

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on June 26, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf.

Others present: John Bilsten, General Manager; Scott Buchanan, General Counsel; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant; Meredith Nelson, ISU Extension; Luke Seaberg, ISU Extension.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the May 29th, 2024, regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented May 2024 Financial Statements/Operations Trend Charts. Trustee Sabin moved to approve the statements and place them on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on grant opportunities, various power supply options and capacity, community celebration, potential new electric loads, Iowa DNR Water Service Line Identification Project, power plant engine rebuild, fire hydrant painting, and fiber buildout for 2024. The General Manager also informed the Board that the American Public Power Association recognized AMU’s 135th anniversary on its website.

Trustee Heupel moved to approve Austin Zadow as IT Coordinator at Grade 10 – Step 7, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Geving moved to approve Resolution 2024-07 Wages for 2024-2025, seconded by Trustee Schaaf. The motion carried unanimously.

Luke Seaberg and Merideth Nelson from ISU Extension informed the Board about Community-Centered Solar Conversations, with the idea that a community conversation be held later this year.

The next Board of Trustees meeting is scheduled for July 31, 2024, at 11:00 A.M.

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Schaaf. The motion carried unanimously. The meeting adjourned at 1:20 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------------------|--------------------------------|---------------|
| BOARD MEMBERS | TRUSTEE FEES | \$300.00 |
| UPS | SHIPPING | 41.81 |
| UPS | SHIPPING | 19.45 |
| EFTPS TRANSFER | PAYROLL TAXES | 25,802.64 |
| NATIONWIDE RETIREMENT | DEFERRED COMPENSATION-457-ROTH | 4,517.14 |
| NATIONAL CABLE TELEVISION COOP | HARDWARE-TOOLS | 319.77 |
| EFT - SALES TAX TRANSFER | SALES TAX REMITTANCE | 28,667.73 |
| EFT - SALES TAX TRANSFER | WATER SERVICE EXCISE TAX | 7,773.22 |
| SISCO | MEDICAL/FLEX- 2024 | 1,177.51 |
| CARD CENTER | EXPENSE | 249.58 |
| CARD CENTER | EXPENSE | 1,669.11 |
| CARD CENTER | EXPENSE | 258.19 |
| ZIONS FIRST NATIONAL BANK | ELECTRIC REVENUE LOAN | 46,476.80 |
| DEPOSITORY TRUST CO. | REVENUE BONDS | 62,420.00 |

