

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on March 26, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf, trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:02 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of February 26, 2025, regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Sabin. The motion carried unanimously.

Citizen’s opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented preliminary February 2025 Financial Statements/Operations Trend Charts. Trustee Geving moved to approve and place the statements on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on electric generation resources for February 2025 Electric Notes, progress to date on the Fiber to the Home (FTTH) project, American Public Power Association (APPA) reliability recognition, AMU system performance during the March 5th and 19th blizzards, and the new AMU website.

Trustee Sabin moved to approve Engagement Agreement for Bond Counsel with Ahlers Law Firm, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to approve Setting the Date and Time for a Public Hearing on the proposition to authorize a Loan Agreement and the issuance of Not to Exceed \$11,500,000 Electric Revenue Capital Loan Notes Series 2025 of the City of Algona, State of Iowa, and Providing for Publication of Notice Thereof – 11:00 AM – April 9, 2025 (Tentative), seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve Resolution No. 2025-07 – Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Electric Utility to the City of Algona, seconded by Trustee Geving. The motion carried unanimously.

Trustee Schaaf moved to approve Resolution No. 2025-08 – Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Water Utility to the City of Algona, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve the Annual Health Insurance Renewal, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Sabin moved to approve hiring Fransheska Monge-Morales as a seasonal office employee, seconded by Trustee Geving. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for April 9, 2025, at 11:00 A.M.

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously. The meeting adjourned at 12:01 P.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|----------------------------|--------------------------|---------------|
| USAC | SUPPORT MECHANISM | 1,956.46 |
| INTERSTATE TRS FUND | TRS FUND CONTRIBUTION | 720.76 |
| NIMECA | NEAL 4 | 582,577.02 |
| CITY OF ALGONA | FRANCHISE FEE | 4,358.05 |
| UPS | SHIPPING | 28.50 |
| NATL CABLE TELEVISION COOP | HARDWARE | 4,254.03 |
| AMU PAYROLL | PAYROLL EXPENSES | 80,143.57 |
| SISCO | FLEX/MEDICAL - 2025 | 1,845.83 |
| NATIONWIDE RETIREMENT | DEFERRED COMPENSATION | 4,017.14 |
| EFT - SALES TAX TRANSFER | WATER SERVICE EXCISE TAX | 7,543.85 |
| EFT - SALES TAX TRANSFER | SALES TAX REMITTANCE | 30,677.81 |

