

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on July 31, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the June 26th, 2024, and regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented June 2024 Financial Statements/Operations Trend Charts. Trustee Sabin moved to approve the statements and place them on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on Southwest Power Pool electrical loads and requirements, potential new electric loads, Iowa DNR Water Service Line Identification Project, power plant engine rebuild and controls upgrade, Highway 169 watermain leaks, and construction updates for 2024.

Trustee Geving moved to approve Resolution #2024-06 – Adopting a Large Electric Load Market-Based Interruptible Service Rate, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to approve the property lease contingent upon approval of the final legal description, tenant, and final legal review, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Schaaf moved to approve Pay Request #6 - US Highway 18 Watermain Improvements – Wynn Company LLC - \$26,257.13 seconded by Trustee Geving. The motion carried unanimously.

Trustee Heupel moved to approve the Executive Compensation Assessment and salary adjustment for the General Manager, seconded by Trustee Sabin. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for August 28, 2024, at 11:00 A.M.

Trustee Geving moved to adjourn the meeting, seconded by Trustee Schaaf. The motion carried unanimously. The meeting adjourned at 12:27 P.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|---------------------------------|--------------------------|---------------|
| NATIONWIDE RETIREMENT SOLUTIONS | DEFERRED COMPENSATION | \$4,317.14 |
| NIMECA | ENERGY | \$233,791.29 |
| ALGONA MUNICIPAL UTILITIES | SERVICES | \$13,290.70 |
| ALGONA MUNICIPAL UTILITIES | SERVICES | \$3,454.94 |
| EFTPS TRANSFER | PAYROLL TAXES | \$29,276.81 |
| USAC | SUPPORT MECHANISM | \$1,770.01 |
| BOARD OF DIRECTORS | TRUSTEE FEES | \$375.00 |
| EFT - SALES TAX TRANSFER | WATER SERVICE EXCISE TAX | \$7,778.50 |
| NIMECA | NEAL 4 | \$314,901.46 |
| MIDAMERICAN ENERGY | NEAL 4 | \$30,000.00 |
| EFT - SALES TAX TRANSFER | SALES TAX | \$30,051.03 |
| CARD CENTER | EXPENSES | \$241.17 |
| CARD CENTER | SUPPLIES | \$421.57 |
| AMU PAYROLL | PAYROLL EXPENSE | \$81,840.29 |
| CARD CENTER | EXPENSES | \$3,110.44 |
| NATIONWIDE RETIREMENT SOLUTIONS | DEFERRED COMPENSATION | \$4,317.14 |
| EFTPS TRANSFER | PAYROLL TAXES | \$28,250.39 |

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| EFT - FEDERAL EXCISE TAX | FEDERAL EXCISE TAX | \$800.52 |
| TRINITY WIND, LLC | POWER | \$6,085.00 |