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| MIDAMERICAN ENERGY | NEAL 4 | 199,000.00 |
| CARD CENTER | EXPENSE | 1,847.31 |
| SISCO | MEDICAL/FLEX- 2024 | 1,028.06 |
| TRINITY WIND, LLC | POWER-MAY | 7,765.00 |
| IOWA STATE BANK | WATER BOND INTEREST | 15,930.00 |
| AMU PAYROLL | PAYROLL | 75,430.98 |
| NATIONWIDE RETIREMENT | DEFERRED COMPENSATION-457-ROTH | 4,517.14 |
| EFTPS TRANSFER | PAYROLL TAXES | 25,650.01 |
| ONLINE SERVICES | BAD DEBT PMT | 118.12 |
| ONLINE SERVICES | ACTION LETTERS/UTILITY EXCHANGE | 81.88 |
| UPS | SHIPPING | 12.55 |
| AFLAC | PREMIUMS | 696.90 |
| EFT - FEDERAL EXCISE TAX | FEDERAL EXCISE TAX- | 801.94 |
| CITY OF ALGONA | CITY SEWER USAGE | 9,284.55 |
| NATIONAL CABLE TELEVISION COOP | MEMBERSHIP | 100.00 |
| TREASURER STATE OF IOWA | TREASURER-STATE | 8,710.60 |
| IPERS | EMPLOYEES RETIREMENT SYSTEM | 35,684.13 |
| US CELLULAR | SERVICE | 463.68 |
| CITY OF ALGONA | FRANCHISE FEE | 4,797.66 |
| SISCO | FLEX/MEDICAL - 2024 | 2,941.59 |
| INTERSTATE TRS FUND | TRS FUND CONTRIBUTION | 669.24 |
| SISCO | MEDICAL/FLEX- 2024 | 1,904.60 |
| AMU PAYROLL | PAYROLL | 79,118.37 |
| A+ COMM & SECURITY | OFFICE NORTH DOOR | 520.17 |
| ADVANCED MEDIA TECHNOLOGIES | WIFI MICROSCOPE | 3,582.96 |
| BOMGAARS | SUPPLIES | 1,210.96 |
| CINTAS CORPORATION #754 | MEDICAL SUPPLIES | 283.38 |
| COMPLIANCE SERVICES, INC | COMPLIANCE STACK TESTING | 5,655.00 |
| CONSORTIA CONSULTING, INC. | CONSULTING SUPPORT | 1,125.00 |
| COOKS SCRAP IRON & METAL | PARTS AND SERVICE FOR GATOR | 16.77 |
| DAN-D LASER CARTRIDGES | SUPPLIES | 315.65 |
| NOLYN ELLIOTT | EMPLOYEE EXPENSE | 446.16 |
| ERPELDING EXCAVATING ENT | PEA ROCK | 5,233.02 |
| FASTENAL COMPANY | SUPPLIES | 226.14 |
| FORCE FITTERS | EXPENSE | 529.24 |
| GRAYBAR ELECTRIC CO INC | MST'S | 22,823.56 |
| HAWKINS INC. | CHEMICAL | 3,510.60 |
| KOSSUTH REG. HEALTH CENTER | TESTING | 460.00 |
| JERRY LARSEN | EMPLOYEE EXPENSE | 371.36 |
| MIDAMERICAN ENERGY | GAS USAGE-521 N HALL ST, 31016 | 18.61 |
| MINSAIT ACS | SCADA | 16,599.60 |
| MPOWER TECHNOLOGIES, INC | SOFTWARE ANNUAL MAINTENANCE | 1,800.00 |
| NIMECA | ANNUAL APPA DUES 5.1.24 | 6,844.21 |
| NORTHWEST COMM NETWORK | BAND WIDTH | 616.50 |
| PFEFFER PRECAST | PLATFORM STEP | 347.13 |
| QWEST DBA CENTURYLINK-IA | SERVICE | 305.43 |
| TERRY-DURIN CO | MATERIAL | 412.36 |
| ROD VITZTHUM | EMPLOYEE EXPENSE | 425.03 |
| WHEELER WORLD INC | EXHAUST MANIFOLD REPAIR | 88,237.74 |
| ZACH WILTSE | EMPLOYEE EXPENSE | 70.85 |
| LORRAINE ALBRECHT | ELECTRIC METER REBATE | 100.00 |
| YANICEI CASTILLO | CREDIT BALANCE REFUND | 60.99 |
| KENDRA E MARTINEZ | CREDIT BALANCE REFUND | 104.93 |
| BECKY S SIMMONS | CREDIT BALANCE REFUND | 36.97 |
| BORDER STATES INDUSTRIES, INC | SPLICE KIT | 1,510.31 |
| A & M LAUNDRY | LAUNDRY SERVICE | 43.00 |
| ACCESS SYSTEMS | NETWORK SUPPORT SERVICES | 2,082.35 |
| AHLERS & COONEY, P.C. | PROFESSIONAL SERVICES | 3,108.00 |
| ALGONA CHAM. OF COMMERCE | EXPENSE | 500.00 |
| ALGONA COMM.SCHOOL FOUND. | FOUNDATION GOLF TOURNAMENT | 150.00 |
| ALGONA PUBLISHING CO. | LEGAL GRAIN BIN CLEARANCE | 2,356.30 |
| ALGONA WELDING & MACHINE | PART | 96.20 |

