

Minutes of Proceedings  
of the  
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on July 2, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving, Don Heupel, Mike Sabin, and Karen Schaaf, trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of June 4, 2025 regular minutes, and June 20, 2025, special minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Heupel. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented the May 2025 Financial Statements/Operations Trend Charts. Trustee Schaaf moved to approve and place the statements on file, seconded by Trustee Sabin. The motion carried unanimously.

The General Manager updated the Board on Southwest Power Pool Resource Advisory, future plans, and operating statistics, USDA Revolving Loan activity, Detention Pond Project, office building and line shop updates, proposed 3<sup>rd</sup> party electrical generation, Power Plant stack emissions testing, and a potential large electrical load.

Trustee Geving moved to approve Resolution No. 2025-16 – Resolution rejecting all bids for the first rebid of the 2025 Algona FTTH project and ordering of bids, tentative approval of substantially completed plans, specifications, and form of contract and notice to bidders, and setting public hearing for the second rebid of the 2025 Algona FTTH project for the Algona Municipal Utilities of Algona, Iowa, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to approve adjusting the General Manager's wage, seconded by Trustee Sabin. The motion carried unanimously.

The next Board of Trustees special meeting is scheduled for July 17, 2025, at 10:00 A.M.  
The next Board of Trustees regular meeting is scheduled for August 06, 2025, at 11:00 A.M.

Trustee Sabin moved to adjourn the meeting, seconded by Trustee Schaaf. The motion carried unanimously, and the meeting was adjourned at 12:27 P.M.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington  
Robert Harrington, Secretary

The following vouchers were approved:

| <b><u>VENDOR</u></b>       | <b><u>DESCRIPTION</u></b>   | <b><u>AMOUNT</u></b> |
|----------------------------|-----------------------------|----------------------|
| MIDAMERICAN ENERGY         | NEAL 4                      | \$142,000.00         |
| ZIONS FIRST NATIONAL BANK  | ELECTRIC LOAN               | \$31,449.60          |
| DEPOSITORY TRUST CO.       | REVENUE BONDS               | \$54,038.75          |
| SISCO                      | FLEX/MEDICAL - 2025         | \$2,842.96           |
| NATIONWIDE RETIREMENT SOL  | DEFERRED COMPENSATION       | \$3,147.14           |
| TRINITY WIND, LLC          | POWER PURCHASED - MAY       | \$4,090.00           |
| EFT - FEDERAL EXCISE TAX   | FEDERAL EXCISE TAX          | \$716.75             |
| IPERS                      | EMPLOYEES RETIREMENT SYSTEM | \$36,549.41          |
| TREASURER STATE OF IOWA    | TREASURER-STATE             | \$7,120.60           |
| EFTPS TRANSFER             | PAYROLL TAXES               | \$26,641.54          |
| IOWA FINANCE AUTHORITY     | STATE LOAN INTEREST         | \$6,490.65           |
| UPS                        | SHIPPING                    | \$19.34              |
| UPS                        | SHIPPING                    | \$12.55              |
| NATL CABLE TELEVISION COOP | HARDWARE                    | \$521.15             |
| NATL CABLE TELEVISION COOP | SUPPLIES                    | \$728.43             |
| NATL CABLE TELEVISION COOP | BATTERIES                   | \$99.34              |
| NATL CABLE TELEVISION COOP | MARKING PAINT ROPE          | \$935.92             |
| CITY OF ALGONA             | CITY SEWER USAGE            | \$7,633.40           |

