

Minutes of Proceedings
of the
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on December 3, 2025, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Don Heupel, Mike Sabin, Karen Schaaf, Trustees.

Absent: Trustee Jay Geving

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant; Joanne Roepke Bode, City of Algona; Avery Pedersen, Algona Area Chamber of Commerce.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the regular minutes from November 5, 2025, and approval of the monthly vouchers and uncollectible accounts. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Heupel. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

At 11:01 A.M., Chairperson Murphy opened the Public Hearing for the 2026 Utility Budget. Since there were no written or oral comments, the Public Hearing was closed at 11:02 A.M.

Joanne Roepke Bode and Avery Pedersen presented on the Kossuth Childcare Coalition. Trustee Sabin moved to contribute \$25,000, seconded by Trustee Schaaf. The motion carried unanimously.

The Chief Financial Officer presented the October 2025 Financial Statements/Operations Trend Charts. Trustee Sabin moved to approve and place the statements on file, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve the 2026 Utility Budget, seconded by Trustee Schaaf. The motion carried unanimously.

The General Manager updated the Board on electrical power supply sources, startup of the Backwash Pond, regional high-voltage transmission projects, Southwest Power Pool operating statistics, and the Algona Electrical Grid Resilience Project.

Trustee Schaaf moved to approve Pay Request #2 for the 2025 FTTH Project with CDB Utility Contractors for \$103,080.44, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to Change Order #2 for the 2025 FTTH Project with CDB Utility Contractors for \$20,000, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Schaaf moved to approve Pay Request #2 for the 2025 New Backwash Ponds Project with Erpelding Excavating Enterprise for \$153,768.38, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Schaaf moved to approve the 2026 Audit Letter of Engagement with TP Anderson, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Sabin moved to approve moving Brett Collins to Power Plant Operator I Grade 8, Step 6, seconded by Trustee Heupel. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- January 7, 2026 – Regular Meeting 11:00 AM

Trustee Heupel moved to adjourn the meeting, seconded by Trustee Sabin. The motion carried unanimously, and the meeting was adjourned at 12:34 P.M.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
EFT - SALES TAX	SALES TAX REMITTANCE	\$34,912.65
MIDAMERICAN ENERGY	NEAL 4	\$213,000.00
UPS	SHIPPING SERVICES	\$12.55
TRINITY WIND, LLC	POWER PURCHASED	\$9,970.00