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| ARNOLD MOTOR SUPPLY | SUPPLIES | 82.85 |
| BOLTON & MENK, INC. | WATERMAIN HWY 18 | 1,267.50 |
| BORDER STATES INDUSTRIES, INC | SPLICE KIT | 731.88 |
| BUSCHER BROS. CORPORATION | EXPENSE | 2,354.00 |
| CINTAS CORPORATION #754 | MEDICAL SUPPLIES | 188.44 |
| CITY OF ALGONA | EXPENSE | 342.29 |
| COOPERATIVE RESPONSE CENTER | RESPONSE CENTER | 2,120.98 |
| CORE & MAIN | MATERIAL | 188.58 |
| DISPLAY SYSTEMS INTERNATIONAL | WEATHER GRAPHICS | 550.00 |
| DUMP IT INC. | SANITATION | 344.27 |
| ERPELDING EXCAVATING ENT | SEWER REPAIR @ 615 N CHURCH ST | 102.75 |
| ESRI, INC | GIS CONCURRENT MAINT 9.1.24-8.31.25 | 3,000.00 |
| FASTENAL COMPANY | SUPPLIES | 53.91 |
| FORGE & BUILD | COMMUNITY CELEBRATION | 94.16 |
| IGLASS NETWORKS | NETWORK MONITORING | 500.00 |
| JOHN DEERE FINANCIAL | PARTS | 55.60 |
| KLGA & KLGZ | ADVERTISING | 1,502.00 |
| METERING & TECH SOLUTIONS | MATERIAL | 203.26 |
| MIDAMERICAN ENERGY | FIBER HUT - 35531-32008 | 30.77 |
| MIDWESTERN MECHANICAL | HVAC | 3,750.00 |
| OAK HILL CONSULTING | ENGINEERING SERVICES | 71.00 |
| PITNEY-BOWES INC. | LEASE | 946.44 |
| POWER & TELEPHONE SUPPLY | POWER UNIT INDOOR FOR ONT | 972.13 |
| RESCO | TRANSFORMER | 72,257.56 |
| SIGN WORKS | VEHICLE LOGOS | 241.29 |
| SPENCER MUNICIPAL UTILITIES | TELEPHONE SWITCH/SIP SESSIONS | 3,023.75 |
| TERRY-DURIN CO | 3-BOLT COMPRESSION | 16,443.66 |
| THREADS | CELEBRATION EMPLOYEE CLOTHING | 598.13 |
| HEATH VILETA | EMPLOYEE EXPENSE | 129.56 |
| ALEJANDRO BARRANCO PAVON | CREDIT BALANCE REFUND | 59.02 |
| JOSE BECK | CREDIT BALANCE REFUND | 88.31 |
| BOJI PORTABLE TOILETS INC | AMU ANNIVERSARY CELEBRATION | 500.00 |
| KEVIN C BROWN | CREDIT BALANCE REFUND | 149.04 |
| DAINERIS CRUZ CUTINO | CREDIT BALANCE REFUND | 107.30 |
| LINDA K DAVIS | CREDIT BALANCE REFUND | 362.73 |
| DM LANE ENTERPRISES | CREDIT BALANCE REFUND | 28.27 |
| PAIGE K ELLSBERRY | CREDIT BALANCE REFUND | 170.58 |
| MATTHEW R FANKELL | CREDIT BALANCE REFUND | 10.16 |
| JASON FEUCHT | CA REBATE | 500.00 |
| AUTUMN GIFFORD | CREDIT BALANCE REFUND | 106.60 |
| STEVE GRANDGENETT | ELECTRIC VEHICLE CHARGER | 200.00 |
| ROBERT GUST | CREDIT BALANCE REFUND | 22.10 |
| RICK J HELLMICH | CREDIT BALANCE REFUND | 6.35 |
| MARIA D LARA GARCIA | CREDIT BALANCE REFUND | 9.65 |
| ZACCARY MANN | CREDIT BALANCE REFUND | 239.87 |
| COLIN MENNING | CA REBATE | 400.00 |
| IRENE MILLER | APPLIANCE REBATE | 50.00 |
| TLC PROPERTIES | ELEC METER CONV REBATE | 175.00 |
| TLC PROPERTIES | ELEC METER CONV REBATE | 175.00 |
| TLC PROPERTIES | METER CONVERSION REBATE | 175.00 |
| ALGONA VIPS | EXPENSE | 75.00 |
| T & S SANDBLASTING & PAINTING LLC | SANDBLAST & PAINT HYDRANTS | 11,207.00 |
| BRIAN KOLLASCH | COMMUNITY CELEBRATION | 225.00 |
| KYLE WEHRSPAN | COMMUNITY CELEBRATION | 225.00 |
| BISHOP GARRIGAN DANZ SQUAD | DONATION | 150.00 |
| BROWN SHOE FIT CO | EXPENSE | 891.69 |
| CHROME TRUCK STOP | FUEL | 335.01 |
| COOKS SCRAP IRON & METAL | SHOP | 23.54 |
| ERIC DEGEN | EMPLOYEE EXPENSE | 6.40 |
| DGR ENGINEERING | PROFESSIONAL SERVICES | 9,305.50 |
| JASON FETT | EMPLOYEE EXPENSE | 184.80 |
| FORCE FITTERS | EXPENSE | 1,081.92 |

