

Minutes of Proceedings  
of the  
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on September 3, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving, Don Heupel, Karen Schaaf, Mike Sabin, Trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11.03 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of August 6, 2025, regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Heupel moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented the July 2025 Financial Statements/Operations Trend Charts. Trustee Geving moved to approve and place the statements on file, seconded by Trustee Sabin. The motion carried unanimously.

The General Manager updated the Board on July electrical usage and load, the backwash pond project, and fiber-to-the-home construction project schedules, Nebraska-Thorington Street project, sound mitigation for the bitcoin mining facility, Algona Wind Farm blade replacement project, power line overhead to underground conversions, and the latest government rules regarding coal fired power plants.

Trustee Sabin moved to approve Resolution No. 2025-23 – Employee Volunteer Policy, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to approve Resolution No. 2025-24 – Employee Paid Parental Leave Policy, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Heupel moved to approve Resolution No. 2025-25 – Revising Health Insurance Benefits for Retired Employees, seconded by Trustee Geving. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- October 1, 2025 – Regular Meeting: 11:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Geving. The motion carried unanimously. The meeting adjourned at 12:25 P.M.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington  
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SISCO	FLEX/MEDICAL EXPENSE	4,108.94
NIMECA	AQ STUDY	10,000.00
EFTPS TRANSFER	PAYROLL TAXES	28,807.40
EFT SALES TAX TRANSFER	SALES TAX	31,547.46
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	3,537.14
MIDAMERICAN ENERGY	NEAL 4	235,000.00
ONLINE SERVICES	COLLECTION SERVICES	94.75
ONLINE SERVICES	COLLECTION SERVICES	34.32
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	710.97
TREASURER STATE OF IOWA	TREASURER-STATE	7,594.60
IPERS	EMPLOYEEES RETIREMENT	39,490.89
SISCO	FLEX/MEDICAL EXPENSE	6,398.88
CITY OF ALGONA	FRANCHISE FEE	5,265.59
CITY OF ALGONA	SEWER USAGE	6,779.92

TRINITY WIND, LLC	POWER PURCHASED	1,115.00
AMU PAYROLL	PAYROLL	87,260.42
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	3,487.14
MH EQUIPMENT COMPANY	INSPECTION SERVICES	279.42
US CELLULAR	SERVICE	477.55
NATL CABLE TELEVISION COOP	MEMBERSHIP	100.00
EFTPS TRANSFER	PAYROLL TAXES	29,552.18
SISCO	FLEX/MEDICAL EXPENSE	2,832.73
SISCO	INSURANCE PREMIUMS	50,850.31
UPS	SHIPPING	12.55
UPS	SHIPPING	12.55
USAC	SUPPORT MECHANISM	2,168.93
NIMECA	POWER BILLING	427,679.47
ALGONA MUNICIPAL UTILITIES	SERVICES	17,424.61
AFLAC	PREMIUMS	718.54
UPS	SHIPPING	12.55
SISCO	FLEX/MEDICAL EXPENSE	2,916.63
AMU PAYROLL	PAYROLL	84,195.56
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	8,782.75
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,632.52
ALGONA PLG. & HTG.	PARTS	41.25
ALGONA PUBLISHING CO.	ADVERTISING	1,192.67
AUREON NETWORK SERVICES	SERVICES	6,917.33
BUSCHER BROS. CORPORATION	SUPPLIES	1.13
CHROME TRUCK STOP	FUEL	143.00
CITY OF ALGONA	RENTAL FEE	150.00
COOP RESPONSE CENTER	SERVICE	2,005.98
CORE & MAIN	MATERIALS	1,415.73
DAKOTA RIGGERS	SUPPLIES	84.19
DISPLAY SYSTEMS INTL	GRAPHICS	550.00
ERPELDING EXCAVATING ENT	SERVICES	765.00
FORCE FITTERS	EMPLOYEE CLOTHING	1,129.18
GRAYBAR ELECTRIC CO INC	FIBER MATERIALS	23,977.07
HOTSY EQUIPMENT	PARTS	472.96
HYGIENIC LABORATORY - AR	TESTING SERVICES	231.00
IGLASS NETWORKS	NETWORK MONITORING	500.00
IRBY	MATERIALS	5,264.40
J.H. LARSON COMPANY	MATERIALS	1,305.33
JACKS OK TIRE SERVICE	PARTS AND SERVICE	474.25
KLGA & KLGZ	ADVERTISING	1,658.00
KOSSUTH CTY CANCER FOUND	ADVERTISING	500.00
KOSSUTH REG HEALTH CENTER	TESTING SERVICES	55.00
KOSSUTH/PALTO ALTO ECON DEV	LEADERSHIP CLASS	180.00
MIDAMERICAN ENERGY CO.	SERVICES	427.35
NATL INFO SOLUTIONS COOP	BILLING SERVICES	20,876.51
NEONOVA NETWORK SERVICES	SECURE IT PLUS	29.40
NORTH IOWA MECHANICAL	EQUIPMENT	3,179.99
NORTHERN IOWA COMM	PROGRAMMING	112,166.69
O'REILLY AUTOMOTIVE, INC.	SUPPLIES	107.29
OAK HILL CONSULTING	CONSULTING SERVICES	2,885.00
PMC ADVANTAGE SERVICES	INSURANCE PREMIUMS	5,521.00
SPENCER MUNICIPAL UTIL	TELEPHONE SWITCH SERVICES	206.25
THREADS	EMPLOYEE CLOTHING	243.96
ULINE	MATERIAL	1,881.18
VERMEER IOWA & N. MISSOURI	MATERIAL	203.46
DAVID DE LEON	CREDIT BALANCE REFUND	147.78
SKY FRIDAY	CREDIT BALANCE REFUND	180.78
YULIUS LOPEZ MILLAN	CREDIT BALANCE REFUND	264.59

