

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on July 31, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the June 26th, 2024, and regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizen's opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented June 2024 Financial Statements/Operations Trend Charts. Trustee Sabin moved to approve the statements and place them on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on Southwest Power Pool electrical loads and requirements, potential new electric loads, Iowa DNR Water Service Line Identification Project, power plant engine rebuild and controls upgrade, Highway 169 watermain leaks, and construction updates for 2024.

Trustee Geving moved to approve Resolution #2024-06 – Adopting a Large Electric Load Market-Based Interruptible Service Rate, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to approve the property lease contingent upon approval of the final legal description, tenant, and final legal review, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Schaaf moved to approve Pay Request #6 - US Highway 18 Watermain Improvements – Wynn Company LLC - \$26,257.13 seconded by Trustee Geving. The motion carried unanimously.

Trustee Heupel moved to approve the Executive Compensation Assessment and salary adjustment for the General Manager, seconded by Trustee Sabin. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for August 28, 2024, at 11:00 A.M.

Trustee Geving moved to adjourn the meeting, seconded by Trustee Schaaf. The motion carried unanimously. The meeting adjourned at 12:27 P.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$4,317.14
NIMECA	ENERGY	\$233,791.29
ALGONA MUNICIPAL UTILITIES	SERVICES	\$13,290.70
ALGONA MUNICIPAL UTILITIES	SERVICES	\$3,454.94
EFTPS TRANSFER	PAYROLL TAXES	\$29,276.81
USAC	SUPPORT MECHANISM	\$1,770.01
BOARD OF DIRECTORS	TRUSTEE FEES	\$375.00
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	\$7,778.50
NIMECA	NEAL 4	\$314,901.46
MIDAMERICAN ENERGY	NEAL 4	\$30,000.00
EFT - SALES TAX TRANSFER	SALES TAX	\$30,051.03
CARD CENTER	EXPENSES	\$241.17
CARD CENTER	SUPPLIES	\$421.57
AMU PAYROLL	PAYROLL EXPENSE	\$81,840.29
CARD CENTER	EXPENSES	\$3,110.44
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$4,317.14
EFTPS TRANSFER	PAYROLL TAXES	\$28,250.39

EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$800.52
TRINITY WIND, LLC	POWER	\$6,085.00
CITY OF ALGONA	CITY SEWER USAGE	\$9,555.27
ONLINE SERVICES	COLLECTION SERVICES	\$79.80
ONLINE SERVICES	COLLECTION SERVICES	\$84.13
SISCO	HEALTH INSURANCE PREMIUMS	\$42,832.59
SISCO	FLEX/MEDICAL EXPENSES	\$5,293.44
CITY OF ALGONA	FRANCHISE FEE	\$4,734.99
EFT - SALES TAX TRANSFER	ELECTRIC FUEL	\$4.99
UPS	SHIPPING	\$19.27
UPS	SHIPPING	\$19.45
UPS	SHIPPING	\$19.45
UPS	SHIPPING	\$12.55
NATIONAL CABLE TELEVISION COOP	MEMBERSHIP	\$100.00
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$106.50
UPS	SHIPPING	\$12.55
TREASURER STATE OF IOWA	WITHOLDING	\$9,148.52
SISCO	HEALTH INSURANCE PREMIUMS	\$51,811.71
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$720.76
AMU PAYROLL	PAYROLL EXPENSE	\$84,162.60
AMU BOARD OF DIRECTORS	TRUSTEE FEES	\$300.00
NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	\$4,317.14
USAC	SUPPORT MECHANISM	\$1,754.53
US CELLULAR	SERVICE	\$463.68
IPERS	EMPLOYEES RETIREMENT SYSTEM	\$37,925.33
ALGONA MUNICIPAL UTILITIES	SERVICE	\$3,498.82
ALGONA MUNICIPAL UTILITIES	SERVICE	\$11,769.03
EFTPS TRANSFER	PAYROLL TAXES	\$29,241.51
SISCO	MEDICAL/FLEX EXPENSES	\$0.00
UPS	SHIPPING	\$33.87
UPS	SHIPPING	\$20.48
NIMECA	NEAL 4	\$404,480.39
REGAN BANKS/RKB INFLATABLE'S	COMMUNITY CELEBRATION	\$963.00
A & M LAUNDRY	SERVICE	\$43.00
AIR FILTER SALES & SERVICE	FILTERS	\$194.24
ALGONA CHAM. OF COMMERCE	ADVERTISING	\$250.00
ALGONA PLG. & HTG.	PARTS	\$137.45
ARNOLD MOTOR SUPPLY	PARTS	\$403.76
BOMGAARS	SUPPLIES	\$646.08
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$69.64
CENTURYLINK	SERVICE	\$183.74
CONSORTIA CONSULTING, INC.	CONSULTING SERVICES	\$1,125.00
CORE & MAIN	MATERIAL	\$1,412.61
CULVER - HAHN ELECTRIC SUPPLY	MATERIAL	\$916.15
EISCHEN SALES INC	MATERIAL	\$26.00
ERPELDING EXCAVATING ENT	WATER SERVICE	\$3,346.30
FORCE FITTERS	EMPLOYEE CLOTHING	\$36.91
FORGE & BUILD	SUPPLIES	\$24.98
STEPHANIE FORTUNE	EMPLOYEE CLOTHING	\$94.08
STEVE GRANDGENETT	REBATE	\$50.00
HY-VEE	SUPPLIES	\$115.54
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.01
JCL SOLUTIONS	SUPPLIES	\$313.64
JOHN DEERE FINANCIAL	PARTS	\$31.85
KEMNA AUTO CENTERS	PARTS	\$329.28
KNIGHT PROTECTION, INC	SERVICE	\$510.00
KOSSUTH COUNTY TRANSFER STATION	SERVICE	\$28.50
MAIN STREET SPECIALTIES, LLC	PARTS	\$4,117.54
MARTINS FLAG CO., INC.	FLAG	\$208.13
MIDAMERICAN ENERGY	SERVICE	\$30.73
MILLER SPORTS & SERVICE	PARTS	\$321.00
MOODYS INVESTORS SERVICE	SERVICE	\$500.00