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| HYGIENIC LABORATORY - AR | TESTING | 108.00 |
| IOWA ONE CALL | UNDERGROUND LOCATION COMPANY | 269.40 |
| JACKS OK TIRE SERVICE | TIRES FOR ATV | 763.65 |
| JOHNSTON AUTOSTORES | PARTS | 86.03 |
| KOSSUTH COUNTY CATTLEMEN | AMU COMMUNITY CELEBRATION | 150.00 |
| METLIFE SMALL BUSINESS CENTER | PREMIUMS | 7,152.91 |
| MIDAMERICAN ENERGY CO. | GENERATOR POWER SUPPLY | 371.09 |
| NATIONAL INFO SOLUTIONS COOP | MAY 2024 MISC | 955.66 |
| NORTH IOWA MECHANICAL | FILTERS | 107.86 |
| DANIEL SMITH | EMPLOYEE EXPENSE | 162.47 |
| STATE 5 THEATRE | COMMUNITY CELEBRATION | 110.00 |
| STEIER AG | ROUND UP | 1,200.00 |
| TERRY-DURIN CO | MATERIAL | 1,421.20 |
| THREADS | EXPENSE | 81.32 |
| BOJI PORTABLE TOILETS | COMMUNITY CELEBRATION | 178.40 |
| CINDY FROEHLICH | ELECTRIC METER REBATE | 100.00 |
| MIKE REIMIERS | ELECTRIC METER REBATE | 100.00 |
| ACCESS SYSTEMS | NETWORK SUPPORT SERVICES | 4,940.62 |
| AUREON NETWORK SERVICES | NETWORK SERVICES | 7,151.52 |
| ED'S SERVICE STATION | FUEL | 2,044.94 |
| FAREWAY STORES | SUPPLIES | 49.02 |
| FASTENAL COMPANY | WHT PVC | 174.97 |
| FORGE & BUILD | SUPPLIES | 237.77 |
| TAMMY HOCK | EXPENSE | 10.70 |
| MARTINS FLAG CO., INC. | FLAG | 785.14 |
| NATIONAL INFO SOLUTIONS COOP | MAY 2024 PRINT SERVICES | 15,663.52 |
| NORTHERN IOWA COMMUNICATIONS | PROGRAMMING | 118,102.81 |
| REDING GRAVEL & EXC. | STOCKPILE FILL SAND | 194.25 |
| REVOLT ELECTRICAL SERVICES INC. | NORGREN VALVE | 3,879.60 |
| SKARSHAUG TESTING LABS | TESTING | 863.87 |
| DORNBIER, DALE | EMPLOYEE EXPENSE | 908.66 |
| JOHNSON, RODNEY | EMPLOYEE EXPENSE | 739.13 |
| STRIPLING, MICHAEL | EMPLOYEE EXPENSE | 799.31 |
| ELLIOTT, NOLYN | EMPLOYEE EXPENSE | 1,288.76 |
| HATTEN, BRIAN | EMPLOYEE EXPENSE | 1,148.46 |
| KEITH, ZACHARY | EMPLOYEE EXPENSE | 886.83 |
| HILSABECK, KEVIN | EMPLOYEE EXPENSE | 825.90 |
| RASH, KEVIN | EMPLOYEE EXPENSE | 762.27 |
| PROTHMAN, JEREMY | EMPLOYEE EXPENSE | 593.46 |
| WILTSE, ZACHERY | EMPLOYEE EXPENSE | 113.11 |
| KENNE, PAUL | EMPLOYEE EXPENSE | 553.26 |
| FETT, JASON | EMPLOYEE EXPENSE | 362.05 |