

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on August 6, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving, Don Heupel, Karen Schaaf, Mike Sabin, Trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11.00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of July 2, 2025, regular minutes, and July 17, 2025, special minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

At 11:01 A.M., Chairperson Murphy opened the Public Hearing on Proposed Plans and Specifications, Form of Contract, and Estimate of Cost for the Second Rebid of the 2025 Algona FTTH Project. There being no written or oral objections, the Public Hearing was closed at 11:02 A.M.

The Chief Financial Officer presented the June 2025 Financial Statements/Operations Trend Charts. Trustee Schaaf moved to approve and place the statements on file, seconded by Trustee Heupel. The motion carried unanimously.

The General Manager updated the Board on July electrical usage and load, telephone system switch project, upcoming Electric Line Manager retirement, various seasonal construction projects, Algona's future load and generation projections, and US electrical load, generation, transmission, constraints, and concerns.

Trustee Sabin moved to approve Resolution No. 2025-18 – Awarding Construction Contract and Bond – 2025 New Backwash Ponds Project to Erpelding Excavating Enterprise, seconded by Trustee Schaaf. The motion carried unanimously. There were five bidders:

Bidder	Location	Base Bid Amount
Erpelding Excavating Enterprise	Algona, IA	\$383,612.38
Larson Contracting Central, LLC	Lake Mills, IA	\$441,167.91
Reding Gravel & Excavating Co.	Algona, IA	\$454,584.00
Riley Armstrong Plumbing & Heating	Fort Dodge, IA	\$525,638.00
Anderson Drainage & Excavation	Humboldt, IA	Non-Responsive

Trustee Geving moved to approve Resolution No. 2025-19 – Adopting Plans and Specifications, Form of Contract, and Estimate of Cost for the Second Rebid of the 2025 Algona FTTH Project, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to approve Resolution No. 2025-20 – Awarding Construction Contract and Bond – Second Rebid of the 2025 Algona FTTH Project to CDB Utility Contractors, seconded by Trustee Geving. The motion carried unanimously. There were eight bidders:

Bidder	Location	Base Bid Amount
CDB Utility Contractors	Davenport, IA	\$5,986,761.65
RLM Underground	Kansas City, KS	\$6,198,145.50
Kramer Service Group	Weyerhaeuser, WS	\$6,212,605.75
Central Cable Contractors	Waupun, WS	\$6,246,580.75
MP Nexlevel	Annandale, MN	\$6,282,720.56
A & A Electric & Underground	Kasson, MN	\$6,704,021.50
TD & I Cable Maintenance	Hudson, WS	\$6,721,287.45
White Company	Beaver Dam, WS	\$6,849,500.77

Trustee Heupel moved to approve an Agreement for Professional Services with DGR Engineering for the Electric Feeders #1 and #2 Overhead to Underground Conversion Project, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to approve Fransheska Monge-Morales as a temporary part-time employee with an end date of December 31, 2025. The motion carried unanimously.

Trustee Schaaf moved to approve the AMU Revolving Loan Application for Samantha and Adam Elbert, Little Sprouts Daycare, seconded by Trustee Heupel, motion carried unanimously/

Trustee Geving moved to approve Resolution No. 2025-21 – Acknowledging Repayment of Revolving Loan Fund Loan dated May 4, 2018, by Jacob David Walker and Rebecca Marie Walker and Authorizing Release of Mortgage, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve Resolution No. 2025-22 – Acknowledging Repayment of Revolving Loan Fund Loan dated July 1, 2019, by Jacob David Walker and Rebecca Marie Walker and Authorizing Release of Mortgage, seconded by Trustee Geving. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- September 3, 2025 – Regular Meeting: 11:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Sabin. The motion carried unanimously. The meeting adjourned at 11:58 A.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SISCO	PREMIUMS	\$52,244.92
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	8,713.95
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	32,113.31
CARD CENTER	EXPENSES-BUSINESS 1	1,617.56
CARD CENTER	EXPENSES	836.61
CARD CENTER	EXPENSES-BUS 2	51.34
MIDAMERICAN ENERGY	NEAL 4	101,000.00
SISCO	MEDICAL/FLEX 2025 - HEATH	5,277.17
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	2,807.14
SISCO	FLEX/MEDICAL	1,634.01
UPS	SHIPPING	22.32
UPS	SHIPPING	12.55
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	119.14
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	716.80
ONLINE SERVICES	BAD DEBT PMT	82.35
ONLINE SERVICES	ACTION LETTERS	66.95
EFTPS TRANSFER	PAYROLL TAXES	29,451.53
TRINITY WIND, LLC	POWER PURCHASED - JUNE	3,775.00
IPERS	EMPLOYEES RETIREMENT	38,588.65
IA DEPT.OF NAT.RESOURCES	ANNUAL WATER SUPPLY FEE	598.03
MOODYS INVEST SERVICE	LEASE AND REVENUE BONDS	23,000.00
CITY OF ALGONA	FRANCHISE FEE	5,373.28
CITY OF ALGONA	CITY SEWER USAGE	6,962.81
SISCO	FLEX/MEDICAL	1,945.74
TREASURER STATE OF IOWA	TREASURER-STATE	7,276.60
NATL CABLE TELEVISION COOP	MEMBERSHIP	100.00
NATL CABLE TELEVISION COOP	PPCC CONNECTOR RG7	540.51
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	3,537.14
EFTPS TRANSFER	PAYROLL TAXES	29,118.59
UPS	SHIPPING	12.55
AFLAC	PREMIUMS	718.54
US CELLULAR	SERVICE	477.57
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	8,908.64
UPS	SHIPPING	27.67
ALGONA MUNICIPAL UTILITIES	COMM PAPERLESS BILLS	3,658.99