| CITY OF ALGONA | CITY SEWER USAGE | \$9,555.27 |
| ONLINE SERVICES | COLLECTION SERVICES | \$79.80 |
| ONLINE SERVICES | COLLECTION SERVICES | \$84.13 |
| SISCO | HEALTH INSURANCE PREMIUMS | \$42,832.59 |
| SISCO | FLEX/MEDICAL EXPENSES | \$5,293.44 |
| CITY OF ALGONA | FRANCHISE FEE | \$4,734.99 |
| EFT - SALES TAX TRANSFER | ELECTRIC FUEL | \$4.99 |
| UPS | SHIPPING | \$19.27 |
| UPS | SHIPPING | \$19.45 |
| UPS | SHIPPING | \$19.45 |
| UPS | SHIPPING | \$12.55 |
| NATIONAL CABLE TELEVISION COOP | MEMBERSHIP | \$100.00 |
| EFT - FEDERAL EXCISE TAX | FEDERAL EXCISE TAX | \$106.50 |
| UPS | SHIPPING | \$12.55 |
| TREASURER STATE OF IOWA | WITHOLDING | \$9,148.52 |
| SISCO | HEALTH INSURANCE PREMIUMS | \$51,811.71 |
| INTERSTATE TRS FUND | TRS FUND CONTRIBUTION | \$720.76 |
| AMU PAYROLL | PAYROLL EXPENSE | \$84,162.60 |
| AMU BOARD OF DIRECTORS | TRUSTEE FEES | \$300.00 |
| NATIONWIDE RETIREMENT SOLUTIONS | DEFERRED COMPENSATION | \$4,317.14 |
| USAC | SUPPORT MECHANISM | \$1,754.53 |
| US CELLULAR | SERVICE | \$463.68 |
| IPERS | EMPLOYEES RETIREMENT SYSTEM | \$37,925.33 |
| ALGONA MUNICIPAL UTILITIES | SERVICE | \$3,498.82 |
| ALGONA MUNICIPAL UTILITIES | SERVICE | \$11,769.03 |
| EFTPS TRANSFER | PAYROLL TAXES | \$29,241.51 |
| SISCO | MEDICAL/FLEX EXPENSES | \$0.00 |
| UPS | SHIPPING | \$33.87 |
| UPS | SHIPPING | \$20.48 |
| NIMECA | NEAL 4 | \$404,480.39 |
| REGAN BANKS/RKB INFLATABLE'S | COMMUNITY CELEBRATION | \$963.00 |
| A & M LAUNDRY | SERVICE | \$43.00 |
| AIR FILTER SALES & SERVICE | FILTERS | \$194.24 |
| ALGONA CHAM. OF COMMERCE | ADVERTISING | \$250.00 |
| ALGONA PLG. & HTG. | PARTS | \$137.45 |
| ARNOLD MOTOR SUPPLY | PARTS | \$403.76 |
| BOMGAARS | SUPPLIES | \$646.08 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | \$69.64 |
| CENTURYLINK | SERVICE | \$183.74 |
| CONSORTIA CONSULTING, INC. | CONSULTING SERVICES | \$1,125.00 |
| CORE & MAIN | MATERIAL | \$1,412.61 |
| CULVER - HAHN ELECTRIC SUPPLY | MATERIAL | \$916.15 |
| EISCHEN SALES INC | MATERIAL | \$26.00 |
| ERPELDING EXCAVATING ENT | WATER SERVICE | \$3,346.30 |
| FORCE FITTERS | EMPLOYEE CLOTHING | \$36.91 |
| FORGE & BUILD | SUPPLIES | \$24.98 |
| STEPHANIE FORTUNE | EMPLOYEE CLOTHING | \$94.08 |
| STEVE GRANDGENETT | REBATE | \$50.00 |
| HY-VEE | SUPPLIES | \$115.54 |
| IOWA ASSN OF MUNI UTILITIES | E-PAYS LOAN | \$6,000.01 |
| JCL SOLUTIONS | SUPPLIES | \$313.64 |
| JOHN DEERE FINANCIAL | PARTS | \$31.85 |
| KEMNA AUTO CENTERS | PARTS | \$329.28 |
| KNIGHT PROTECTION, INC | SERVICE | \$510.00 |
| KOSSUTH COUNTY TRANSFER STATION | SERVICE | \$28.50 |
| MAIN STREET SPECIALTIES, LLC | PARTS | \$4,117.54 |