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| EFTPS TRANSFER | PAYROLL TAXES | 26,649.82 |
| SISCO | FLEX/MEDICAL - 2025 | 6,125.65 |
| EFT - FEDERAL EXCISE TAX | FEDERAL EXCISE TAX | 727.28 |
| UPS | SHIPPING | 21.49 |
| ONLINE SERVICES | ACTION LETTERS | 53.49 |
| AFLAC | PREMIUMS | 718.54 |
| TRINITY WIND, LLC | POWER PURCHASED - FEBRUARY | 10,530.00 |
| AMU PAYROLL | PAYROLL EXPENSES | 78,117.25 |
| SISCO | FLEX/MEDICAL - 2025 | 3,468.06 |
| IPERS | EMPLOYEES RETIREMENT | 36,501.76 |
| TREASURER STATE OF IOWA | TREASURER-STATE | 6,894.60 |
| EFTPS TRANSFER | PAYROLL TAXES | 26,354.82 |
| NATIONWIDE RETIREMENT | DEFERRED COMPENSATION | 3,917.14 |
| CITY OF ALGONA | FRANCHISE FEE | 4,235.43 |
| CITY OF ALGONA | CITY SEWER USAGE | 7,877.25 |
| CARD CENTER | EXPENSES-BUSINESS 1 | 4,848.97 |
| CARD CENTER | EXPENSES-BUS 2 | 621.84 |
| INTERSTATE TRS FUND | TRS FUND CONTRIBUTION | 720.76 |
| USAC | SUPPORT MECHANISM | 1,956.46 |
| ALGONA MUNICIPAL UTILITIES | COMM PAPERLESS BILLS | 3,659.24 |
| ALGONA MUNICIPAL UTILITIES | PAPERLESS UTILITY BILLS | 15,218.71 |
| SISCO | FLEX/MEDICAL - 2025 | 2,665.64 |
| CARD CENTER | EXPENSES | 889.13 |
| JAY GEVING | TRUSTEE FEE | 75.00 |
| DON HEUPEL | TRUSTEE FEE | 75.00 |
| JULIE MURPHY | TRUSTEE FEE | 75.00 |
| MIKE SABIN | TRUSTEE FEE | 75.00 |
| 154I, LLC | WORDPRESS HOSTING | 480.00 |
| A & M LAUNDRY | LAUNDRY SERVICE | 43.00 |
| ACCESS SYSTEMS | REPLACEMENT DESKTOP | 2,385.69 |
| ALGONA MUNICIPAL UTILITIES | RADIO AUCTION | 100.00 |
| ARNOLD MOTOR SUPPLY | PARTS | 285.54 |
| BOMGAARS | SUPPLIES-WATER | 1,271.89 |
| BORDER STATES INDUSTRIES | MATERIAL FEE | 3,045.38 |
| CITY OF ALGONA | PLACER AI | 5,000.00 |
| CULVER - HAHN ELECTRIC | 600V ML SER16 | 158.17 |
| CUMMINS SALES AND SERVICE | PARTS AND SERVICE | 317.70 |
| DGR ENGINEERING | RATE STUDY | 12,500.00 |
| EISCHEN SALES INC | PARTS AND SERVICE | 140.95 |
| ELECTRONIC SPECIALITIES | SUPPLIES | 76.88 |
| FLETCHER-REINHARDT COMPANY | MATERIAL | 17,618.62 |
| FORCE FITTERS | EMPLOYEE CLOTHING | 1,132.67 |
| FRATCO | MATERIAL | 53.80 |
| IOWA ASSN OF MUNI UTIL | E-PAYS LOAN | 6,000.00 |
| KOSS CO EXTENSION OFFICE | KOSS COUNTY FAIR | 90.00 |
| KOSSUTH CTY AG AND MOTOR | MEMBERSHIP RENEWAL | 1,000.00 |
| KOSSUTH SHRINE CLUB | SHRINERS CRUISE-IN | 100.00 |
| METLIFE | PREMIUMS | 7,386.69 |
| MIDAMERICAN ENERGY | GAS USAGE | 198.51 |
| MIDWEST UNDERGROUND SUPPLY | SEAL KIT | 452.37 |
| NORTHWEST COMM NETWORK | BAND WIDTH | 616.50 |
| O'REILLY AUTOMOTIVE, INC. | AUTO SUPPLY | 14.96 |
| PITNEY-BOWES INC. | LEASE | 946.44 |
| PLYMOUTH COUNTY TREASURER | PLYMOUTH COUNTY TAX | 228.00 |
| QWEST DBA CENTURYLINK-IA | SERVICE | 8.57 |
| QWEST DBA CENTURYLINK-IA | SERVICE | 305.43 |
| RESCO | MATERIAL | 37,835.93 |
| SBEMCO | REMNANTS - SHOP | 70.00 |
| SKARSHAUG TESTING LABS | GROUND SET | 2,730.31 |
| SOROPTIMIST INTL/ALGONA | COMMUNITY EVENT | 150.00 |
| SPENCER MUNI UTILITIES | THUMP CABLE | 665.00 |
| SPORTSMANS CORNER, INC | 2025 CAN-AM | 28,501.43 |
| STELLAR TRUCK & TRAILER | 12 LED | 428.00 |
| VANTAGE POINT | CONSULTING | 2,930.00 |
| WOODBURY COUNTY TREASURER | WOODBURY COUNTY TAX | 7,627.50 |
| ORMOND CURRY | CUSTOMER CREDIT REFUND | 458.02 |
| ALGONA PLG. & HTG. | PARTS | 35.90 |
| ALGONA PUBLISHING CO. | ADVERTISING | 1,166.72 |
| BORDER STATES INC | MATERIAL | 5,349.08 |
| BUCHANAN BIBLER, GABOR | CORPORATE SERVICES | 100.00 |
| CHROME TRUCK STOP | FUEL | 134.98 |
| CINTAS CORPORATION #754 | MEDICAL SUPPLIES | 259.35 |
| CITY OF ALGONA | COMMUNITY TREE PROGRAM | 1,457.48 |