|                             |                           |              |
|-----------------------------|---------------------------|--------------|
| ONLINE SERVICES             | ACTION LETTERS            | \$48.70      |
| ONLINE SERVICES             | ACTION LETTERS            | \$18.10      |
| CITY OF ALGONA              | FRANCHISE FEE             | \$5,427.71   |
| SISCO                       | FLEX/MEDICAL - 2025       | \$8,226.81   |
| NATL CABLE TELEVISION COOP  | MEMBERSHIP                | \$100.00     |
| US CELLULAR                 | SERVICE                   | \$477.57     |
| NIMECA                      | NEAL 4                    | \$379,239.86 |
| INTERSTATE TRS FUND         | TRS FUND CONTRIBUTION     | \$720.76     |
| USAC                        | SUPPORT MECHANISM         | \$2,270.44   |
| ALGONA MUNICIPAL UTILITIES  | PAPERLESS UTILITY BILLS   | \$17,482.22  |
| NATIONWIDE RETIREMENT SOL   | DEFERRED COMPENSATION     | \$2,847.14   |
| EFTPS TRANSFER              | PAYROLL TAXES             | \$29,768.42  |
| UPS                         | SHIPPING                  | \$125.36     |
| AFLAC                       | PREMIUMS                  | \$718.54     |
| UPS                         | SHIPPING                  | \$12.55      |
| NAL CABLE TELEVISION COOP   | PARTS                     | \$537.71     |
| JAY GEVING                  | TRUSTEE FEE               | \$75.00      |
| DON HEUPEL                  | TRUSTEE FEE               | \$75.00      |
| JULIE MURPHY                | TRUSTEE FEE               | \$75.00      |
| MIKE SABIN                  | TRUSTEE FEE               | \$75.00      |
| WEBSTER COUNTY TREASURER    | WEBSTER COUNTY TAX 2022   | \$2,694.00   |
| ACCESS SYSTEMS              | 110DESKTOPS               | \$12,334.02  |
| AHLERS & COONEY, P.C.       | PROFESSIONAL SERVICES     | \$8,873.00   |
| ALGONA CHAM. OF COMMERCE    | WELLNESS                  | \$50.00      |
| ALGONA MACHINE & SUPPLY     | PART AND LABOR            | \$112.35     |
| ALGONA PLG. & HTG.          | PARTS                     | \$61.05      |
| BORDER STATES INDUSTRIES    | CHAPMAN METERING          | \$6,368.22   |
| CONSORTIA CONSULTING, INC.  | CONSULTING SUPPORT        | \$1,200.00   |
| DISPLAY SYSTEMS INTL        | WEATHER GRAPHICS-         | \$550.00     |
| HAWKINS INC.                | TESTING                   | \$5,812.09   |
| IOWA ONE CALL               | UNDERGROUND LOCATION      | \$308.10     |
| IRBY                        | HOMA CSW6750-SLC          | \$93.09      |
| KEMNA AUTO CENTERS          | PART-AIR BAG              | \$1,644.70   |
| LAWSON PRODUCTS, INC        | COVERALLS                 | \$299.87     |
| LICHTER GARAGE OPENER SER   | PARTS AND LABOR           | \$1,235.60   |
| MH EQUIPMENT COMPANY        | SEAL KIT-TILT REPAIR      | \$3,597.67   |
| MIDAMERICAN ENERGY          | GAS                       | \$214.29     |
| MPOWER TECHNOLOGIES, INC    | OUTAGE SYSTEM SOFTWARE    | \$3,212.50   |
| NEONOVA NETWORK SERVICES    | SECURE IT PLUS            | \$29.40      |
| POWER SERVICES COMPANY, LLC | MAINTENANCE SERVICE       | \$400.00     |
| BERTE & SON CONSTRUCTION    | CREDIT BALANCE REFUND     | \$60.76      |
| MCKAILA HAWLEY              | CREDIT BALANCE REFUND     | \$148.08     |
| HALEY LABER                 | CREDIT BALANCE REFUND     | \$39.35      |
| CHARLOTTE A LARSON          | CREDIT BALANCE REFUND     | \$46.39      |
| MICHELS UNDERGROUND         | CUSTOMER DEOPSIT RETURN   | \$3,350.12   |
| KARI WEICHERT               | CREDIT BALANCE REFUND     | \$71.57      |
| 154I, LLC                   | WEBSITE                   | \$90.00      |
| ALGONA PLG. & HTG.          | CURB BOXES                | \$167.20     |
| ALGONA PUBLISHING CO.       | ADVERTISING               | \$1,079.32   |
| AUREON NETWORK SERVICES     | NETWORK SERVICES          | \$7,030.80   |
| BROWN SHOE FIT CO           | SUPPLIES                  | \$35.96      |
| CINTAS CORPORATION #754     | MED SUPPLIES              | \$343.29     |
| CITY OF ALGONA              | CITY OF ALGONA SPLASH PAD | \$25,000.00  |
| COOKS SCRAP IRON & METAL    | PARTS AND LABOR           | \$260.38     |
| COOP RESPONSE CENTER        | RESPONSE CENTER           | \$1,942.58   |
| CULVER - HAHN ELECTRIC      | MOBILE FOR UPTOWN TEMPS   | \$1,606.19   |
| DAN-D LASER CARTRIDGES      | TONER MAINTENANCE         | \$344.54     |
| DGR ENGINEERING             | NEW BACKWASH PONDS        | \$15,041.00  |
| DUMP IT INC.                | SANITATION                | \$394.03     |
| ED'S SERVICE STATION        | FUEL                      | \$2,753.81   |
| FORGE & BUILD UH LLC        | 21210-2x12-10' FIR        | \$24.99      |
| GRAYBAR ELECTRIC CO INC     | SPLICE TRAY ROUND         | \$49,161.01  |

