

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on February 4, 2026, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Don Heupel, Mike Sabin, Karen Schaaf, Trustees.

Via Telephone: Trustee Jay Geving.

Others present: John Bilsten, General Manager; Abby Wolf, Senior Accountant.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the minutes from January 7, 2026, and approval of the monthly vouchers and uncollectible accounts. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Sabin. The motion carried unanimously.

Citizens' opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

Chairperson Murphy opened the Public Hearing on the 2026 Water Rates at 11:02 A.M. There being no written or oral objections, the Hearing was closed at 11:03 A.M.

The Senior Accountant presented the preliminary December 2025 Financial Statements/Operations Trend Charts. Since the December 2025 Financial Statements are preliminary, the Board took no action.

The General Manager updated the Board on electric construction projects and planning, Southwest Power Pool Resource Adequacy Requirements, regional power plant scheduled maintenance outages, NIMECA discussions regarding potential large loads, succession planning, and financial planning for future projects.

Trustee Heupel moved to approve Resolution No. 2026-01 – 2026 Water Rates, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Sabin moved to approve Resolution No. 2026-02 – AMU Electric Reliability Plan, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Geving moved to approve Resolution No. 2026-03 – Reimbursement Resolutions for Electric Utility Projects, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Heupel moved to approve Resolution 2026-04, Authorizing an Application for a Rural Economic Development Grant, seconded by Trustee Schaaf. Roll call vote: Murphy – Aye, Geving – Aye, Schaaf – Aye, Heupel – Aye, Sabin – Abstain. The motion carried, 4-0, with one abstention.

Trustee Schaaf moved to approve the Agreement for Professional Services with Bolton and Menk, Inc. for the 2026 Water Main Projects, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Geving moved to Pay Request #2 for the Office Exterior Remodeling with Sande Construction for \$77,360.49, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Sabin moved to approve a business investment in the Kossuth County Economic Development Corporation, seconded by Trustee Heupel. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- March 4, 2026 – Regular Meeting 11:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously, and the meeting was adjourned at 11:54 A.M.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ John Bilsten  
John Bilsten, General Manager

The Following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
UPS	SHIPPING EXPENSES	\$12.55
UPS	SHIPPING EXPENSES	\$12.55
UPS	SHIPPING EXPENSES	\$12.55

EFTPS TRANSFER	PAYROLL TAXES	\$29,262.00
TRINITYWIND, LLC	POWER PURCHASED	\$6,715.00
CARD CENTER	SUPPLIES	\$315.84
CARD CENTER	SUPPLIES	\$651.09
CARD CENTER	EXPENSES	\$6,293.02
PITNEY-BOWES	POSTAGE	\$1,000.00
ONLINE SERVICES	COLLECTION SERVICES	\$177.73
ONLINE SERVICES	COLLECTION SERVICES	\$71.09
CITY OF ALGONA	FRANCHISE FEE	\$5,003.73
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$686.24
SISCO	FLEX REIMBURSEMENT	\$4,734.96
IPERS	EMPLOYEES RETIREMENT	\$39,661.74
SISCO	FLEX REIMBURSEMENT	\$3,300.39
UPS	SHIPPING	\$12.55
AMU PAYROLL	PAYROLL EXPENSE	\$82,840.85
NATL CABLE TELEVISION COOP	SUPPLIES	\$129.04
NATL CABLE TELEVISION COOP	SUPPLIES	\$90.50
NATL CABLE TELEVISION COOP	HARDWARE	\$1,172.21
NATL CABLE TELEVISION COOP	HARDWARE	\$522.35
IOWA FINANCE AUTHORITY	STATE REVOLVING LOAN FUND	\$35,210.07
CHASE MANHATTAN BANK	EXPENSES	\$137.05
NATL CABLE TELEVISION COOP	MEMBERSHIP	\$100.00
ALGONA MUNICIPAL UTILITIES	SERVICES	\$3,631.33
ALGONA MUNICIPAL UTILITIES	SERVICES	\$12,668.48
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	\$7,410.14
TREASURER STATE OF IOWA	STATE WITHHOLDING	\$7,565.60
US CELLULAR	SERVICE	\$460.13
EFTPS TRANSFER	PAYROLL TAXES	\$28,346.25
UPS	SHIPPING	\$12.55
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$8.42
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	\$703.23
SISCO	FLEX REIMBURSEMENT	\$1,404.30
USAC	SUPPORT MECHANISM	\$1,734.00
SISCO	PREMIUMS	\$49,145.62
AFLAC	PREMIUMS	\$658.22
NIMECA	POWER BILLING	\$510,362.96
AMU PAYROLL	VACATION PAYOUT EXPENSE	\$4,234.50
SISCO	FLEX REIMBURSEMENT	\$2,205.45
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE	\$8,362.51
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$44,662.15
UPS	SHIPPING	\$12.55
AMU PAYROLL	PAYROLL EXPENSE	\$77,814.89
BRETT COLLINS	HSAs CONTRIBUTION	\$2,000.00
DALE DORNBIER	HSAs CONTRIBUTION	\$1,000.00
NOLYN ELLIOTT	HSAs CONTRIBUTION	\$2,000.00
STEPHANIE FORTUNE	HSAs CONTRIBUTION	\$2,000.00
ROBERT K HARRINGTON	HSAs CONTRIBUTION	\$2,000.00
BRIAN HATTEN	HSAs CONTRIBUTION	\$2,000.00
ROD JOHNSON	HSAs CONTRIBUTION	\$2,000.00
JERRY LARSEN	HSAs CONTRIBUTION	\$2,000.00
LINDSEY MOE	HSAs CONTRIBUTION	\$2,000.00
KELLIE SIEFKEN	HSAs CONTRIBUTION	\$2,000.00
MIKE STRIPLING	HSAs CONTRIBUTION	\$1,000.00
JARROD STURTZ	HSAs CONTRIBUTION	\$2,000.00
HEATH VILETA	HSAs CONTRIBUTION	\$2,000.00
ABBY WOLF	HSAs CONTRIBUTION	\$2,000.00
ROD WIZIHM	HSAs CONTRIBUTION	\$1,000.00
CDB UTILITY CONTRACTORS	FIBER PROJECT	\$28,958.38
CORE & MAIN	MATERIALS	\$672.36
FORCE FITTERS	EMPLOYEE CLOTHING	\$391.72
JAY GEVING	TRUSTEE FEE	\$75.00
DON HEUPEL	TRUSTEE FEE	\$75.00