| MARTINS FLAG CO., INC. | FLAG | \$208.13 |
| MIDAMERICAN ENERGY | SERVICE | \$30.73 |
| MILLER SPORTS & SERVICE | PARTS | \$321.00 |
| MOODYS INVESTORS SERVICE | SERVICE | \$500.00 |

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| MPOWER TECHNOLOGIES, INC | SOFTWARE MAINTENANCE | \$5,400.00 |
| NEONOVA NETWORK SERVICES | SECURE IT PLUS | \$29.40 |
| NORTH IOWA MECHANICAL | SUPPLIES | \$51.36 |
| NORTHWEST COMM NETWORK | BAND WIDTH | \$616.50 |
| PITNEY-BOWES INC. | SERVICE | \$304.05 |
| QWEST DBA CENTURYLINK-IA | SERVICE | \$37.12 |
| QWEST DBA CENTURYLINK-IA | SERVICE | \$305.43 |
| RESCO | MATERIALS | \$3,468.94 |
| SUSAN SEEBECKER | EMPLOYEE EXPENSE | \$522.00 |
| STEFFEN TRUCK EQUIPMENT INC | PARTS | \$80.16 |
| STUNDAHL CLEANING | CLEANING SERVICE | \$1,100.00 |
| TELEDYNAMICS | MATERIAL | \$325.79 |
| TERRY-DURIN CO | MATERIAL | \$5,992.65 |
| THREADS | EMPLOYEE CLOTHING | \$53.50 |
| VAN WERT INC | SUPPLIES | \$904.76 |
| VANTAGE POINT | CONSULTING SERVICES | \$805.00 |
| WESCO DISTRIBUTION INC. | SUPPLIES | \$71.11 |
| WHEELER WORLD INC | ENGINE REPAIR SERVICES | \$139,349.12 |
| HANNA BAILEY | CREDIT BALANCE REFUND | \$44.96 |
| LEANDRO DIAZ | CREDIT BALANCE REFUND | \$121.98 |
| THE WILSON BOHANNAN PADLOCK COMP | MATERIALS | \$180.90 |
| ADVANCED MEDIA TECHNOLOGIES | MATERIAL | \$181.34 |
| ALGONA PUBLISHING CO. | ADVERTISING | \$1,246.92 |
| BLACKHAWK SPRINKLERS INC | SPRINKLER AND INSPECTION | \$334.24 |
| BOLTON & MENK, INC. | ENGINEERING SERVICES | \$436.50 |
| BUSCHER BROS. CORPORATION | EXPENSES | \$82.79 |
| CINTAS CORPORATION #754 | SUPPLIES | \$474.26 |
| COOPERATIVE RESPONSE CENTER, INC. | SERVICE | \$2,571.38 |
| DAN-D LASER CARTRIDGES | SUPPLIES | \$564.24 |
| DISPLAY SYSTEMS INTERNATIONAL | WEATHER GRAPHICS | \$550.00 |
| EMAGINE, LLC | SERVICE | \$100.00 |
| FORCE FITTERS | EMPLOYEE CLOTHING | \$241.23 |
| HAWKINS INC. | CHEMICAL | \$7,909.87 |
| KEMNA AUTO CENTERS | INSPECTION SERVICES | \$349.31 |
| MINSAIT ACS | UPS SHIPPING EXPENSES | \$401.15 |
| NEONOVA NETWORK SERVICES | SECURE IT PLUS | \$29.40 |
| POWER & TELEPHONE SUPPLY | SUPPLIES | \$83.89 |
| ROGER SIMPSON | EMPLOYEE EXPENSE | \$35.31 |
| DANIEL SMITH | EMPLOYEE EXPENSE | \$13.90 |
| SPENCER MUNICIPAL UTILITIES | TELEPHONE SWITCH | \$3,016.25 |
| TERRY-DURIN CO | SUPPLIES | \$417.45 |
| UNIVERSITY OF IOWA | SITE FILE RESEARCH | \$130.00 |
| JOE CAPESIUS | CREDIT BALANCE REFUND | \$139.52 |
| HELEN M CHAMBERLAIN | CREDIT BALANCE REFUND | \$40.66 |
| ROBIN L DINKINS | CREDIT BALANCE REFUND | \$80.07 |
| MARIA E SANTIAGO | CREDIT BALANCE REFUND | \$113.41 |
| VANIA SILVA PEREZ | CREDIT BALANCE REFUND | \$54.89 |