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| HACH CHEMICAL CO.           | CHEMICAL                    | \$454.35     |
| HYGIENIC LABORATORY - AR    | TESTING                     | \$108.00     |
| IGLASS NETWORKS             | NETWORK MONITORING          | \$500.00     |
| IRBY                        | MATERIAL                    | \$17,958.88  |
| KEMCO TIRES, INC.           | REPAIR LAWN MOWER           | \$42.80      |
| KLGA & KLGZ                 | ADVERTISING                 | \$1,566.00   |
| KOSSUTH COUNTY ADVANCE      | NEWSPAPER                   | \$100.00     |
| MIDAMERICAN ENERGY CO.      | GENERATOR POWER SUPPLY      | \$481.49     |
| NATIONAL INFO SOL COOP      | MAY 2025 PRINT SERVICES     | \$20,457.11  |
| NORTH IOWA MECHANICAL       | FILTERS                     | \$14.96      |
| NORTHERN IOWA COMM          | PROGRAMMING                 | \$112,219.03 |
| NUGENCO, INC                | POWDER COAT                 | \$250.00     |
| OAK HILL CONSULTING         | FIBER PROJECT               | \$4,082.50   |
| SPENCER MUNICIPAL UTILITIES | TELEPHONE SWITCH/SIP        | \$206.25     |
| SPORTSMANS CORNER, INC      | WINDSHIELD WIPER MOTOR      | \$356.99     |
| THREADS                     | EMPLOYEE CLOTHING           | \$125.19     |
| UNITYPOINT CLINIC           | TESTING                     | \$42.00      |
| US LAND GRID, INC           | CUSTOM GIS WORK             | \$1,975.00   |
| WESCO DISTRIBUTION INC.     | PARTS                       | \$4,823.92   |
| ZIEGLER INC.                | CAT FILTERS                 | \$4,852.41   |
| MEGAN BRIGGS                | WINDOW REPLACEMENT REBATE   | \$1,500.00   |
| DANCE CONNECTION            | LIGHTING REBATES            | \$93.39      |
| CHRIS GELHAUS               | WINDOW REPLACEMENT REBATE   | \$1,500.00   |
| DENNIS LENTSCH              | CA REBATE                   | \$400.00     |
| DERRICK OLSEN               | CA REBATE                   | \$200.00     |
| ALGONA MUNICIPAL UTILITIE   | PROJECT SHARE - NICA        | \$164.18     |
| CITY OF ALGONA              | BUILDING PERMIT             | \$570.00     |
| ACCESS SYSTEMS              | NETWORK SUPPORT SERVICES    | \$4,632.52   |
| ARNOLD MOTOR SUPPLY         | UNIVERSAL LIFT SUPPORT      | \$42.76      |
| BORDER STATES INDUSTRIES    | CUTTING JAW                 | \$9,912.92   |
| CENTURYLINK                 | SERVICE                     | \$209.03     |
| CHROME TRUCK STOP           | FUEL                        | \$140.34     |
| CORE & MAIN                 | CURB STOP PARTS             | \$533.00     |
| GRAYBAR ELECTRIC CO INC     | FIBER CONVERSION            | \$290,023.46 |
| HACH CHEMICAL CO.           | CHEMICAL                    | \$358.14     |
| HAWKINS INC.                | CHEMICAL                    | \$3,407.20   |
| JOHN DEERE FINANCIAL        | PARTS                       | \$157.65     |
| METLIFE SMALL BUSINESS      | PREMIUMS                    | \$7,843.95   |
| MN-IOWA ELECTRIC MOTORS     | LABOR PARTS AND SERVICE     | \$149.58     |
| MPOWER TECHNOLOGIES, INC    | SOFTWARE ANNUAL MAINT       | \$5,400.00   |
| PITNEY-BOWES INC.           | SEND PRO C SERIES-VERSION 4 | \$304.05     |
| STEINMAN INSULATION         | ROOF REPAIRS                | \$481.50     |
| JARROD STURTZ               | EMPLOYEE EXPENSE            | \$181.78     |
| TERRY-DURIN CO              | DUCT CUTTER 1" - 2.50"      | \$498.99     |
| VANTAGE POINT               | SERVER CONFIG & TURNUP      | \$1,227.50   |
| WESCO DISTRIBUTION INC.     | MATERIAL                    | \$5,115.43   |
| A & M LAUNDRY               | LAUNDRY SERVICE             | \$43.00      |
| JOHN BILSTEN                | EMPLOYEE EXPENSE            | \$50.00      |
| CENTRAL IOWA DISTRIBUTING   | SUPPLIES                    | \$211.02     |
| CORE & MAIN                 | CURB BOX REPAIR LIDS        | \$376.20     |
| FASTENAL COMPANY            | BTRY                        | \$111.21     |
| GRAYBAR ELECTRIC CO INC     | FIBER CONVERSION MATERIAL   | \$173,432.04 |
| IOWA ASSN OF MUNI UTILITIES | E-PAYS LOAN                 | \$6,000.00   |
| MIDAMERICAN ENERGY          | GAS USAGE                   | \$1,006.53   |
| NALCO COMPANY               | HOTWELL TREATMENT           | \$173.13     |
| REDING GRAVEL & EXC.        | STOCKPILE                   | \$9,794.92   |
| KAREN SCHAAF                | TRUSTEE FEE                 | \$75.00      |
| STUNDAHL CLEANING           | CLEANING SERVICE            | \$1,100.00   |
| THREADS                     | EMPLOYEE CLOTHING - BETH    | \$42.80      |
| CODY FORTUNE MEMORIAL FUND  | CKF LINEMAN SCHOLARSHIP     | \$200.00     |
| KARAANN REINEKE             | CREDIT BALANCE REFUND       | \$45.25      |