

Minutes of Proceedings  
of the  
Algona Municipal Utilities’ Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on January 7, 2026, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Don Heupel, Mike Sabin, Karen Schaaf, Trustees.

Via Telephone: Trustee Jay Geving.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the minutes from December 3 and December 11, 2025, and approval of the monthly vouchers and uncollectible accounts. Trustee Heupel moved to approve the consent agenda, seconded by Trustee Schaaf. The motion carried unanimously.

Citizens’ opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented the November 2025 Financial Statements/Operations Trend Charts. Trustee Sabin moved to approve and place the statements on file, seconded by Trustee Geving. The motion carried unanimously.

The General Manager updated the Board on electrical power supply sources, regional power plant scheduled maintenance outages, NIMECA discussions regarding potential large loads, Southwest Power Pool capacity and transmission requirements, lead times for potential projects, and operating statistics for electric vehicle charging stations.

Trustee Schaaf moved to approve Pay Request #3 for the 2025 FTTH Project with CDB Utility Contractors for \$28,958.38, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to Pay Request #1 for the Office Exterior Remodeling with Sande Construction for \$34,627.50, seconded by Trustee Heupel. The motion carried unanimously.

The Board of Trustees reviewed the Proposed 2026 Water Rates.

Trustee Geving moved to Set the Date and Time for the Public Hearing on 2026 water rates for February 4, 2026, at 11:00 AM, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to approve the Operating Procedures for Compliance with CPNI Rules, seconded by Trustee Schaaf. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- February 4, 2026 – Public Hearing on 2026 Water Rates 11:00 AM
- February 4, 2026 – Regular Meeting 11:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously, and the meeting was adjourned at 12:00 P.M.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington  
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
UPS	SHIPPING EXPENSES	\$12.55
EFT - SALES TAX TRANSFER	SALES TAX	\$50,007.97
MIDAMERICAN ENERGY	NEAL 4	\$397,000.00
EFT - SALES TAX TRANSFER	WATER EXCISE	\$8,983.63
CARD CENTER	SUPPLIES	\$188.38
CARD CENTER	SUPPLIES	\$217.14
CARD CENTER	SUPPLIES	\$4,027.21
SISCO	FLEX REIMBURSEMENT	\$1,594.56

