

Minutes of Proceedings  
of the  
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on June 20, 2025, at 10:00 A.M.

The board members present were Julie Murphy, Chairperson; Karen Schaaf, Mike Sabin, Trustees.

Via Telephone: Trustees Jay Geving, Don Heupel

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Steve Grandgenett, Energy Efficiency Coordinator.

Chairperson Murphy called the meeting to order at 10.00 A.M.

The consent agenda consisted of a roll call and adoption of the agenda. Trustee Sabin moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

At 10:00 A.M. Chairperson Murphy opened the Public Hearing on Proposed Plans and Specifications, Form of Contract, and Estimate of Cost for the 2025 Algona FTTH Project Rebid. There being no written or oral objections, the Public Hearing was closed at 10:01 A.M.

Trustees reviewed bids for the 2025 Algona FTTH Project Rebid. There being no Engineer’s recommendation Trustee Sabin moved to table and take no action on Resolution No. 2025-13 – Accepting Bid and Awarding Construction Contract for the 2025 Algona FTTH Project Rebid, seconded by Trustee Schaaf. Motion carried unanimously. There were 4 bidders:

A & A ELECTRIC & UNDERGROUND	\$7,058,011.50
CENTRAL CABLE CONTRACTORS	\$6,280,267.75
MP NEXLEVEL	\$6,978,601.93
RLM UNDERGROUND	\$6,271,282.00

Trustee Heupel moved to approve Resolution No. 2025-14 – Approving a Procurement Policy, Conflict of Interest Policy, and Administrative Services Contract with NIACOG for an Iowa Grid Resilience Fund Grant, seconded by Trustee Geving. Motion carried unanimously.

Trustee Schaaf moved to approve Resolution No. 2025-15 – Ordering of Bids, Approving Plans, Specifications, and Form of Contract and Notice To Bidder, and Setting Public Hearing – 2025 New Backwash Ponds Project, seconded by Trustee Sabin. The motion carried unanimously.

- The next Board of Trustees meetings are scheduled for:
- July 2, 2025 – Regular Meeting: 11:00 AM
  - July 17, 2025 – Special Meeting: 10:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Geving. The motion carried unanimously. The meeting adjourned at 10:22 A.M.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington  
Robert Harrington, Secretary