JULIE MURPHY	TRUSTEE FEE	\$75.00
MIKE SABIN	TRUSTEE FEE	\$75.00
FORCE FITTERS	EMPLOYEE CLOTHING	\$2,309.47
ZACH KEITH	HSA	\$2,000.00
AED UNITED	EAD MACHINES	\$12,422.70
AK'S CHROME KITCHEN	SERVICES	\$509.32
ALGONA CHAM. OF COMMERCE	CHAMBER BUCKS	\$800.00
ALGONA MACHINE & SUPPLY	SUPPLIES	\$90.42
ALGONA PUBLISHING CO.	ADVERTISING	\$1,116.70
ALGONA WELDING & MACHINE	MATERIALS AND LABOR	\$330.00
ARNOLD MOTOR SUPPLY	SUPPLIES	\$955.85
BOMGAARS	SUPPLIES	\$1,549.54
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$247.40
CHROME TRUCK STOP	FUEL	\$57.30
COOP RESPONSE CENTER	SERVICES	\$1,917.92
CULVER - HAHN ELECTRIC	MATERIALS	\$1,024.72
DEAN MEYER ELECTRIC	SUPPLIES	\$35.70
DUMP IT INC.	SERVICES	\$369.15
ED'S SERVICE STATION	FUEL	\$1,542.72
TIMER PELDING	EASEMENT	\$7,244.84
FAREWAY STORES	SUPPLIES	\$31.44
FORGE & BUILD UH LLC	MATERIALS	\$1,458.12
IGLASS NETWORKS	NETWORK MONITORING	\$500.00
IOWA ASSN OF MUNI UTILITIES	TRAINING SERVICES	\$4,976.65
IRBY	SUPPLIES	\$558.54
JACKS OK TIRE SERVICE	PARTS AND SERVICE	\$256.97
KLGA & KLGZ	ADVERTISING	\$1,756.00
KOSSUTH COUNTY 911	911 SURCHARGE	\$2,578.12
KOSSUTH COUNTY ADVANCE	ADVERTISING	\$100.00
KOSSUTH COUNTY AUDITOR	WASTE MANAGEMENT	\$91.50
NAPA AUTO PARTS-ALGONA	PART	\$19.95
NEONOVA NETWORK SERVICES	SECURE IT PLUS	\$29.40
NORTHERN IOWA COMM	PROGRAMMING	\$109,611.47
O'REILLY AUTOMOTIVE, INC.	PARTS AND SERVICE	\$78.38
OAK HILL CONSULTING	CONSULTING SERVICES - FTTH	\$1,667.50
PHELPS UNIFORM SPECIALISTS	SERVICE	\$43.84
RESCO	MATERIALS	\$4,199.75
SANDE CONSTRUCTION	SIDING PROJECT	\$34,627.50
SPENCER MUNICIPAL UTILITIES	SERVICES	\$206.25
STEFFEN TRUCK EQUIPMENT INC	PARTS	\$130.10
TRUCK CENTER COMPANIES	PARTS	\$93.13
WHEELER WORLD INC	SERVICE	\$13,162.65
GARY L CONSERVATORSHIP	CREDIT BALANCE REFUND	\$13.04
GRACE CHURCH	CREDIT BALANCE REFUND	\$417.72
MELINDA HARTMAN	CREDIT BALANCE REFUND	\$83.48
JULIE KINNE	CREDIT BALANCE REFUND	\$5.41
FRANK/KAREN PASTORI	ELECTRIC METER REBATE	\$100.00
JERRY SIMPSON	CREDIT BALANCE REFUND	\$415.07
JACK TOOTLE	CREDIT BALANCE REFUND	\$31.48
DARIEL UTRAMONTERO	CREDIT BALANCE REFUND	\$95.08
MARGIA WHITE	CREDIT BALANCE REFUND	\$11.46
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	\$4,632.52
AUREON NETWORK SERVICES	NETWORK SERVICES	\$6,921.50
JOHN BILSTEN	EMPLOYEE EXPENSE	\$145.00
BRUELLMAN FLOORING LLC	SERVICES	\$1,989.00
CULVER - HAHN ELECTRIC	SUPPLIES	\$63.29
CUMMINS SALES AND SERVICE	INSPECTION SERVICES	\$1,257.30
DGR ENGINEERING	ENGINEERING SERVICES	\$24,320.00
ERPELDING EXCAVATING ENT	SERVICES	\$2,161.20
HYGIENIC LABORATORY - AR	TESTING	\$115.50
MIDAMERICAN ENERGY	SERVICES	\$431.77
MIDAMERICAN ENERGY CO.	SERVICES	\$423.29