SISCO	FLEX REIMBURSEMENT	\$340.46
ONLINE SERVICES	COLLECTION SERVICES	\$79.78
ONLINE SERVICES	COLLECTION SERVICES	\$113.00
AMU PAYROLL	PAYROLL EXPENSE	\$83,989.62
NATIONWIDE RETIREMENT	DEFERRED COMPENSATION	\$3,253.57
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$681.72
NATL CABLE TELEVISION COOP	SUPPLIES	\$175.51
NATL CABLE TELEVISION COOP	SUPPLIES	\$699.55
NATL CABLE TELEVISION COOP	SUPPLIES	\$334.65
NATL CABLE TELEVISION COOP	SUPPLIES	\$680.20
EFTPS TRANSFER	PAYROLL TAXES	\$29,079.32
CITY OF ALGONA	FRANCHISE FEE	\$5,160.41
CITY OF ALGONA	CITY SEWER USAGE	\$7,861.28
IPERS	EMPLOYEES RETIREMENT	\$39,450.10
SISCO	FLEX/MEDICAL	\$2,674.47
TREASURER STATE OF IOWA	WITHHOLDING	\$7,538.60
NATL CABLE TELEVISION COOP	MEMBERSHIP	\$31.68
UPS	SHIPPING EXPENSE	\$12.55
UPS	SHIPPING EXPENSE	\$12.55
US CELLULAR	SERVICE	\$477.59
SISCO	FLEX/MEDICAL	\$882.07
SISCO	PREMIUMS	\$50,850.31
AMU PAYROLL	PAYROLL EXPENSE	\$85,474.72
ALGONA MUNICIPAL UTILITIES	SERVICE	\$3,603.16
ALGONA MUNICIPAL UTILITIES	SERVICE	\$12,285.36
USAC	SUPPORT MECHANISM	\$1,865.40
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$703.23
NATIONWIDE RETIREMENT	DEFERRED COMPENSATION	\$3,753.57
AFLAC	PREMIUMS	\$718.54
NIMECA	POWER BILLING	\$496,902.71
EFTPS TRANSFER	PAYROLL TAXES	\$31,498.38
SISCO	FLEX/MEDICAL	\$734.62
UPS	SHIPPING EXPENSE	\$12.55
CORE & MAIN	MATERIALS	\$1,880.35
154I, LLC	SERVICE	\$30.00
ALGONA PUBLISHING CO.	ADVERTISING	\$2,980.68
BORDER STATES INDUSTRIES	SUPPLIES	\$267.78
CDB UTILITY CONTRACTORS	FIBER EXPANSION PROJECT	\$114,443.03
CENTURYLINK	SERVICE	\$62.00
CITY OF ALGONA	WATER LEAK REPAIR	\$900.00
COOKS SCRAP IRON & METAL	SUPPLIES	\$19.26
COOPERATIVE RESPONSE CENTER	SERVICE	\$2,070.59
DISPLAY SYSTEMS INTL	WEATHER GRAPHICS	\$550.00
DUMP IT INC.	SERVICE	\$344.27
NOLYN ELLIOTT	EMPLOYEE EXPENSE	\$178.89
ERPELDING EXCAVATING ENT	BACKWASH PROJECT	\$166,235.09
GRAYBAR ELECTRIC CO INC	MATERIALS	\$5,894.21
IGLASS NETWORKS	NETWORK MONITORING	\$500.00
IOWA ONE CALL	SERVICES	\$327.50
IOWA UTILITIES COMMISSION	FISCAL 2025 ASSESSMENT	\$11,233.00
JACKS OK TIRE SERVICE	PARTS & SERVICE	\$398.48
KOSSUTH COUNTY ADVANCE	ADVERTISING	\$125.00
KOSSUTH/PALTO ALTO ECON DEV	EMPLOYEE TRAINING	\$120.00
METERING & TECHNOLOGY SOL	SUPPLIES	\$106.78
MIDAMERICAN ENERGY	SERVICE	\$37.37
NEONOVA NETWORK SERVICES	SERVICE	\$29.40
OAK HILL CONSULTING	ENGINEERING SERVICES	\$1,160.00
PHELPS UNIFORM SPECIALISTS	SERVICES	\$87.68
LISA RONGVED	EMPLOYEE EXPENSE	\$170.80
WESCO DISTRIBUTION INC.	MATERIALS	\$5,841.00
ZACH WILTSE	EMPLOYEE EXPENSE	\$61.41
MAXINE ANTOINE	CREDIT BALANCE REFUND	\$28.82