DEPOSITORY TRUST CO.	WATER BOND PRINCIPAL	\$555,000.00
DEPOSITORY TRUST CO.	REVENUE BOND INTEREST	\$152,335.00
ZIONS FIRST NATIONAL BANK	ELECTRIC REVENUE LOAN	\$1,244,449.60
TRINITY WIND, LLC	POWER PURCHASED	\$8,430.00
AMU PAYROLL	PAYROLL EXPENSE	\$83,659.65
IOWA STATE BANK WATER BOND	WATER BOND	\$65,035.00
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$3,728.57
UPS	SHIPPING EXPENSES	\$12.55
EFTPS TRANSFER	PAYROLL TAXES	\$29,135.61
ONLINE SERVICES	COLLECTION SERVICES	\$261.77
ONLINE SERVICES	COLLECTION SERVICES	\$55.62
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$687.94
CITY OF ALGONA	FRANCHISE FEE	\$5,100.13
CITY OF ALGONA	CITY SEWER USAGE	\$5,940.96
NATL CABLE TELEVISION COOP	SUPPLIES	\$393.82
SEE DIRECT DEPOSIT BELOW	DATED 12-4-25	\$0.00
SEE DIRECT DEPOSIT BELOW	DATED 12-10-25	\$0.00
SISCO	FLEX REIMBURSEMENT	\$2,576.80
NATL CABLE TELEVISION COOP	MEMBERSHIP	\$100.00
UPS	SHIPPING EXPENSES	\$12.55
CHASE MANHATTAN BANK	SUPPLIES	\$10.69
IPERS	EMPLOYEES RETIREMENT SYS	\$41,138.18
TREASURER STATE OF IOWA	TREASURER-STATE	\$7,783.60
SISCO	PREMIUMS	\$49,145.62
SISCO	FLEX REIMBURSEMENT	\$3,538.55
AMU PAYROLL	PAYROLL EXPENSE	\$85,269.05
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$703.23
USAC	SUPPORT MECHANISM	\$1,865.40
US CELLULAR	SERVICE	\$477.59
ALGONA MUNICIPAL UTILITIES	SERVICES	\$3,641.95
ALGONA MUNICIPAL UTILITIES	SERVICES	\$12,255.84
EFTPS TRANSFER	PAYROLL TAXES	\$29,169.34
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$3,728.57
NIMECA	POWER BILLING	\$455,010.87
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE	\$8,166.32
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$46,281.41
SISCO	FLEX REIMBURSEMENT	\$831.99
SEE DIRECT DEPOSIT BELOW	DATED 12-29-2025	\$0.00
AFLAC	PREMIUMS	\$718.54
AMU PAYROLL	PAYROLL EXPENSE	\$83,868.92
MIDAMERICAN ENERGY	NEAL 4	\$281,000.00
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$8,950.14
SISCO	FLEX REIMBURSEMENT	\$786.51
SEE DIRECT DEPOSIT BELOW	DATED 1-2-2026	\$0.00
CORE & MAIN	LOCATOR	\$0.00
FORCE FITTERS	EMPLOYEE CLOTHING	\$495.47
JAY GEVING	TRUSTEE FEE	\$75.00
DON HEUPEL	TRUSTEE FEE	\$75.00
JULIE MURPHY	TRUSTEE FEE	\$75.00
MIKE SABIN	TRUSTEE FEE	\$75.00
FORCE FITTERS	EMPLOYEE CLOTHING	\$599.26
JAY GEVING	TRUSTEE FEE	\$75.00
DON HEUPEL	TRUSTEE FEE	\$75.00
JULIE MURPHY	TRUSTEE FEE	\$75.00
MIKE SABIN	TRUSTEE FEE	\$75.00
CULVER - HAHN ELECTRIC	LINE SHOP THERMOSTAT	\$0.00
CORE & MAIN	LOCATOR	\$311.78
FORCE FITTERS	EMPLOYEE CLOTHING	\$715.39
NALCO COMPANY	CHEMICALS	\$2,364.46
FORCE FITTERS	EMPLOYEE CLOTHING	\$492.29
ALGONA CHAM. OF COMMERCE	ALGONA BUCKS	\$400.00
CERTIFIED TESTING SERVICES	SERVICE	\$415.00