NAIL INFO SOLUTIONS COOP	BILLING SERVIES	\$17,651.52
NIMECA	INVESTMENT FEE	\$27,546.00
KAREN SCHAAF	TRUSTEE FEE	\$75.00
T.P. ANDERSON COMPANY	AUDIT SERVICES	\$4,000.00
MISSY BIRKEY	WINDOW REPLACEMENT	\$1,500.00
DALE MECHLER	WINDOW REBATE	\$1,500.00
JOAN PESICKA	WINDOW REPLACEMENT REBATE	\$1,500.00
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	\$4,645.36
AKS CHROME KITCHEN	SERVICES	\$75.97
BOMGAARS	SUPPLIES	\$1,453.91
BROWN SHOE FIT CO	SUPPLIES	\$588.60
CENTURY LINK	SERVICE	\$97.14
BRETT COLLINS	EMPLOYEE EXPENSE	\$117.78
COOKS SCRAP IRON & METAL	PARTS AND SERVICE	\$39.46
CULVER - HAHN ELECTRIC	SUPPLIES	\$141.37
CUMMINS SALES AND SERVICE	MAINTENANCE SERVICES	\$690.90
DGR ENGINEERING	ENGINEERING SERVICES	\$22,860.00
DUMP IT INC.	SERVICES	\$450.00
FASTENAL COMPANY	SUPPLIES	\$455.95
FORGE & BUILD UH LLC	SUPPLIES	\$299.84
HAWKINS INC.	CHEMICALS	\$5,403.16
HY-VEE	SUPPLIES	\$148.13
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	\$6,000.00
IRBY	SUPPLIES	\$351.17
JCL SOLUTIONS	SUPPLIES	\$93.39
JOHN DEERE FINANCIAL	PARTS	\$71.05
JOHNSTON AUTOSTORES	PARTS	\$111.70
METLIFE SMALL BUSINESS	PREMIUMS	\$7,450.66
MIDAMERICAN ENERGY	SERVICE	\$216.78
NORTH IOWA COMM ACTION	CREDIT BALANCE REFUND	\$94.40
RIVER ROAD GOLF CLUB	SERVICES	\$1,976.50
SECURE SHRED SOLUTIONS, LLC	SERVICE	\$186.00
SUSAN SEEBECKER	EMPLOYEE EXPENSE	\$96.89
SPENCER MUNICIPAL UTILITIES	REPORTING SERVICES	\$295.59
STEFFEN TRUCKEQUIPMENT INC	PARTS	\$237.89
STUNDAHL CLEANING	SERVICES	\$1,100.00
VANTAGE POINT	GENERAL CONSULTING	\$8,310.00
W. W. GOETSCH ASSOCIATES	REPAIR WATER PUMP	\$26,951.00
ZIEGLER INC.	PARTS	\$3,242.15
SMALL-TIME ENTERPRISE LLC	SUPPLIES	\$7,490.00
AHLERS & COONEY, P.C.	LEGAL SERVICES	\$513.00
ALGONACHAM OF COMMERCE	CHAMBER AMBASSADOR DUES	\$70.00
ALGONA PLG. & HTG.	SUPPLIES	\$45.15
ARNOLD MOTOR SUPPLY	PARTS	\$240.58
BUGS N STUFF	PEST CONTROL	\$149.80
CENTRAL IOWA DISTRIBUTING	SUPPLIES	\$248.70
CONSORTIA CONSULTING, INC.	SUPPORT SERVICES	\$1,200.00
DEAN MEYER ELECTRIC	PARTS	\$102.69
NOLYN ELLIOTT	EMPLOYEE EXPENSE	\$255.36
FORGE & BUILD UH LLC	MATERIALS	\$2,031.67
HASSEBROEK REFRIGERATION	ICE MACHINE	\$5,126.37
ROBERT JENNINGS	EMPLOYEE EXPENSE	\$73.00
KOSSUTH COUNTY AUDITOR	WASTE DISPOSAL	\$20.00
NORTH IOWA MECHANICAL	MATERIALS	\$3,531.00
PHELPS UNIFORM SPECIALISTS	SERVICE	\$43.84
QWEST DBA CENTURY LINK-IA	SERVICE	\$305.43
REVOLT ELECTRICAL SERVICE	REPAIR SERVICES	\$15,926.18