

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on August 27, 2024, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf.

Others present: John Bilsten, General Manager; Scott Buchanan, General Counsel; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:03 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the July 31st, 2024, regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Sabin moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chief Financial Officer Robert Harrington presented July 2024 Financial Statements/Operations Trend Charts. Trustee Geving moved to approve the statements and place them on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on the Southwest Power Pool energy alerts, electrical loads and requirements, Iowa DNR Water Service Line Identification Project, power plant projects, and Oak Lake fiber duct installation.

Trustee Heupel moved to approve Resolution #2024-07 – Adopting a Distribution-Connected Interruptible Service Rate, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Geving moved to approve Pay Request #7 & Final - US Highway 18 Watermain Improvements from Wynn Company LLC for \$8,959.62, seconded by Trustee Schaaf. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for September 25, 2024, at 11:00 A.M.

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously. The meeting adjourned at 12:08 P.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	PREMIUMS	\$696.90
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	7,921.01
EFT - SALES TAX TRANSFER	SALES TAX	31,299.65
CARD CENTER	SUPPLIES	1,835.88
CARD CENTER	SUPPLIES	728.05
CARD CENTER	SUPPLIES	455.01
CARD CENTER	SUPPLIES	2,110.39
AMU PAYROLL	PAYROLL EXPENSE	80,206.53
MIDAMERICAN ENERGY	NEAL 4	159,000.00
NATL RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	4,227.14
SISCO	FLEX/MEDICAL EXPENSES	1,713.92
TRINITY WIND, LLC	POWER	2,795.00
SISCO	FLEX/MEDICAL EXPENSES	1,794.25
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	802.05
EFTPS TRANSFER	PAYROLL TAXES	41,816.46
AFLAC	PREMIUMS	696.90
NATL CABLE TELEVISION COOP	HARDWARE	974.28
IPERS	EMPLOYEES RETIREMENT SYSTEM	38,774.69
TREASURER STATE OF IOWA	STATE WITHHOLDING	9,791.52
ONLINE SERVICES	COLLECTION SERVICES	17.50
ONLINE SERVICES	COLLECTION SERVICES	67.41
SISCO	MEDICAL/FLEX EXPENSES	486.92
CITY OF ALGONA	FRANCHISE FEE	4,651.09
CITY OF ALGONA	CITY SEWER USAGE	8,986.75
NATL CABLE TELEVISION COOP	MEMBERSHIP	100.00
UPS	SHIPPING	32.71

UPS	SHIPPING	12.55
AMU PAYROLL	PAYROLL EXPENSE	78,796.27
SISCO	FLEX/MEDICAL EXPENSES	1,874.18
ALGONA MUNICIPAL UTILITIES	SERVICES	16,924.44
US CELLULAR	SERVICE	463.73
NATL RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	4,247.14
EFTPS TRANSFER	PAYROLL TAXES	26,646.35
SISCO	PREMIUMS	47,322.15
SISCO	FLEX/MEDICAL EXPENSES	669.81
USAC	SUPPORT MECHANISM	1,754.52
NIMECA	NEAL 4	242,734.71
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
DOUGLAS GROEN	EMPLOYEE EXPENSE	19,398.31
WYNN COMPANY LLC	HWY 18 WATER MAIN	26,257.13
ACCESS SYSTEMS	SERVICE	468.13
ARNOLD MOTOR SUPPLY	PARTS	191.13
JOHN BILSTEN	EMPLOYEE EXPENSE	161.04
BORDER STATES INDUSTRIES	SUPPLIES	1,337.50
CINTAS CORPORATION #754	SUPPLIES	408.57
CUSTOM KONCRETE	CONCRETE	180.00
DAKOTA SUPPLY GROUP	MATERIALS	3,779.59
ERPELDING EXCAVATING ENT	EMERGENCY LEAK REPAIR	22,423.66
STEVE GRANDGENETT	EMPLOYEE EXPENSE	45.50
HACH CHEMICAL CO.	TESTING	816.64
HAWKINS INC.	CHEMICAL	6,347.95
IOWA UTILITIES COMMISSION	ASSESSMENT	3,083.35
JOHN DEERE FINANCIAL	PARTS	280.29
KEMNA AUTO CENTERS	PARTS	379.48
KOSSUTH COUNTY ADVANCE	NEWSPAPER	325.00
METERING & TECH SOLUTIONS	MATERIAL	707.08
MIDAMERICAN ENERGY	SERVICE	77.47
MINSAIT ACS	SERVICE UPGRADE	10,218.40
MPOWER TECHNOLOGIES, INC	CONFERENCE FEES	2,990.00
MUNICIPAL MGMT CORP	SERVICE	900.00
NALCO COMPANY	CHEMICAL	2,977.52
PFEFFER OUTDOOR LIVING	SHOP	480.43
POWER & TELEPHONE SUPPLY	MATERIAL	424.50
REDING GRAVEL & EXC.	MATERIALS	201.55
RESCO	MATERIAL	40,022.21
SUSAN SEEBECKER	EMPLOYEE EXPENSE	93.03
JARROD STURTZ	EMPLOYEE EXPENSE	215.17
WESCO DISTRIBUTION INC.	MATERIAL	347.34
KYLE MOORE	METER CONVERSION REBATE	100.00
METERING & TECH SOLUTIONS	MATERIALS	1,069.24
A & M LAUNDRY	SUPPLIES	43.00
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,940.62
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	2,978.00
ALGONA HS VIPS	ADVERTISING	150.00
ALGONA PLG. & HTG.	MATERIAL	7.00
ALGONA PUBLISHING CO.	ADVERTISING	665.75
AUREON NETWORK SERVICES	NETWORK SERVICES	7,088.57
BOLTON & MENK, INC.	ENGINEERING SERVICES	1,200.00
BORDER STATES INDUSTRIES	SUPPLIES	384.96
BROWN SHOE FIT CO	OFFICE SUPPLIES	384.88
CHROME TRUCK STOP	FUEL	501.41
CITY OF ALGONA	FINN & WOOSTER CONSTRUCTION	567.72
COOP RESPONSE CENTER	SERVICE	2,154.38
CULVER - HAHN ELECTRIC	MATERIAL	1,180.55
ERIC DEGEN	EMPLOYEE EXPENSE	12.63
DUMP IT INC.	SANITATION SERVICES	344.27
ED'S SERVICE STATION	FUEL	2,574.19
ERPELDING EXCAVATING ENT	SERVICE LEAK REPAIR	7,381.63
FORCE FITTERS	EMPLOYEE CLOTHING	2,521.33
FORGE & BUILD	SUPPLIES	58.14
HYGIENIC LABORATORY - AR	TESTING	129.50
IGLASS NETWORKS	NETWORK MONITORING	500.00
IOWA ASSN OF MUNI UTILITIES	REBATE PROGRAM	1,000.00
IRBY	MATERIAL	1,423.10
KLGA & KLGZ	ADVERTISING	1,544.00
KOSSUTH COUNTY ENGINEERS	COPIES	12.00

