

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on March 27, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, and Karen Schaaf.

Board Member Absent: Mike Sabin.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer: Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:16 A.M.

The consent agenda included roll call, adoption of the agenda, approval of the March 6, 2024, regular minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented preliminary February 2024 Financial Statements/Operations Trend Charts.

The General Manager updated the Board on February energy supply profile with the record warm February, the overall power supply costs, potential renewable energy projects and grant opportunities, Highway 18 Watermain project, fire hydrant painting, and the 2024 fiber expansion project.

Trustee Geving moved to approve the City of Algona and Algona Municipal Utilities – Agreement for City Utility Service and Transfer of Funds seconded by Trustee Heupel. Motion carried unanimously.

Trustee Heupel moved to approve Resolution 2024-04 – Resolution Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Electric Utility to the City of Algona, seconded by Trustee Schaaf. Motion carried unanimously.

Trustee Geving moved to approve Resolution 2024-05 – Resolution Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Water Utility to the City of Algona, seconded by Trustee Heupel. Motion carried unanimously.

Trustee Schaaf moved to approve Pay Request #5 - US Highway 18 Watermain Improvements – Wynn Company LLC - \$15,716.80 seconded by Trustee Geving. Motion carried unanimously.

The next Board of Trustees meeting is scheduled for April 24, 2024, at 11:00 A.M.

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. Motion carried unanimously. The meeting adjourned at 12:30 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
EFTPS TRANSFER	PAYROLL TAXES	\$25,427.69
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION-457	4,597.14
MIDAMERICAN ENERGY	NEAL 4	135,000.00
ONLINE SERVICES	COLLECTION SERVICES	73.81
ONLINE SERVICES	COLLECTION SERVICES	90.19
SISCO	MEDICAL/FLEX SPENDING	1,443.62
UPS	SHIPPING	19.36
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	837.56
CITY OF ALGONA	CITY SEWER	8,905.53
UPS	SHIPPING	24.52
IPERS	EMPLOYEES RETIREMENT SYSTEM	35,635.33
TREASURER STATE OF IOWA	TREASURER-STATE	8,757.60
SISCO	FLEX/MEDICAL EXPENSES	7,985.41
AMU PAYROLL	PAYROLL EXPENSES	75,290.25
TRINITY DECOMMISSIONING	TRINITY WIND DECOMMISSIONING	4,452.00
NATL CABLE TELEVISION COOP	MEMBERSHIP	100.00
EFTPS TRANSFER	PAYROLL TAXES	25,392.35
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION-457	4,697.14
ASCAP	ANNUAL LICENSE FEE	113.48
US CELLULAR	SERVICE	463.74
AFLAC	PREMIUMS	696.90

INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	669.24
SISCO	PREMIUMS	45,163.50
CITY OF ALGONA	FRANCHISE FEE	4,730.73
US POSTAL SERVICE (POSTAGE)	POSTAGE	1,000.00
SISCO	MEDICAL/FLEX EXPENSES	1,952.59
NIMECA	NEAL 4	504,602.41
UPS	SHIPPING	37.75
TRINITY WIND, LLC	POWER	9,830.00
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
A & M LAUNDRY	SERVICE	43.00
ALGONA PUBLISHING CO.	ADVERTISING	632.43
AUREON NETWORK SERVICES	SERVICE	945.57
CHROME TRUCK STOP	FUEL	308.46
CITY OF ALGONA	FINN DR & WOOSTER	27.23
COOKS SCRAP IRON & METAL	MATERIAL	222.99
COOP RESPONSE CENTER	SERVICE	2,013.22
DAN-D LASER CARTRIDGES	MAINT	394.46
DISPLAY SYSTEMS INTERNATIONAL	WEATHER GRAPHICS	550.00
ED'S SERVICE STATION	FUEL	1,934.63
FORCE FITTERS	EMPLOYEE CLOTHING	80.56
GRAYBAR ELECTRIC CO INC	TOOLS	345.21
IGLASS NETWORKS	NETWORK MONITORING	500.00
JACKS OK TIRE SERVICE	REPAIR SERVICES	110.26
JCL SOLUTIONS	SUPPLIES	140.89
JOHNSTON AUTOSTORES	PARTS	29.78
K & H COOP OIL CO.	FUEL	72.17
KOSSUTH COUNTY ADVANCE	NEWSPAPER ADVERTISEMENT	125.00
MIDAMERICAN ENERGY	SERVICE	201.39
NALCO COMPANY	SUPPLIES	241.84
NORTHERN IOWA COMM	PROGRAMMING	125,272.74
OAK HILL CONSULTING	ENGINEERING SERVICES	71.00
POWER & TELEPHONE SUPPLY	HARDWARE	11,404.89
SENSIT TECHNOLOGIES LLC	EQUIPMENT	2,591.20
DANIEL SMITH	EMPLOYEE EXPENSE	9.80
SPENCER MUNICIPAL UTILITIES	COMMUNICATION SERVICES	3,071.25
T.P. ANDERSON COMPANY	AUDIT FIELD WORK YR 2023	10,000.00
VERMEER IOWA & N. MISSOURI	MATERIAL	597.66
	HWY 18 WATER MAIN	
WYNN COMPANY LLC	IMPROVEMENTS	32,398.80
AUSTIN ZADOW	EMPLOYEE EXPENSE	71.89
DELORES R CALHOUN	CREDIT BALANCE REFUND	2.74
EDGAR DE JES FERNANDEZ TORRES	CREDIT BALANCE REFUND	252.29
MARIA GARCIA	CREDIT BALANCE REFUND	4.61
MINNESOTA MUNICIPAL UTILITIES	REGISTRATION	1,440.00
ARIANNE PEREZ GUERRERO	CREDIT BALANCE REFUND	121.98
GIL ARAUJO RICARDO JAVIER	CREDIT BALANCE REFUND	97.14
WILMA A SAUER	CREDIT BALANCE REFUND	22.77
RUBY W THOMAS	CREDIT BALANCE REFUND	2.28
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,444.97
AUREON NETWORK SERVICES	NETWORK SERVICES	6,975.77
BORDER STATES INDUSTRIES, INC	MATERIAL	5,108.09
BUSCHER BROS. CORPORATION	SUPPLIES	3.93
CINTAS CORPORATION #754	SUPPLIES	544.58
COLORS BY DESIGN	PAINT	52.28
CORE & MAIN	MATERIALS	1,314.90
CULLIGAN	SERVICE	305.49
CULVER - HAHN ELECTRIC SUPPLY	MATERIALS	7,077.43
DAKOTA SUPPLY GROUP	MATERIALS	1,491.94
DGR ENGINEERING	SERVICES	2,088.48
DITCH WITCH	MATERIAL	314.84
DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	104.08
FORCE FITTERS	EMPLOYEE CLOTHING	1,994.66
FORGE & BUILD	SUPPLIES	1,080.49
IRBY	SUPPLIES	430.68
KEMCO TIRES, INC.	REPAIRS	780.31
KLGA & KLGZ	ADVERTISING	1,245.00
KOSSUTH COUNTY TREASURER	WIND FARM TAXES	25,268.00
LYNX PROMOTIONAL ADVERTISING	EMPLOYEE CLOTHING	1,024.00
MIDAMERICAN ENERGY CO.	SERVICES	371.66
NATIONAL INFO SOLUTIONS COOP	SERVICES	16,402.63