ALGONA MUNICIPAL UTILITIES	PAPERLESS UTILITY BILLS	12,471.94
NIMECA	POWER BILLING FOR JUNE	520,768.48
EFT - SALES TAX TRANSFER	TAX EV CHARGING	5.67
SISCO	FLEX/MEDICAL	3,061.59
SISCO	PREMIUMS	50,850.31
USAC	SUPPORT MECHANISM	2,168.94
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	1,406.46
CARD CENTER	EXPENSES-BUS 2	66.15
CARD CENTER	EXPENSES-BUSINESS 1	5,314.60
CARD CENTER	EXPENSES	285.73
UPS	SHIPPING	81.65
UPS	SHIPPING	28.85
SISCO	FLEX/MEDICAL	141.45
CHASE MANHATTAN BANK	EXPENSES	395.48
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
SENECA COMPANIES	DOWN PMT	7,141.30
ALGONA CHAM. OF COMMERCE	SERVICE AWARDS	500.00
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	27,185.00
ALTEC INDUSTRIES INC.	FENDER RUBBER	113.46
BISHOP GARRIGAN H.S.	SOFTNER SALT FUNDRAISER	519.40
BOLTON & MENK, INC.	RAILROAD UTILITY CROSSINGS	1,800.00
BOMGAARS	SUPPLIES - WATER	940.50
COMPLIANCE SERVICES, INC	COMPLIANCE STACK TESTING	13,800.00
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	1,200.00
COOKS SCRAP IRON & METAL	MATERIAL	44.56
DAN-D LASER CARTRIDGES	SUPPLIES	1,064.65
NOLYN ELLIOTT	EMPLOYEE EXPENSE	143.34
ERPELDING EXCAVATING ENT	REPLACE CONCRETE	14,605.29
FASTENAL COMPANY	PARTS	65.28
FLETCHER-REINHARDT COMPANY	FIXTURE - LED	5,919.24
FORCE FITTERS	EMPLOYEE CLOTHING	377.83
GRAYBAR ELECTRIC CO INC	MATERIAL FOR FIBER PROJECT	71,842.75
HAWKINS INC.	CHEMICAL	3,074.47
IRBY	CUTOUT	1,374.26
JOHNSTON AUTOSTORES	PARTS	28.26
MIDAMERICAN ENERGY	FIBER HUT - 35531-32008	74.66
MPOWER TECHNOLOGIES, INC	CUSTOME SUPPORT SERVICE	225.00
NORTHWEST COMM NETWORK	BAND WIDTH	616.50
O'REILLY AUTOMOTIVE, INC.	SOCKET	28.99
OAK HILL CONSULTING	SERVICES	2,997.50
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
REDING GRAVEL & EXC.	STOCKPILE 3"	301.61
SECURE SHRED SOLUTIONS	SHREDDING SERVICE	54.00
SUSAN SEEBECKER	EMPLOYEE EXPENSE	19.98
THREADS	EMPLOYEE CLOTHING	583.15
VERMEER IOWA & N. MISSOURI	FREIGHT	4,752.89
WESCO DISTRIBUTION INC.	ADHSV KT	14,441.62
CDB UTILITY CONTRACTORS	REFUND CUSTOMER DEPOSIT	3,295.70
BECKER DIESEL	PARTS AND SERVICE	1,349.27
COOP RESPONSE CENTER	RESPONSE CENTER	1,943.08
CULVER - HAHN ELECTRIC	UPTOWN TEMPS	125.49
FASTENAL COMPANY	PARTS	47.47
FORGE & BUILD UH LLC	TIP SPRAY	215.76
OLGA BARRIENTOS	CREDIT BALANCE REFUND	135.00
KAREL BORMANN	CREDIT BALANCE REFUND	178.10
DAVID L COSTELLO	CREDIT BALANCE REFUND	20.44
YORDAN GONZALEZ DELGADO	CREDIT BALANCE REFUND	13.99
ENRIQUE MENDEZ HOLT	CREDIT BALANCE REFUND	184.48
JOHN WILLIAM PARRA AVILA	CREDIT BALANCE REFUND	135.59
JOSE VALDES ROMERO	CREDIT BALANCE REFUND	96.87
BRIAN VOKOUN	CREDIT BALANCE REFUND	69.12
DELRAE WOOD	CREDIT BALANCE REFUND	37.50

