SERVICES	\$2,179.38
CUMMINS SALES AND SERVICE	REPAIR SERVICES	\$346.90
DAN-D LASER CARTRIDGES	SUPPLIES	\$69.55
DISPLAY SYSTEMS	WEATHER GRAPHICS	\$550.00

DUMP IT INC.	SERVICES	\$344.27
ED'S SERVICE STATION	FUEL	\$1,450.30
EISCHEN SALES INC	PARTS AND LABOR	\$2,074.42
FASTENAL COMPANY	SUPPLIES	\$206.19
FORCE FITTERS	EMPLOYEE CLOTHING	\$3,169.99
FORGE & BUILD	SUPPLIES	\$1,138.15
HOMeward, INC	CREDIT BALANCE REFUND	\$550.00
IGLASS NETWORKS	NETWORK MONITORING SERVICES	\$1,000.00
IRBY	MATERIALS	\$3,843.44
JACKS OK TIRE SERVICE	PARTS	\$777.04
JCL SOLUTIONS	SUPPLIES	\$310.52
JOHNSTON AUTOSTORES	PARTS	\$328.90
KOSS CO EXTENSION OFFICE	CLASS REGISTRATION	\$45.00
KOSSUTH COUNTY ADVANCE	NEWSPAPER	\$100.00
KOSSUTH REG. HEALTH CENTER	TESTING SERVICES	\$160.00
MIDAMERICAN ENERGY	SERVICES	\$643.77
NEONOVA NETWORK SERVICES	SECURE IT PLUS	\$29.40
NORTH IOWA COMM. ACTION	CREDIT BALANCE REFUND	\$495.77
NORTHERN IOWA COMM	PROGRAMMING	\$116,586.93
OAK HILL CONSULTING	ENGINEERING SERVICES	\$213.00
POWER & TELEPHONE SUPPLY	MATERIALS	\$57,767.08
SPENCER MUNICIPAL UTILITIES	SERVICES	\$3,076.25
TRUCK CENTER COMPANIES	PARTS	\$88.23
UNITYPOINT CLINIC	TESTING	\$168.00
ZIEGLER INC.	PARTS	\$9.12
TROY BENTLER	CREDIT BALANCE REFUND	\$43.32
JOHN BOWMAN	INSULATION REBATE	\$150.00
ANEYSHA M FIGEROA BANCHS	CREDIT BALANCE REFUND	\$348.66
MARITZA LEYVA PEREZ	CREDIT BALANCE REFUND	\$391.01
KYLE NORLAND	CREDIT BALANCE REFUND	\$41.62
JOHN WILLIAM PARRA AVILA	CREDIT BALANCE REFUND	\$372.98
DAMACIO REYES HERNANDEZ	CREDIT BALANCE REFUND	\$149.65
XAVIER RUSHING	CREDIT BALANCE REFUND	\$124.28
FRANK SOUSA	CREDIT BALANCE REFUND	\$170.77
RICHARD VASQUEZ	CREDIT BALANCE REFUND	\$273.06
ACCESS SYSTEMS	SERVICES	\$14,540.11
ALGONA PUBLISHING CO.	ADVERTISING	\$865.68
AUREON NETWORK SERVICES	NETWORK SERVICES	\$7,068.47
BORDER STATES INDUSTRIES, INC	MATERIAL	\$402.62
CENTURYLINK	SERVICE	\$173.56
	2023 FINN DR & WOOSTER	
CITY OF ALGONA	RECONSTRUCTION	\$766.04
DAKOTA SUPPLY GROUP	MATERIAL	\$64.51
DGR ENGINEERING	ENGINEERING SERVICES	\$4,520.00
FAREWAY STORES	SUPPLIES	\$6.93
FORCE FITTERS	EMPLOYEE CLOTHING	\$1,314.86
HAWKINS INC.	CHEMICAL	\$7,112.08
HY-VEE	SUPPLIES	\$215.50
IRBY	MATERIAL	\$16,563.60
KLGA & KLGZ	ADVERTISING	\$1,398.00
KOSS. CO. FAIR	ADVERTISING FAIR BROCHURE	\$150.00
MIDAMERICAN ENERGY CO.	SERVICE	\$370.71