PLYMOUTH COUNTY TREASURER	EXCISE TAX	242.00
POWER & TELEPHONE SUPPLY	HARDWARE	13,017.71
SBEMCO	SUPPLIES	100.00
SIGN WORKS	SUPPLIES	340.39
TELEDYNAMICS	HARDWARE	1,023.67
THREADS	EMPLOYEE CLOTHNG	39.59
VANTAGE POINT	CONSULTING SERVICES	3,117.50
WHEELER WORLD INC	MATERIALS	56,282.47
WOODBURY COUNTY TREASURER	GAS & ELECT TAX	7,704.50
BROOKRIDGE ADDITION	CREDIT BALANCE REFUND	646.07
KEMNA AUTO CENTERS	FORD F-150 LIGHTNING	47,548.00
ADAMS CABLE EQUIPMENT, INC	MATERIALS	21,144.00
ALGONA CHAM. OF COMMERCE	CHAMBER EVENT	100.00
ALGONA PLG. & HTG.	MATERIAL	111.00
ALGONA PUBLIC LIBRARY	ADVERTISING READING PROGRAM	250.00
ALTEC INDUSTRIES INC.	INSPECTION SERVICES	3,033.00
CENTURYLINK	SERVICE	184.56
CUMMINS SALES AND SERVICE	INSPECTION SERVICES	1,729.63
DGR ENGINEERING	ENGINEERING SERVICES	10,680.00
DUMP IT INC.	SERVICES	344.27
ERPELDING EXCAVATING ENT	REPAIR WATER LEAK	7,502.75
FASTENAL COMPANY	SUPPLIES-COMM	72.70
FORCE FITTERS	EMPLOYEE CLOTHING	948.28
HY-VEE	SUPPLIES	19.32
HYGIENIC LABORATORY - AR	TESTING	108.00
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	6,000.01
KOSSUTH COUNTY SPEEDWAY	2024 PROGRAM ADVERTISEMENT	200.00
METER & TECH SOLUTIONS	SUPPLIES	1,476.70
METLIFE SMALL BUSINESS CENTER	PREMIUMS	7,152.91
MN MUNICIPAL UTILITIES ASSOC.	WORKSHOP	510.00
N. IA REGIONAL HOUSING	CREDIT BALANCE REFUND	253.65
NORTH RIDGE UNDERGROUND	SERVICES	2,640.00
O'REILLY AUTOMOTIVE, INC.	PART	7.48
PITNEY-BOWES INC.	RENTALS	304.05
POWER & TELEPHONE SUPPLY	MATERIALS	2,080.19
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
KAREN SCHAAF	TRUSTEE FEE	75.00
STUNDAHL CLEANING	SERVICE	1,100.00
TANTALUS	MAINTENANCE	15,000.00
THREADS	EMPLOYEE CLOTHING	197.95
AUSTIN ZADOW	EMPLOYEE EXPENSE	40.44
IOWA DEPT OF TRANSPORTATION	VEHICLE REGISTRATION	2,577.65