MPOWER TECHNOLOGIES, INC	SOFTWARE MAINTENANCE	\$5,400.00
NEONOVA NETWORK SERVICES	SECURE IT PLUS	\$29.40
NORTH IOWA MECHANICAL	SUPPLIES	\$51.36
NORTHWEST COMM NETWORK	BAND WIDTH	\$616.50
PITNEY-BOWES INC.	SERVICE	\$304.05
QWEST DBA CENTURYLINK-IA	SERVICE	\$37.12
QWEST DBA CENTURYLINK-IA	SERVICE	\$305.43
RESCO	MATERIALS	\$3,468.94
SUSAN SEEBECKER	EMPLOYEE EXPENSE	\$522.00
STEFFEN TRUCK EQUIPMENT INC	PARTS	\$80.16
STUNDAHL CLEANING	CLEANING SERVICE	\$1,100.00
TELEDYNAMICS	MATERIAL	\$325.79
TERRY-DURIN CO	MATERIAL	\$5,992.65
THREADS	EMPLOYEE CLOTHING	\$53.50
VAN WERT INC	SUPPLIES	\$904.76
VANTAGE POINT	CONSULTING SERVICES	\$805.00
WESCO DISTRIBUTION INC.	SUPPLIES	\$71.11
WHEELER WORLD INC	ENGINE REPAIR SERVICES	\$139,349.12
HANNA BAILEY	CREDIT BALANCE REFUND	\$44.96
LEANDRO DIAZ	CREDIT BALANCE REFUND	\$121.98
THE WILSON BOHANNAN PADLOCK COMP	MATERIALS	\$180.90
ADVANCED MEDIA TECHNOLOGIES	MATERIAL	\$181.34
ALGONA PUBLISHING CO.	ADVERTISING	\$1,246.92
BLACKHAWK SPRINKLERS INC	SPRINKLER AND INSPECTION	\$334.24
BOLTON & MENK, INC.	ENGINEERING SERVICES	\$436.50
BUSCHER BROS. CORPORATION	EXPENSES	\$82.79
CINTAS CORPORATION #754	SUPPLIES	\$474.26
COOPERATIVE RESPONSE CENTER, INC.	SERVICE	\$2,571.38
DAN-D LASER CARTRIDGES	SUPPLIES	\$564.24
DISPLAY SYSTEMS INTERNATIONAL	WEATHER GRAPHICS	\$550.00
EMAGINE, LLC	SERVICE	\$100.00
FORCE FITTERS	EMPLOYEE CLOTHING	\$241.23
HAWKINS INC.	CHEMICAL	\$7,909.87
KEMNA AUTO CENTERS	INSPECTION SERVICES	\$349.31
MINSAIT ACS	UPS SHIPPING EXPENSES	\$401.15
NEONOVA NETWORK SERVICES	SECURE IT PLUS	\$29.40
POWER & TELEPHONE SUPPLY	SUPPLIES	\$83.89
ROGER SIMPSON	EMPLOYEE EXPENSE	\$35.31
DANIEL SMITH	EMPLOYEE EXPENSE	\$13.90
SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH	\$3,016.25
TERRY-DURIN CO	SUPPLIES	\$417.45
UNIVERSITY OF IOWA	SITE FILE RESEARCH	\$130.00
JOE CAPESIUS	CREDIT BALANCE REFUND	\$139.52
HELEN M CHAMBERLAIN	CREDIT BALANCE REFUND	\$40.66
ROBIN L DINKINS	CREDIT BALANCE REFUND	\$80.07
MARIA E SANTIAGO	CREDIT BALANCE REFUND	\$113.41
VANIA SILVA PEREZ	CREDIT BALANCE REFUND	\$54.89
A+ COMMUNICATIONS & SECURITY HOME	MAINT AND LICENSE FEES	\$3,029.31
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	\$4,940.62
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$3,367.00
AMERICAN GLASS COMPANY	SUPPLIES	\$802.67
AUREON NETWORK SERVICES	NETWORK SERVICES	\$6,222.24
BORDER STATES INDUSTRIES, INC	MATERIALS	\$92,340.36
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$237.54
CHROME TRUCK STOP	FUEL	\$590.77
CITY OF ALGONA	ELM/DURANT, FINN/WOOSTER	\$405.59
CORE & MAIN	SUPPLIES	\$301.12
CULVER - HAHN ELECTRIC SUPPLY	MATERIALS	\$1,069.54
DAKOTA SUPPLY GROUP	MATERIALS	\$1,693.44
DAN-D LASER CARTRIDGES	SUPPLIES	\$192.60
DUMP IT INC.	SERVICE	\$593.06
ED'S SERVICE STATION	FUEL	\$1,905.60