ALGONA MUNICIPAL UTILITIE	PROJECT SHARE PAYMENT	31.95
ACCESS SYSTEMS	ADDITIONAL HARDWARE	5,210.32
ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	256.91
ALGONA PUBLISHING CO.	ADVERTISING	673.12
ARNOLD MOTOR SUPPLY	SUPPLIES	232.43
AUREON NETWORK SERVICES	NETWORK SERVICES	6,932.94
JOHN BILSTEN	EMPLOYEE EXPENSE	137.50
CHROME TRUCK STOP	FUEL	297.22
CINTAS CORPORATION #754	MEDICAL SUPPLIES	174.83
COOKS SCRAP IRON & METAL	CITY TEMPS	109.98
CORE & MAIN	MATERIAL 4" FLANGE	2,925.48
CULVER - HAHN ELECTRIC	LKG RCPT	258.40
DGR ENGINEERING	ENGINEERING SERVICES	4,279.00
DISPLAY SYSTEMS INTL	WEATHER GRAPHICS-	550.00
DUMP IT INC.	SANITATION	394.03
ED'S SERVICE STATION	FUEL	2,569.51
ERPELDING EXCAVATING ENT	REPAIR @ 1505 W VALLEYVIEW	3,329.75
FAREWAY STORES	SUPPLIES	35.07
FASTENAL COMPANY	SUPPLIES	393.16
FORCE FITTERS	EMPLOYEE CLOTHING	1,817.64
GRASS MASTERS L.L.C	FIXED LEAK	90.95
GRAYBAR ELECTRIC CO INC	MATERIAL	35,519.50
BRIAN HATTEN	EMPLOYEE EXPENSE	146.02
HYGIENIC LABORATORY - AR	TESTING	108.00
IGLASS NETWORKS	NETWORK MONITORING	500.00
IOWA ASSN OF MUNI UTIL	SGNC SAFETY TRAINING	4,976.65
IOWA ONE CALL	UNDERGROUND LOCATION	283.70
IRBY	NYLON RIVET	2,260.38
JOHNSTON AUTOSTORES	PARTS-WATER	8.01
KLGA & KLGZ	ADVERTISING	1,440.00
KOSSUTH COUNTY 911	911 SURCHARGE	2,676.94
JERRY LARSEN	EMPLOYEE EXPENSE	101.08
METLIFE BUSINESS CENTER	PREMIUMS	7,657.23
MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	1,225.63
NATIONAL INFO SOL COOP	JUNE 2025 PRINT SERVICES	13,740.84
NORTHERN IOWA COMM	PROGRAMMING	110,124.21
NYHART BY ANSENSUS	GASB 75 INTERIM AMM REPORT	1,050.00
PITNEY-BOWES INC.	LEASE	946.44
SAFETEY-KLEEN SYSTEMS, INC	PARTS WASHER SOLVENT	269.61
SCHUMACHER WELL DRILLING	FLANGE	72.00
SPENCER MUNI UTILITIES	TELEPHONE SWITCH	206.25
STEIER AG	HERBISIDES	413.34
TERRY-DURIN CO	HARNESS AND PULLEYE	828.95
THREADS	EMPLOYEE CLOTHING	63.13
TITAN ACCESS ACCOUNT	REPAIR TRACTOR	1,467.54
VANTAGE POINT	GENERAL CONSULTING	442.50
HEATH VILETA	EMPLOYEE EXPENSE	129.84
WESCO DISTRIBUTION INC.	CONDUIT ADHESIVE	1,283.27
CAROL GRANT	CREDIT BALANCE REFUND	125.98
EMILY HERNANDEZ	ELECTRIC METER CONVERSION	100.00
KIM KUHLMANN	CREDIT BALANCE REFUND	672.64
MICHAEL BERRY	CREDIT BALANCE REFUND	120.81
A & M LAUNDRY	LAUNDRY SERVICE	43.00
ALGONA CHAM. OF COMMERCE	LEADERSHIP PROGRAM	600.00
BLACKHAWK SPRINKLERS INC	SPRINKLER INSPECTION	135.00
BUGS N STUFF	PEST CONTROL	139.10
CENTRAL IOWA DISTRIBUTING	SUPPLIES	79.41
CENTURYLINK	SERVICE AND DISCONNECT	77.05
CITY OF ALGONA	2025 NEBRASKA/THINGTON	3,035.25
CORE & MAIN	HYDRANTS	19,050.67
COTTINGHAM & BUTLER	CONSULTING SERVICES	3,750.00
CULVER - HAHN ELECTRIC	400A600V ML SER 16	50.22
CUMMINS SALES AND SERVICE	MAINTENANCE ON EQUIPMENT	2,373.89
DAKOTA SUPPLY GROUP	CURB BOX LID	176.37
DGR ENGINEERING	ENGINEERING SERVICES	10,229.00