KOSSUTH REG. HEALTH CENTER	TESTING SERVICES	135.00
MIDAMERICAN ENERGY CO.	SERVICE	420.34
MILLER SPORTS & SERVICE	PART	28.89
MILWAUKEE RUBBER PROD	MATERIALS	1,402.07
NALCO COMPANY	CHEMICALS	2,919.52
NATIONAL INFO SOL COOP	SERVICES	12,722.90
NEONOVA NETWORK SERVICES	SERVICES	29.40
NORTH IOWA COMM. ACTION	DEPOSIT BALANCE REFUND	229.47
NORTHERN IOWA COMM	PROGRAMMING	121,820.17
OAK HILL CONSULTING	ENGINEERING SERVICES	568.00
REDING GRAVEL & EXC.	DIAGONAL STREET PROJECT	584.08
RESCO	MATERIALS	478.94
SAFETY-KLEEN SYSTEMS, INC	SUPPLIES	245.31
SCHAEFFERS MFG	MATERIALS	2,482.67
SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH SERVICES	3,018.75
SWIFT AIR	PARTS AND LABOR	5,619.30
UNITYPOINT CLINIC	TESTING SERVICES	168.00
WESCO DISTRIBUTION INC.	TOOLS	8,606.12
ASA BLAKESLEY	CREDIT BALANCE REFUND	15.46
RANDELL L FITZGERALD	CREDIT BALANCE REFUND	11.80
LINDA M RITCHIE	CREDIT BALANCE REFUND	220.59
HUMBERTO ROMERO PUPO	CREDIT BALANCE REFUND	86.51
LAZARO C ROMERO	CREDIT BALANCE REFUND	92.47
WALTER L SATOR	CREDIT BALANCE REFUND	167.49
ERIC SHAW	CREDIT BALANCE REFUND	13.56
KRISTA M VALETTI	CREDIT BALANCE REFUND	5.48
ALGONA CHAM. OF COMMERCE	ALGONA CHAMBER BUCKS	5,075.00
ALGONA CHAM. OF COMMERCE	ADVERTISING	500.00
ALS TRIBOLOGY	SUPPLIES	491.26
CENTRAL CABLE CONTRACTORS	FIBER EXPANSION SERVICES	303,514.00
CENTURYLINK	SERVICE	185.44
CITY OF ALGONA	RECONSTRUCTION FINN	1,087.98
CORE & MAIN	CHEMICAL TESTING	4,176.20
CULVER - HAHN ELECTRIC	MATERIALS	2,529.65
CUMMINS SALES AND SERVICE	MAINTENANCE SERVICES	3,368.60
CUSTOM KONCRETE	SERVICES	600.00
DAKOTA SUPPLY GROUP	TOOL	257.88
DGR ENGINEERING	ENGINEERING SERVICES	12,687.60
ERPELDING EXCAVATING ENT	REPAIR WATER SERVICE	52,709.18
FASTENAL COMPANY	SUPPLIES	38.11
STEPHANIE FORTUNE	EMPLOYEE EXPENSE	243.95
FRATCO	SUPPLIES	334.56
HOTSY EQUIPMENT	SUPPLIES	105.29
HY-VEE	SUPPLIES	206.04
JETCO INC	SERVICE	1,419.75
KOSS REG HLTH CTR FOUND	ADVERTISING	1,000.00
KOSSUTH CTY CANCER FOUND	ADVERTISING	500.00
METLIFE SMALL BUSINESS CTR	PREMIUMS	7,082.60
MIDAMERICAN ENERGY	SERVICE	161.45
NIMECA	BITCOIN STUDY	10,000.00
PMC ADVANTAGE SERVICES	PREMIUMS	184.00
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
REDING GRAVEL & EXC.	MATERIALS	205.44
KAREN SCHAAF	TRUSTEE FEE	75.00
STEIER AG	SUPPLIES	261.50
STUNDAHL CLEANING	CLEANING SERVICES	1,100.00
WESCO DISTRIBUTION INC.	MATERIAL	88.81
TERESA CURRY	WINDOW REBATE	520.44
SANDRA DANIELSEN	WINDOW REBATE	1,500.00
JEFF /JENNIFER MARSH	CA REBATE	400.00
DAVE WALKER	CA REBATE	400.00