EISCHEN SALES INC	MATERIAL	\$137.98
FASTENAL COMPANY	SUPPLIES	\$189.03
FORCE FITTERS	EMPLOYEE CLOTHING	\$728.86
FORGE & BUILD	SUPPLIES	\$189.99
STEPHANIE FORTUNE	EMPLOYEE EXPENSE	\$134.00
HUMBOLDT INDEPENDENT	ADVERTISING SERVICES	\$60.00
HYGIENIC LABORATORY - AR	TESTING SERVICES	\$108.00
IGLASS NETWORKS	NETWORK MONITORING	\$500.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$602.01
IOWA ONE CALL	LOCATION SERVICES	\$465.60
JOHNSTON AUTOSTORES	PARTS	\$91.58
KLGA & KLGZ	ADVERTISING	\$1,380.00
MIDAMERICAN ENERGY CO.	SERVICES	\$372.18
NATIONAL INFO SOLUTIONS COOP	SERVICES	\$19,198.08
NIMECA	SERVICES	\$4,950.44
NORTHERN IOWA COMMUNICATIONS	PROGRAMMING	\$117,093.17
NYHART BY ANSENSUS	PROFESSIONAL SERVICES	\$1,600.00
OAK HILL CONSULTING	CONSULTING SERVICES	\$4,615.00
SBEMCO	SUPPLIES	\$52.00
STAR EQUIPMENT LTD	PARTS	\$368.65
SWIFT AIR	REPAIR SERVICES	\$829.50
T & R SERVICE	MATERIALS	\$1,860.30
TELEDYNAMICS	SUPPLIES	\$110.06
TERRY-DURIN CO	SUPPLIES	\$6,741.00
THREADS	EMPLOYEE CLOTHING	\$140.17
VERMEER IOWA & N. MISSOURI	SUPPLIES	\$514.65
WESCO DISTRIBUTION INC.	MATERIALS	\$3,367.72
MAVEL GONZALEZ TORRES	CREDIT BALANCE REFUND	\$249.49
GARY WEISHAAR	ELECTRIC METER REBATE	\$100.00
ALGONA FAMILY YMCA	ADVERTISING	\$1,500.00
ALGONA PLG. & HTG.	SUPPLIES	\$59.55
JOHN BILSTEN	EMPLOYEE EXPENSE	\$137.50
BUSCHER BROS. CORPORATION	PARTS	\$77.99
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$184.04
CLOUSER PLUMBING TECHNOLOGIES	PARTS AND LABOR	\$7,000.00
DAN-D LASER CARTRIDGES	SUPPLIES	\$128.40
DGR ENGINEERING	ENGINEERING SERVICES	\$12,332.50
ELECTRONIC SPECIALITIES, INC	PART	\$8.03
ERPELDING EXCAVATING ENT	EMERGENCY WATER LEAK REPAIR	\$6,908.65
FAREWAY STORES	SUPPLIES	\$102.48
FORCE FITTERS	EMPLOYEE CLOTHING	\$468.41
GRAYBAR ELECTRIC CO INC	SUPPLIES	\$733.37
KEVIN HILSABECK	EMPLOYEE EXPENSE	\$45.99
HY-VEE	SUPPLIES	\$1,046.76
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.00
IRBY	MATERIALS	\$3,745.00
KOSSUTH COUNTY 911	911 SURCHARGE	\$2,933.87
METLIFE SMALL BUSINESS CENTER	PREMIUMS	\$7,520.17
MIDAMERICAN ENERGY	SERVICES	\$12.73
NALCO COMPANY	CHEMICAL	\$2,432.01
KAREN SCHAAF	TRUSTEE FEE	\$75.00
SIGN WORKS	SERVICE	\$182.27
STUNDAHL CLEANING	CLEANING SERVICE	\$1,100.00
WESCO DISTRIBUTION INC.	PARTS	\$3,635.77
CODY FORTUNE MEMORIAL	ADVERTISING	\$200.00
TOM EISCHEN	WINDOW REBATE	\$1,500.00
MICHAEL MAY	WINDOW REBATE	\$1,500.00
CASSIE OLSEN	WINDOW REBATE	\$1,500.00
SCHUMACHER WELL	LIGHTING REBATE	\$237.72
HUNTER URBAN	WINDOW REBATE	\$1,500.00
LEAH WILHITE	WINDOW REBATE	\$832.08
FLIPSIDE	EMPLOYEE RECOGNITION	\$243.00