CULVER - HAHN ELECTRIC	SUPPLIES	\$116.33
DISPLAY SYSTEMS INTL	WEATHER GRAPHICS	\$550.00
DUMP IT INC.	WASTE REMOVAL SERVICES	\$49.76
GRASS MASTERS L.L.C	SERVICE	\$480.00
IOWA ONE CALL	LOCATION SERVICES	\$488.40
KEMCO TIRES, INC.	PARTS	\$50.29
KOSSUTH COUNTY ADVANCE	MARKETING	\$100.00
MILLER SPORTS & SERVICE	PARTS	\$36.92
NEONOVA NETWORK SERVICES	SERVICES	\$29.40
RESCO	SUPPLIES	\$555.04
SUSAN SEEBECKER	EMPLOYEE EXPENSE	\$26.74
WESCO DISTRIBUTION INC.	MATERIALS	\$630.87
ZACH WILTSE	EMPLOYEE EXPENSE	\$117.75
LUIS H CHAPMAN	CREDIT BALANCE REFUND	\$182.79
DUELING PIANOS	EMPLOYEE INFO EVENT	\$2,975.00
ADAMS CABLE EQUIPMENT, INC	EQUIPMENT	\$1,075.45
ALGONA FAMILY YMCA	ADERTISING EXPENSE	\$1,000.00
ALGONA MACHINE & SUPPLY	PART	\$4.07
AMES TRENCHING & EXCAVATING	SERVICES	\$2,150.00
BLACKTOP SERVICE CO.	REPAIR ON ELM STREET	\$1,700.00
BORDER STATES INDUSTRIES	SUPPLIES	\$771.89
BROWN SHOE FIT CO	SUPPLIES	\$333.05
CHROME TRUCK STOP	FUEL	\$63.48
COOKS SCRAP IRON & METAL	MATERIAL	\$160.23
COOPERATIVE RESPONSE CTR	SERVICES	\$1,948.92
DAKOTA SUPPLY GROUP	MATERIAL	\$200.68
DAN-D LASER CARTRIDGES	SUPPLIES	\$524.78
DUMP IT INC.	WASTE REMOVAL SERVICES	\$406.27
ECHO GROUP, INC.	MATERIALS	\$2,140.00
ED'S SERVICE STATION	FUEL	\$1,593.86
ELECTRONIC SPECIALITIES	PARTS & SERVICE	\$1,133.00
ERPELDING EXCAVATING ENT	SERVICE	\$21,569.04
FORGE & BUILD UH LLC	SUPPLIES	\$156.19
FRIDLEY THEATRE	SAFETY RECOGNITION	\$1,450.00
IGLASS NETWORKS	NETWORK MONITORING	\$500.00
IOWA COMM ALLIANCE	MEMBERSHIP	\$3,696.00
IRBY	EQUIPMENT	\$18,543.10
JACKS OK TIRE SERVICE	PARTS & SERVICE	\$1,140.70
JCL SOLUTIONS	SUPPLIES	\$60.64
K & H COOP OIL CO.	FUEL	\$177.57
KLGA & KLGZ	ADVERTISING	\$1,664.00
MAINSTREET DESIGNS, INC.	HOLIDAY LIGHT BULBS	\$5,040.00
MID COUNTRY MACHINERY, INC	SUPPLIES	\$246.18
MIDAMERICAN ENERGY CO.	SERVICE	\$422.65
NATL INFO SOLUTIONS COOP	BILLING SERVICES	\$17,467.38
NORTHERN IOWA COMM	PROGRAMMING SERVICES	\$110,295.83
OAK HILL CONSULTING	CONSULTING SERVICES	\$1,362.50
PHELPS UNIFORM SPECIALISTS	SERVICE	\$43.84
RESCO	TRANSFORMER	\$56,033.76
KAREN SCHAAF	TRUSTEE FEE	\$75.00
SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH/SIP	\$206.25
STUNDAHL CLEANING	CLEANING SERVICE	\$1,100.00
TANTALUS	ANNUAL MAINTENANCE	\$83,572.63
THREADS	EMPLOYEE CLOTHING	\$212.93
UNITYPOINT CLINIC	TESTING SERVICES	\$84.00
WESCO DISTRIBUTION INC.	MATERIALS	\$1,826.10
CDB UTILITY CONTRACTORS	DEPOSIT REFUND	\$2,958.65
DUELING MUSICIANS LLC	EMPLOYEE INFO EVENT	\$124.99
AUREON NETWORK SERVICES	NETWORK SERVICES	\$6,871.21
CDB UTILITY CONTRACTORS	FTTH PROJECT	\$103,080.44
CERTIFIED TESTING SERVICES	TESTING SERVICES	\$3,090.00
CHROME TRUCK STOP	DIESEL FUEL	\$16,199.56