| A+ COMMUNICATIONS & SECURITY HOME | MAINT AND LICENSE FEES | \$3,029.31 |
| ACCESS SYSTEMS | NETWORK SUPPORT SERVICES | \$4,940.62 |
| AHLERS & COONEY, P.C. | PROFESSIONAL SERVICES | \$3,367.00 |
| AMERICAN GLASS COMPANY | SUPPLIES | \$802.67 |
| AUREON NETWORK SERVICES | NETWORK SERVICES | \$6,222.24 |
| BORDER STATES INDUSTRIES, INC | MATERIALS | \$92,340.36 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | \$237.54 |
| CHROME TRUCK STOP | FUEL | \$590.77 |
| CITY OF ALGONA | ELM/DURANT, FINN/WOOSTER | \$405.59 |
| CORE & MAIN | SUPPLIES | \$301.12 |
| CULVER - HAHN ELECTRIC SUPPLY | MATERIALS | \$1,069.54 |
| DAKOTA SUPPLY GROUP | MATERIALS | \$1,693.44 |
| DAN-D LASER CARTRIDGES | SUPPLIES | \$192.60 |
| DUMP IT INC. | SERVICE | \$593.06 |
| ED'S SERVICE STATION | FUEL | \$1,905.60 |

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| EISCHEN SALES INC | MATERIAL | \$137.98 |
| FASTENAL COMPANY | SUPPLIES | \$189.03 |
| FORCE FITTERS | EMPLOYEE CLOTHING | \$728.86 |
| FORGE & BUILD | SUPPLIES | \$189.99 |
| STEPHANIE FORTUNE | EMPLOYEE EXPENSE | \$134.00 |
| HUMBOLDT INDEPENDENT | ADVERTISING SERVICES | \$60.00 |
| HYGIENIC LABORATORY - AR | TESTING SERVICES | \$108.00 |
| IGLASS NETWORKS | NETWORK MONITORING | \$500.00 |
| IOWA DEPT OF NATURAL RESOURCES | ANNUAL WATER SUPPLY FEE | \$602.01 |
| IOWA ONE CALL | LOCATION SERVICES | \$465.60 |
| JOHNSTON AUTOSTORES | PARTS | \$91.58 |
| KLGA & KLGZ | ADVERTISING | \$1,380.00 |
| MIDAMERICAN ENERGY CO. | SERVICES | \$372.18 |
| NATIONAL INFO SOLUTIONS COOP | SERVICES | \$19,198.08 |
| NIMECA | SERVICES | \$4,950.44 |
| NORTHERN IOWA COMMUNICATIONS | PROGRAMMING | \$117,093.17 |
| NYHART BY ANSENSUS | PROFESSIONAL SERVICES | \$1,600.00 |
| OAK HILL CONSULTING | CONSULTING SERVICES | \$4,615.00 |
| SBEMCO | SUPPLIES | \$52.00 |
| STAR EQUIPMENT LTD | PARTS | \$368.65 |
| SWIFT AIR | REPAIR SERVICES | \$829.50 |
| T & R SERVICE | MATERIALS | \$1,860.30 |
| TELEDYNAMICS | SUPPLIES | \$110.06 |
| TERRY-DURIN CO | SUPPLIES | \$6,741.00 |
| THREADS | EMPLOYEE CLOTHING | \$140.17 |
| VERMEER IOWA & N. MISSOURI | SUPPLIES | \$514.65 |
| WESCO DISTRIBUTION INC. | MATERIALS | \$3,367.72 |
| MAVEL GONZALEZ TORRES | CREDIT BALANCE REFUND | \$249.49 |
| GARY WEISHAAR | ELECTRIC METER REBATE | \$100.00 |
| ALGONA FAMILY YMCA | ADVERTISING | \$1,500.00 |
| ALGONA PLG. & HTG. | SUPPLIES | \$59.55 |
| JOHN BILSTEN | EMPLOYEE EXPENSE | \$137.50 |
| BUSCHER BROS. CORPORATION | PARTS | \$77.99 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | \$184.04 |
| CLOUSER PLUMBING TECHNOLOGIES | PARTS AND LABOR | \$7,000.00 |
| DAN-D LASER CARTRIDGES | SUPPLIES | \$128.40 |