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| CONSORTIA CONSULTING, INC. | CONSULTING SUPPORT | 1,200.00 |
| DAN-D LASER CARTRIDGES | DAN-D LASER | 549.84 |
| DISPLAY SYSTEMS INTL | WEATHER GRAPHICS- | 550.00 |
| DALE DORNBIER | EMPLOYEE EXPENSE | 215.60 |
| DUMP IT INC. | SANITATION | 344.27 |
| ED'S SERVICE STATION | FUEL | 1,797.78 |
| FLETCHER-REINHARDT COMPANY | PARTS | 1,275.44 |
| FORCE FITTERS | EMPLOYEE CLOTHING | 3,819.06 |
| HACH CHEMICAL CO. | CHEMICALS | 89.25 |
| IGLASS NETWORKS | NETWORK MONITORING | 500.00 |
| IOWA ONE CALL | UNDERGROUND LOCATION | 34.20 |
| IRBY | MATERIAL | 5,510.50 |
| KLGA & KLGZ | ADVERTISING | 1,286.00 |
| KOSSUTH COUNTY ADVANCE | NEWSPAPER | 100.00 |
| KOSSUTH COUNTY SPEEDWAY | 2025 PROGRAM SPONSOR | 200.00 |
| MIDAMERICAN ENERGY | GAS SERVICE | 394.29 |
| NEONOVA NETWORK SERVICES | SECURE IT PLUS | 29.40 |
| NIMECA | ANNUAL APPA DUES | 7,258.30 |
| NORTHERN IOWA COMM | PROGRAMMING | 121,864.92 |
| OAK HILL CONSULTING | FIBER PROJECT | 11,230.00 |
| RESCO | COUPLING | 811.06 |
| ALGONA WELDING & MACHINE | TAILGATE BRACKET | 25.00 |
| BOLTON & MENK, INC. | SERVICES | 4,400.00 |
| BORDER STATES INDUSTRIES | MATERIAL | 1,050.87 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 505.27 |
| CHROME TRUCK STOP | DIESEL FUEL | 35,974.18 |
| COOKS SCRAP IRON & METAL | SUPPLIES | 97.80 |
| COOP RESPONSE CENTER | RESPONSE CENTER | 1,916.95 |
| DAKOTA SUPPLY GROUP | MATERIAL | 130.03 |
| FORCE FITTERS | EMPLOYEE CLOTHING | 6.90 |
| FORGE & BUILD UH LLC | SUPPLIES | 71.98 |
| HYGIENIC LABORATORY - AR | TESTING | 108.00 |
| IOWA ASSN OF MUNI UTIL | DUES 3/31/25-2/28/26 | 17,507.00 |
| JETCO INC | EAST TOWER PLC | 8,100.00 |
| JOHNSTON AUTOSTORES | PARTS | 751.42 |
| KOSSUTH COUNTY TREASURER | COUNTY TAX- WIND FARM | 24,715.00 |
| MIDAMERICAN ENERGY CO. | GENERATOR POWER SUPPLY | 470.98 |
| NATL INFO SOLUTIONS | FEB 2025 PRINT SERVICES | 13,063.44 |
| KAREN SCHAAF | TRUSTEE FEE | 75.00 |
| SPENCER MUNI UTILITIES | TELEPHONE SWITCH/SIP | 206.25 |
| T.P. ANDERSON COMPANY | AUDIT FOR 2024 | 18,000.00 |
| TANTALUS | ANNUAL MAINT 1/25 - 12/25 | 81,247.73 |
| WESCO DISTRIBUTION INC. | ELEC MRK | 57.91 |
| MILDREY GONZALEZ BASO | CREDIT BALANCE REFUND | 279.00 |
| SERGUEI TORRES RAMOS | CREDIT BALANCE REFUND | 191.50 |
| 154I, LLC | WEBSITE | 4,005.00 |
| ACCESS SYSTEMS | NETWORK SUPPORT SERVICES | 4,517.82 |
| AUREON NETWORK SERVICES | NETWORK SERVICES | 7,024.19 |
| BAUER PLUMBING & HEATING | PLUMBING | 935.82 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 412.18 |
| CENTURYLINK | SERVICE | 197.90 |
| CULVER-HAHN ELECTRIC | SUPPLIES | 185.66 |
| DGR ENGINEERING | SCADA UPGRADE & RATE STUDY | 2,883.00 |
| DALE DORNBIER | EMPLOYEE EXPENSE | 353.43 |
| ERPELDING EXCAVATING ENT | WATER LEAK @ 832 N MAIN | 11,295.27 |
| FLETCHER-REINHARDT COMPANY | LOCK-ENCLOSURE/EQUIPMENT | 226.84 |
| FORCE FITTERS | EMPLOYEE CLOTHING | 1,357.74 |
| HAWKINS INC. | CHEMICAL | 3,479.80 |
| INTERSTATE ALL BATTERY | VALVE EXERS PARTS | 131.75 |
| J.H. LARSON COMPANY | MATERIAL | 485.25 |
| JACKS OK TIRE SERVICE | PARTS | 124.29 |
| ROD JOHNSON | EMPLOYEE EXPENSE | 10.26 |
| MPOWER TECHNOLOGIES, INC | CUSTOMER SERVICE | 1,012.50 |
| NALCO COMPANY | CHEMICAL | 5,008.82 |
| NORTH IOWA COMM. ACTION | CREDIT BALANCE REFUND | 60.25 |
| POWER & TELEPHONE SUPPLY | MATERIAL | 12,195.11 |
| JEREMY PROTHMAN | EMPLOYEE EXPENSE | 14.43 |
| STUNDAHL CLEANING | CLEANING SERVICE | 1,100.00 |
| VANTAGE POINT | ANNUAL MAINTENANCE FEE | 10,225.00 |
| WESCO DISTRIBUTION INC. | MATERIAL | 60,091.31 |