CINTAS CORPORATION #754	SUPPLIES	\$362.15
CITY OF ALGONA	NEBRASKA/THORINGTON	\$1,703.35
COOKS SCRAP IRON & METAL	PARTS	\$15.71
DGR ENGINEERING	ENGINEERING BACKWASH POND	\$7,665.55
ERPELDING EXCAVATING ENT	REPAIR SERVICES	\$155,055.86
FAREWAY STORES	SUPPLIES	\$14.94
FARMERS COOP ELEVATOR	SUPPLIES	\$16.07
FORGE & BUILD UH LLC	MATERIALS	\$929.53
STEVE GRANDGENETT	EMPLOYEE EXPENSE	\$1,447.50
HAWKINS INC.	CHEMICALS	\$3,875.69
HY-VEE	OFFICE SUPPLIES	\$106.49
HYGIENIC LABORATORY - AR	TESTING SERVICES	\$115.50
IOWA HOIST & CRANE, INC	ANNUAL INSPECTION SERVICES	\$1,387.00
ROBERT JENNINGS	EMPLOYEE EXPENSE	\$65.00
KOSSUTH REG. HEALTH CENTER	TESTING SERVICES	\$75.00
LICHTER GARAGE DOOR SERVICE	PARTS AND SERVICE	\$517.24
MAGUIRE IRON, INC	MAINT PLAN YR 6	\$95,153.00
MAINSTREET DESIGNS, INC.	HOLIDAY LIGHT BULBS	\$577.37
MIDAMERICAN ENERGY	SERVICE	\$148.91
O'REILLY AUTOMOTIVE, INC.	SUPPLY	\$12.31
R&J MATERIAL HANDLING	BOBCAT SERVICE PARTS	\$155.03
RESCO	SUPPLIES	\$612.40
SANCO EQUIPMENT	EQUIPMENT	\$1,263.06
SECURE SHRED SOLUTIONS, LLC	SERVICES	\$54.00
SEMACONNECT, INC.	NETWORK SERVICE - RENEWAL	\$480.00
SPORTSMANS CORNER, INC	SERVICE	\$140.67
VANTAGE POINT	CONSULTING SERVICES	\$3,782.50
VERMEER IOWA & N. MISSOURI	PARTS	\$61.00
ROBBIE DECKER	WINDOW REPLACEMENT REBATE	\$1,500.00
ALLAN DEROOS	HEAT PUMP REBATE	\$600.00
MERRIL/KAY FRIEDRICH	WINDOW REPLACEMENT REBATE	\$1,500.00
CRIS HEGARTY	WINDOW REPLACEMENT REBATE	\$1,421.80
KAMPEN'S CATERING	RETIREMENT RV	\$706.74
JANET OLDHAM	WINDOW REPLACEMENT REBATE	\$1,500.00
DAVE SCHMIDT	WINDOW REPLACEMENT REBATE	\$1,500.00
ARNOLD MOTOR SUPPLY	FUEL FILTER	\$24.40
BOMGAARS	SUPPLIES	\$133.86
CENTURYLINK	SERVICE	\$97.14
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	\$1,376.25
COOKS SCRAP IRON & METAL	SUPPLIES	\$10.27
CULVER - HAHN ELECTRIC	EQUIPMENT	\$1,133.49
DGR ENGINEERING	ENGINEERING SERVICES	\$2,534.00
FIVE STAR TOOL & SUPPLY	TOOLS	\$497.82
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	\$211.10
IOWA ONE CALL	LOCATING SERVICES	\$282.90
IRBY	MATERIALS	\$40,189.20
JACKS OK TIRE SERVICE	SERVICE	\$311.03
METLIFE SMALL BUSINESS	PREMIUMS	\$7,686.01
MIDAMERICAN ENERGY	SERVICE	\$188.49
NIMECA	ANNUAL METER MAINTENANCE	\$772.84
PITNEY-BOWES INC.	RENTAL SERVICES	\$304.05
POSTMASTER	PO BOX	\$280.00
QWEST DBA CENTURYLINK-IA	SERVICE	\$305.43
SAFETAY-KLEEN SYSTEMS, INC	SUPPLIES	\$271.78
THREADS	EMPLOYEE CLOTHING	\$437.63
BRETT VENTEICHER	ELECTRIC METER CONV REBATE	\$100.00
BRETT VENTEICHER	ELECTRIC METER CONVERSION	\$100.00
MARILYN R WALICK	CREDIT BALANCE REFUND	\$54.43
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$312.00
ALGONA PLG. & HTG.	PARTS	\$39.00
ALGONA PUBLISHING CO.	ADVERTISING	\$2,474.00
DAN-D LASER CARTRIDGES	TONER	\$165.85

DISPLAY SYSTEMS INTL	WEATHER GRAPHICS	\$550.00
FARMERS COOPERATIVE ELEV.	SUPPLIES	\$16.07
FORGE & BUILD UH LLC	SUPPLIES	\$47.98
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.00
IOWA STATE BANK	RETIREMENT RECOGNITION	\$200.00
JOHN DEERE FINANCIAL	PARTS	\$19.52
NAPA AUTO PARTS-ALGONA	SUPPLIES	\$18.28
NORTH IOWA MECHANICAL	SUPPLIES	\$143.23
NORTHWEST COMM NETWORK	BANDWIDTH	\$616.50
REDING GRAVEL & EXC.	SERVICES	\$1,256.50
RESCO	TRANSFORMER	\$12,599.25
SAFETAY-KLEEN SYSTEMS, INC	SERVICE	\$3,921.78
COUNTY CREDIT BUREAU, LLC	PUBLIC RECORD BULLETIN	\$216.00