| DGR ENGINEERING | ENGINEERING SERVICES | \$12,332.50 |
| ELECTRONIC SPECIALITIES, INC | PART | \$8.03 |
| ERPELDING EXCAVATING ENT | EMERGENCY WATER LEAK REPAIR | \$6,908.65 |
| FAREWAY STORES | SUPPLIES | \$102.48 |
| FORCE FITTERS | EMPLOYEE CLOTHING | \$468.41 |
| GRAYBAR ELECTRIC CO INC | SUPPLIES | \$733.37 |
| KEVIN HILSABECK | EMPLOYEE EXPENSE | \$45.99 |
| HY-VEE | SUPPLIES | \$1,046.76 |
| IOWA ASSN OF MUNI UTILITIES | E-PAYS LOAN | \$6,000.00 |
| IRBY | MATERIALS | \$3,745.00 |
| KOSSUTH COUNTY 911 | 911 SURCHARGE | \$2,933.87 |
| METLIFE SMALL BUSINESS CENTER | PREMIUMS | \$7,520.17 |
| MIDAMERICAN ENERGY | SERVICES | \$12.73 |
| NALCO COMPANY | CHEMICAL | \$2,432.01 |
| KAREN SCHAAF | TRUSTEE FEE | \$75.00 |
| SIGN WORKS | SERVICE | \$182.27 |
| STUNDAHL CLEANING | CLEANING SERVICE | \$1,100.00 |
| WESCO DISTRIBUTION INC. | PARTS | \$3,635.77 |
| CODY FORTUNE MEMORIAL | ADVERTISING | \$200.00 |
| TOM EISCHEN | WINDOW REBATE | \$1,500.00 |
| MICHAEL MAY | WINDOW REBATE | \$1,500.00 |
| CASSIE OLSEN | WINDOW REBATE | \$1,500.00 |
| SCHUMACHER WELL | LIGHTING REBATE | \$237.72 |
| HUNTER URBAN | WINDOW REBATE | \$1,500.00 |
| LEAH WILHITE | WINDOW REBATE | \$832.08 |
| FLIPSIDE | EMPLOYEE RECOGNITION | \$243.00 |

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| A & M LAUNDRY | SERVICE | \$43.00 |
| ALGONA CHAM. OF COMMERCE | LEADERSHIP PROGRAM | \$600.00 |
| BOMGAARS | SUPPLIES | \$493.30 |
| BUGS N STUFF | SERVICE | \$128.40 |
| CENTURYLINK | SERVICE | \$185.44 |
| CONSORTIA CONSULTING, INC. | CONSULTING SUPPORT | \$2,335.00 |
| COOKS SCRAP IRON & METAL | SUPPLIES | \$63.03 |
| CORE & MAIN | SUPPLIES | \$188.58 |
| CULVER - HAHN ELECTRIC SUPPLY | MATERIAL | \$474.17 |
| DAKOTA SUPPLY GROUP | MATERIALS | \$2,097.76 |
| DIVERSIFIED ADJUSTMENT SERVICE | COLLECTION SERVICES | \$24.60 |
| ROBERT K HARRINGTON | EMPLOYEE EXPENSE | \$100.00 |
| BRIAN HATTEN | EMPLOYEE EXPENSE | \$137.03 |
| IOWA ASSN OF MUNI UTILITIES | SAFETY TRAINING | \$4,741.43 |
| IOWA ONE CALL | LOCATION SERVICES | \$443.00 |
| K & H COOP OIL CO. | FUEL | \$73.18 |
| MIDAMERICAN ENERGY | SERVICE | \$100.67 |
| NORTH IOWA COMM. ACTION | CREDIT BALANCE REFUND | \$248.73 |
| NORTH IOWA COMM. ACTION | CREDIT BALANCE REFUND | \$600.00 |
| NORTHWEST COMM NETWORK | BAND WIDTH | \$616.50 |
| QWEST DBA CENTURYLINK-IA | SERVICE | \$305.43 |
| RANKO EQUIPMENT LLC | PARTS | \$64.69 |
| SECURE SHRED SOLUTIONS, LLC | SERVICE | \$54.00 |
| TERRY-DURIN CO | PARTS | \$584.58 |
| TERRY-DURIN CO | PARTS | \$276.54 |
| VANTAGE POINT | CONSULTING SERVICES | \$1,105.00 |
| HEATH VILETA | EMPLOYEE EXPENSE | \$611.50 |
| ELIDED FALCON VENTURA | CREDIT BALANCE REFUND | \$87.42 |