MIDWEST CUSTOM AG AVIATION	WATER HYDRANT REFUND	2,588.82
PRISCILLA PECK	CREDIT BALANCE REFUND	25.78
ALGONA CHAM. OF COMMERCE	ADVERTISING	250.00
ALGONA VIPS	ADVERTISING	200.00
BMI CABLE & NEW MEDIA	ANNUAL LICENSE FEE	486.26
CENTRAL IOWA DISTRIBUTING	SUPPLIES	279.50
CENTURYLINK	SERVICES	194.28
CHROME TRUCK STOP	FUEL	18,952.58
CINTAS CORPORATION #754	SUPPLIES	335.56
CITY OF ALGONA	NEBRASKA/THORINGTON	94,726.62
COOKS SCRAP IRON & METAL	SUPPLIES	117.14
CORE & MAIN	MATERIAL	1,846.40
COTTINGHAM & BUTLER	CONSULTING SERVICES	3,750.00
CULVER - HAHN ELECTRIC	MATERIAL	251.00
DAKOTA SUPPLY GROUP	MATERIAL	638.27
DGR ENGINEERING	ENGINEERING SERVICES	8,401.50
DUMP IT INC.	SERVICE	344.27
ELECTRONIC SPECIALTIES	PARTS	52.97
JASON FETT	EMPLOYEE EXPENSE	38.47
FORCE FITTERS	EMPLOYEE CLOTHING	1,771.66
FORGE & BUILD UH LLC	PARTS	218.58
STEVE GRANDGENETT	EMPLOYEE EXPENSE	596.70
GRAYBAR ELECTRIC CO INC	FIBER EXPANSION MATERIALS	150,431.33
IOWA ASSN OF MUNI UTIL	E-PAYS LOAN	6,000.00
IRBY	MATERIAL	48,369.35
JCL SOLUTIONS	SUPPLIES	217.37
KOSS REG HLTH CTR FOUND	ADVERTISING	1,000.00
METLIFE SMALL BUSINESS	PREMIUMS	7,650.28
SANDE CONSTRUCTION	SERVICES - LINE SHOP	74,906.00
KAREN SCHAAF	TRUSTEE FEE	75.00
SKARSHAUG TESTING LABS	TESTING	272.27
SPORTSMANS CORNER, INC	REPAIR SERVICE	71.39
STUNDAHL CLEANING	SERVICE	1,100.00
TITAN MACHINERY, INC.	REPAIR SERVICES	1,467.54
VANTAGE POINT	CONSULTING SERVICES	4,795.00
WESCO DISTRIBUTION INC.	MATERIAL	5,213.25
STEVE BECKER	REBATE	400.00
KODY CAMPE	APPLIANCE REBATE	50.00
KEVIN CRAM MEM SCHOLARSHIP	ADVERTISING	350.00
MARISSA MILLER	REBATE	200.00
CHANNING NIELSEN	REBATE	10.00
W K CONSTRUCTION COMPANY	REFUND HYDRANT DEPOSIT	1,829.50
MARK WENZEL	REBATE	200.00
BORDER STATES INDUSTRIES	MATERIALS	361.38
WHEELER WORLD INC	ENGINE REPAIR/MTCE	22,068.00
TERRYS WELDING	MATERIAL	10,000.00
JOLENE M HEIN	CREDIT BALANCE REFUND	450.50
ALGONA MUNICIPAL UTILITY	PEST CONTROL	45.00
ALGONA MUNICIPAL UTILITIES	CUSTOMER REFUND	77.99
ALGONA MUNICIPAL UTILITIES	CREDIT BALANCE REFUND	7.02
ALGONA MUNICIPAL UTILITIES	CREDIT BALANCE REFUND	170.77
ALGONA MUNICIPAL UTILITIES	UNCLAIMED PROPERTY	76.08
ARNOLD MOTOR SUPPLY	SUPPLIES	83.88
COTTINGHAM & BUTLER	CONSULTING SERVICES	165.62
ED'S SERVICE STATION	FUEL	2,594.18
GRASS MASTERS L.L.C	SERVICES	333.84
GRAYBAR ELECTRIC CO INC	FIBER EXPANSION MATERIAL	46,831.31
HAWKINS INC.	CHEMICAL	11,387.77
IRBY	MATERIAL	21,805.53
JOHN DEERE FINANCIAL	PARTS	48.58
KOSSUTH/PALTO ALTO ECON DEV	LEADERSHIP CLASS	90.00
PITNEY-BOWES INC.	LEASE	946.44

SUSAN SEEBECKER	EMPLOYEE EXPENSE	46.90
VERMEER IOWA & N. MISSOURI	PARTS	398.01
ALGONA FRAME	REBATE	275.00
KEVIN C BROWN	CREDIT BALANCE REFUND	72.96