ERPELDING EXCAVATING ENT	PEA ROCK	274.88
FASTENAL COMPANY	SUPPLIES	25.64
FORCE FITTERS	EMPLOYEE CLOTHING	1,373.84
FRATCO	SUPPLIES	669.12
GRAYBAR ELECTRIC CO INC	MATERIAL	211,773.36
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	230.85
HOTSY EQUIPMENT	SERVICE CALL AND REPAIR	957.45
HY-VEE	OFFICE SUPPLIES	209.27
IOWA ASSN OF MUNI UTILIT	REBATE PORTAL PROGRAM	700.00
IOWA ONE CALL	UNDERGROUND LOCATION	617.00
IRBY	3M SPLICE KIT	6,760.72
JACK'S OK TIRE SERVICE	PARTS AND SERVICE	413.08
JETCO INC	1 YEAR WIN911 LICENSE	1,050.00
KEMNA AUTO CENTERS	SERVICE AND REPAIR	284.85
LAST TOUCH	VACUUM BAGS	53.39
MH EQUIPMENT COMPANY	PM INSPECTION	279.42
NENA	CID SUPPORT	255.00
NIMECA	MRES SETTLEMENT PMT	4,468.89
NORTH IOWA COMM. ACTION	ADMIN FEE	9.81
NORTHWEST COMM NETWORK	BAND WIDTH	616.50
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
KAREN SCHAAF	TRUSTEE FEE	75.00
STUNDAHL CLEANING	CLEANING SERVICE	1,100.00
SWIFT AIR	SERVICE AND REPAIR	3,480.68
THREADS	EMPLOYEE CLOTHING	493.27
WESCO DISTRIBUTION INC.	MATERIAL	1,702.00
ALGONA FLOOR DESIGN	LIGHTING REBATES	20.00
ALGONA FLOOR DESIGN	LIGHTING REBATE	230.00
ALGONA FLOOR DESIGN	LIGHTING REBATE	50.00
MARK EGGER	ELEC THERMOSTAT REBATE	75.00
HARMONY HEALING ARTS LLC	CREDIT BALANCE REFUND	47.47
NANCY MUELLER	ELECTRIC WASHER	50.00
BARB SCHEMMEL	CA REBATE	400.00
CITY OF ALGONA	SITE PLAN REVIEW APP	150.00
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	4,397.00
ALGONA CHAM. OF COMMERCE	ABATE - HUMBOLDT NEWSPAPER	65.00
ALGONA FAMILY YMCA	YMCA ANNUAL CAMPAIGN	1,500.00
ARNOLD MOTOR SUPPLY	PARTS	102.51
BOMGAARS	SUPPLIES - WATER	731.28
CINTAS CORPORATION #754	MEDICAL SUPPLIES	258.28
CLIMATE CONTROL SYSTEMS	2025 EMS SERVICE CONTRACT	1,755.00
COMM SUPPLY SERVICE	DUAL-BAND WIRELESS	17,513.39
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	1,200.00
COOKS SCRAP IRON & METAL	SERVICE AND PARTS	254.14
ERIC DEGEN	GENERATION EXPENSE	44.92
DITCH WITCH	STANDARD TJC	220.15
FARMERS COOPERATIVE ELEV.	PROPANE	21.78
FASTENAL COMPANY	RETURNED ITEMS	120.33
FORCE FITTERS	EMPLOYEE CLOTHING	146.39
FORGE & BUILD UH LLC	PART	21.30
GRAYBAR ELECTRIC CO INC	MATERIAL	28,788.95
IOWA ASSN OF MUNI UTILIT	E-PAYS LOAN	6,000.00
IRBY	MATERIAL	642.54
JACKS OK TIRE SERVICE	PARTS AND LABOR	299.13
JOHN DEERE FINANCIAL	PART	93.22
JOHNSTON AUTOSTORES	SUPPLIES	67.65
MIDAMERICAN ENERGY	GAS USAGE	250.01
NALCO COMPANY	DDP	710.70
NEONOVA NETWORK SERVICES	SECURE IT PLUS	29.40
O'REILLY AUTOMOTIVE, INC.	PART	70.00
SIGN WORKS	QR CODE FOR DOOR - WATER	16.86
SPORTSMANS CORNER, INC	PART	46.19
VERMEER IOWA & N. MISSOURI	GLADIATOR BIT	981.83