A & M LAUNDRY	SERVICE	\$43.00
ALGONA CHAM. OF COMMERCE	LEADERSHIP PROGRAM	\$600.00
BOMGAARS	SUPPLIES	\$493.30
BUGS N STUFF	SERVICE	\$128.40
CENTURYLINK	SERVICE	\$185.44
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$2,335.00
COOKS SCRAP IRON & METAL	SUPPLIES	\$63.03
CORE & MAIN	SUPPLIES	\$188.58
CULVER - HAHN ELECTRIC SUPPLY	MATERIAL	\$474.17
DAKOTA SUPPLY GROUP	MATERIALS	\$2,097.76
DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	\$24.60
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	\$100.00
BRIAN HATTEN	EMPLOYEE EXPENSE	\$137.03
IOWA ASSN OF MUNI UTILITIES	SAFETY TRAINING	\$4,741.43
IOWA ONE CALL	LOCATION SERVICES	\$443.00
K & H COOP OIL CO.	FUEL	\$73.18
MIDAMERICAN ENERGY	SERVICE	\$100.67
NORTH IOWA COMM. ACTION	CREDIT BALANCE REFUND	\$248.73
NORTH IOWA COMM. ACTION	CREDIT BALANCE REFUND	\$600.00
NORTHWEST COMM NETWORK	BAND WIDTH	\$616.50
QWEST DBA CENTURYLINK-IA	SERVICE	\$305.43
RANKO EQUIPMENT LLC	PARTS	\$64.69
SECURE SHRED SOLUTIONS, LLC	SERVICE	\$54.00
TERRY-DURIN CO	PARTS	\$584.58
TERRY-DURIN CO	PARTS	\$276.54
VANTAGE POINT	CONSULTING SERVICES	\$1,105.00
HEATH VILETA	EMPLOYEE EXPENSE	\$611.50
ELIDED FALCON VENTURA	CREDIT BALANCE REFUND	\$87.42