NATIONAL INFO SOLUTIONS COOP	SERVICES	\$15,745.16
T.P. ANDERSON COMPANY	AUDIT	\$5,000.00
VANTAGE POINT	ANNUAL MAINTENANCE FEE	\$7,170.00
VERMEER IOWA & N. MISSOURI	MATERIAL	\$2,571.37
WESCO DISTRIBUTION INC.	MATERIAL	\$1,049.88
HAWKINS INC.	CHEMICALS	\$7,386.43
KEMNA AUTO CENTERS	TRUCK	\$86,499.00
ALGONA PLG. & HTG.	PART	\$99.30
ARNOLD MOTOR SUPPLY	SUPPLIES	\$1,263.37
JOHN BILSTEN	EMPLOYEE EXPENSE	\$137.50
BOLTON & MENK, INC.	ENGINEERING SERVICES	\$8,880.00
BOMGAARS	SUPPLIES	\$1,212.96
BORDER STATES INDUSTRIES, INC	MATERIALS	\$2,156.92
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$374.73
CINTAS CORPORATION #754	MEDICAL SUPPLIES	\$270.95
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$1,125.00
CORE & MAIN	MATERIALS	\$2,227.50
CULVER - HAHN ELECTRIC SUPPLY	MATERIALS	\$1,033.94
ERIC DEGEN	EMPLOYEE EXPENSE	\$15.00
DGR ENGINEERING	ENGINEERING SERVICES	\$71.50
DUMP IT INC.	SERVICES	\$333.04

EISCHEN SALES INC	PARTS AND SERVICE	\$136.98
FASTENAL COMPANY	PART	\$356.90
FIVE STAR TOOL & SUPPLY	TOOLS AND SUPPLIES	\$549.56
FORCE FITTERS	EMPLOYEE CLOTHING	\$421.29
FORGE & BUILD	SUPPLIES	\$84.00
HAWKINS INC.	CHEMICALS	\$6,154.29
HCP SPLICING SERVICES	FIBER SPLICING SERVICES	\$3,080.00
HYGIENIC LABORATORY - AR	TESTING	\$216.00
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.01
IRBY	MATERIALS	\$12,412.00
JCL SOLUTIONS	SUPPLIES	\$30.17
JOHN DEERE FINANCIAL	PARTS	\$193.49
KOSS CO EXTENSION OFFICE	ADVERTISING FAIR AWARDS	\$45.00
KOSSUTH AG AND MOTOR MUSEUM	MEMBERSHIP	\$1,000.00
METLIFE SMALL BUSINESS CENTER	PREMIUMS	\$7,152.91
MIDAMERICAN ENERGY	SERVICES	\$28.48
MRI SOFTWARE LLC	EMPLOYMENT REPORT	\$42.75
NALCO COMPANY	SUPPLIES	\$486.83
NORTHWEST COMM NETWORK	SERVICES	\$616.50
O'REILLY AUTOMOTIVE, INC.	PARTS	\$33.67
PITNEY-BOWES INC.	MACHINE LEASE	\$946.44
POWER & TELEPHONE SUPPLY	MATERIALS	\$11,642.80
QWEST DBA CENTURYLINK-IA	SERVICE	\$25.47
QWEST DBA CENTURYLINK-IA	SERVICE	\$305.43
SAFETAY-KLEEN SYSTEMS, INC	SUPPLIES	\$246.33
KAREN SCHAAF	TRUSTEE FEE	\$75.00
SKARSHAUG TESTING LABS	TESTING	\$441.09
SOROPTIMIST INTL/ALGONA	ADVERTISING	\$250.00
STUNDAHL CLEANING	SERVICES	\$1,100.00
TELEDYNAMICS	SUPPLIES	\$471.94
THE WATER CONNECTION	PARTS	\$6.75
WESCO DISTRIBUTION INC.	MATERIALS	\$4,170.12
JOHN ABOUD	WINDOW REBATE	\$1,500.00
WAYNE/BEV KAISER	WINDOW REBATE	\$517.24