PATRICK C FARRELL	CREDIT BALANCE REFUND	\$247.51
JOSE MARTINEZ ACOSTA	CREDIT BALANCE REFUND	\$45.62
JORGE MOULTON	CREDIT BALANCE REFUND	\$143.63
MUNICIPAL PIPE TOOL CO, LLC	CUSTOMER REFUND	\$3,217.04
CORE & MAIN	MATERIAL	\$2,308.44
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$211.02
CHROME TRUCK STOP	FUEL	\$330.42
ED'S SERVICE STATION	FUEL	\$2,072.19
FAREWAY STORES	SUPPLIES	\$20.60
GRAYBAR ELECTRIC CO INC	MATERIALS	\$52,041.22
HYGIENIC LABORATORY - AR	TESTING SERVICES	\$115.50
IRBY	MATERIALS	\$7,704.00
K & H COOP OIL CO.	FUEL	\$232.53
KLGA & KLGZ	ADVERTISING	\$1,799.00
MIDAMERICAN ENERGY CO.	SERVICE	\$421.85
MPOWER TECHNOLOGIES, INC	CUSTOMER SUPPORT	\$225.00
NATIONAL INFO SOL COOP	BILLING SERVICES	\$17,729.15
NYEMASTER GOODE PC	LEGAL SERVICES	\$182.00
PMC ADVANTAGE SERVICES, INC	PREMIUMS	\$100.00
REDING GRAVEL & EXC.	ROAD STONE	\$165.75
REGULATORY COMPLIANCE SER	SUPPORT SERVICES	\$395.00
KELLIE SIEFKEN	EMPLOYEE EXPENSE	\$37.10
SPENCER MUNICIPAL UTILITIES	TELEPHONE EXPENSES	\$206.25
THREADS	EMPLOYEE CLOTHING	\$182.97
WESCO DISTRIBUTION INC.	MATERIALS	\$1,539.73
COM FOUND OF DES MOINES	ADVERTISING	\$1,000.00
KOSSUTH CO FOOD PANTRY	FOOD PANTRY	\$620.00
COMP TIME CHECKS	COMP TIME PAID OUT	\$6,966.48
ACCESS SYSTEMS	NETWORK SUPPORT	\$4,632.52
ACTION BATTERY WHOLESALERS	SUBSTATION BATTERIES	\$19,738.33
ALGONA VIPS	EMPLOYEE APPRECIATION	\$185.00
BOMGAARS	SUPPLIES	\$737.57
CENTRAL IOWA DISTRIBUTING	MATERIALS	\$2,327.25
CERTIFIED TESTING SERVICES	BACKWASH POND PROJECT	\$1,339.00
DAKOTA SUPPLY GROUP	SUPPLIES	\$368.78
DGR ENGINEERING	ENGINEERING SERVICES	\$51,962.30
DUMP IT INC.	SERVICES	\$450.00
HAWKINS INC.	CHEMICALS	\$7,381.30
JOHNSTON AUTOSTORES	SUPPLIES	\$25.55
NIMECA	IPPA TRANSMISSION PROJ	\$45,600.00
NORTH IOWA COMMUNICATIONS	PROGRAMMING	\$109,348.35
PMC ADVANTAGE SERVICES, INC	PREMIUMS	\$11,738.00
VANTAGE POINT	CONSULTING SERVICES	\$2,630.30
SHIRLEY KLINE	CA REBATE	\$200.00
DAVID MILLER	INSULATION REBATE	\$500.00
JIM MONSON	WINDOW REPLACE REBATE	\$1,500.00
ADAMS CABLE EQUIPMENT, INC	EQUIPMENT	\$1,905.90
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$282.00
AUREON NETWORK SERVICES	NETWORK SERVICES	\$6,953.98
BOMGAARS	SUPPLIES	\$274.90
BORDER STATES INDUSTRIES	SUPPLIES	\$117.36
CENTURYLINK	SERVICE	\$97.14
CINTAS CORPORATION #754	SUPPLIES	\$151.99
CITY OF ALGONA	NEBRASKA/THORINGTON	\$35,692.33
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$1,552.50
COOKS SCRAP IRON & METAL	MATERIALS	\$30.05
CULVER - HAHN ELEC SUPPLY	SUPPLIES	\$490.24
DUMP IT INC.	SERVICES	\$344.27
FASTENAL COMPANY	SUPPLIES	\$54.64
FORGE & BUILD UH LLC	SUPPLIES	\$145.92
STEPHANIE FORTUNE	EMPLOYEE EXPENSE	\$55.41
FRIDLEY THEATRE	TICKETS	\$875.00

HY-VEE	SUPPLIES	\$226.68
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.00
IRBY	MATERIALS	\$28,817.24
JACKS OK TIRE SERVICE	PARTS AND SERVICE	\$72.25
JOHN DEERE FINANCIAL	PARTS	\$126.04
KEMNA AUTO CENTERS	PARTS	\$50.29
KOSSUTH COUNTY TRANSFER	WASTE SERVICES	\$159.75
METLIFE SMALL BUSINESS	PREMIUMS	\$7,650.28
MIDAMERICAN ENERGY	SERVICES	\$167.63
NORTHWEST COMM NETWORK	BANDWIDTH	\$616.50
OVERHEAD DOOR COMPANY	SERVICE	\$535.00
PITNEY-BOWES INC.	EQUIPMENT LEASE	\$946.44
JEREMY PROTHMAN	EMPLOYEE EXPENSE	\$185.50
QWEST DBA CENTURYLINK-IA	SERVICE	\$305.43
REDING GRAVEL & EXC.	MATERIALS	\$201.45
RESCO	MATERIALS	\$1,255.25
KAREN SCHAAF	TRUSTEE FEE	\$75.00
STUNDAHL CLEANING	CLEANING SERVICES	\$1,100.00
SUBSURFACE SOLUTIONS	MATERIALS	\$765.00
THREADS	EMPLOYEE CLOTHING	\$125.19
WESCO DISTRIBUTION INC.	MATERIALS	\$34,866.07
DEANNA R AYALA	CREDIT BALANCE REFUND	\$62.96
BRIAN L THILGES	CREDIT BALANCE REFUND	\$33.45