November 5, 2025
Algona, Iowa

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on November 5, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving, Don Heupel, Mike Sabin, Karen Schaaf, Trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:01 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the October 1, 2025, regular minutes, and approval of the monthly vouchers and uncollectable accounts. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Geving. The motion carried unanimously.

Voucher Numbers 66091 thru 66248 – General Fund
Wire Transfers 2670 thru 2719 – General Fund
ACH transfers 5183 thru 5186 – General Fund
Payrolls dated 10/10/2025, and 10/24/2025m
Uncollectable accounts dated 8/31/2025 $3,179.87

Citizens' opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented the September 2025 Financial Statements/Operations Trend Charts. Trustee Heupel moved to approve and place the statements on file, seconded by Trustee Sabin. The motion carried unanimously.

The General Manager updated the Board on telephone partners and cable television programming costs, the backwash pond project, water high service pump and meter repairs, fiber-to-the-home construction project, Nebraska-Thorington Street project, sound mitigation for the bitcoin mining facility, potential high-voltage transmission constraints and projects across the Midwest, inquiries on battery storage projects, and regional electric operating statistics.

Trustee Sabin moved to approve the Setting of the Date and Time for the Public Hearing on the 2026 budget for December 3, 2025, at 11:00 AM, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to approve the disbursement of MISO T2.1 Project Seed Money to NIMECA, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to approve Pay Request #1 for the 2025 FTTH Project with CDB Utility Contractors for $114,443.03, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to Change Order #1 for the 2025 FTTH Project with CDB Utility Contractors for $25,350.00, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve Pay Request #1 for the 2025 New Backwash Ponds Project with Erpelding Excavating Enterprise **for** $166,235.09, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to approve Change Order #1 for the 2025 New Backwash Ponds Project with Erpelding Excavating Enterprise for a deduction of $1,067.00, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Schaaf moved to approve the Agreement for Professional Services with DGR Engineering for the West Substation Transformer Replacement Project, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Schaaf moved to approve the Health Savings Account Employee Prefunded Contribution, seconded by Trustee Geving. The motion carried unanimously.

Trustee Heupel moved to approve the MetLife Insurance Renewal, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Schaaf moved to approve the promotion of Heath Vileta to Electric Line Manager, due to the upcoming retirement of Rod Vitzthum, and set his wage at Grade 16, Step 3, effective October 18, 2025. Trustee Heupel seconded the motion. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- November 12, 2025 – Electric Grid Resilience Grant Project Information Meeting 6:00 PM
- December 3, 2025 – 2026 Annual Budget Public Hearing 11:00 AM
- December 3, 2025 – Regular Meeting 11:00 AM

Trustee Geving moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously, and the meeting was adjourned at 12:23 P.M.

Julie Murphy, Chairperson

Attest:

Robert Harrington, Secretary