

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on May 6, 2026, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving; Don Heupel; Mike Sabin; and Karen Schaaf, Trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Abby Wolf, Senior Accountant; Steve Grandgenett, Energy Efficiency and Safety Coordinator.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the minutes from April 1 and April 22, 2026, meetings, and approval of the monthly vouchers and uncollectible accounts. Trustee Sabin moved to approve the consent agenda, seconded by Trustee Heupel. The motion carried unanimously.

Citizens' opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

At 11:01 A.M., Chairperson Murphy opened the Public Hearing on Watermain Improvements Project. There being no written or oral objections, the Public Hearing was closed at 11:02 A.M.

The Chief Financial Officer presented the March 2026 Financial Statements/Operations Trend Charts. Trustee Schaaf moved to approve and place the statements on file, seconded by Trustee Geving. The motion carried unanimously.

The General Manager updated the Board on power sources and credit from winter storm Fern, a noise mitigation berm, NIMECA potential battery project, PFAS in water regulations, property insurance roof evaluation proposal, seasonal employees, and increased contractors in town working on the Fiber to the Home project.

Trustee Geving moved to approve Resolution No.2026-11 – Resolution Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Electric Utility to the City of Algona, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to approve Resolution No.2026-12 – Resolution Authorizing Permanent Transfer of Surplus Funds from the Algona Municipal Water Utility to the City of Algona, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Sabin moved to approve Resolution No.2026-13 – Resolution Awarding Contract – 2026 Watermain Improvements Project, seconded by Trustee Geving. The motion carried unanimously.

Trustee Heupel moved to approve Resolution No.2026-14 – Resolution Approving Electronic Bidding Procedures and Official Statement, seconded by Trustee Geving. The motion carried unanimously.

Trustee Sabin moved to Pay Request #5 for the AMU Office Exterior Remodeling with Sande Construction for \$41,695.00, seconded by Trustee Schaaf. The motion carried unanimously.

Trustee Heupel moved to approve the Grade Order List for 2026-2027, seconded by Trustee Geving. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- June 3, 2026 – Regular Board Meeting – 11:00 AM

Trustee Schaaf moved to adjourn the meeting, seconded by Trustee Heupel. The motion carried unanimously, and the meeting was adjourned at 12:06 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NATL CABLE TELEVISION COOP	SUPPLIES	317.49
EFTPS TRANSFER	PAYROLL TAXES	26,741.87
CARD CENTER	EXPENSES	241.70
UPS	SHIPPING EXPENSE	14.25
UPS	SHIPPING EXPENSE	14.25

UPS	SHIPPING EXPENSE	12.55
CARD CENTER	EXPENSES	3,436.86
SISCO	FLEX/MEDICAL REIMBURSEMENT	9,729.10
UPS	SHIPPING	14.25
IA DEPT OF REVENUE	UTILITY PROPERTY TAX	378.86
MIDAMERICAN ENERGY	NEAL 4	298,000.00
AMU PAYROLL	PAYROLL EXPENSE	77,787.63
SISCO	FLEX/MEDICAL REIMBURSEMENT	4,240.19
IPERS	EMPLOYEES RETIREMENT SYS	37,170.18
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	659.11
EFTPS TRANSFER	PAYROLL TAXES	26,624.04
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	5,185.14
ONLINE SERVICES	COLLECTION SERVICES	49.94
ONLINE SERVICES	COLLECTION SERVICES	70.73
UPS	SHIPPING	14.25
UPS	SHIPPING	14.25
NATL CABLE TELEVISION COOP	MEMBERSHIP	105.00
SISCO	FLEX/MEDICAL REIMBURSEMENT	2,114.39
CITY OF ALGONA	FRANCHISE FEE	4,833.11
TREASURER STATE OF IOWA	TREASURER-STATE	6,846.68
AFLAC	PREMIUMS	724.78
US CELLULAR	SERVICE	466.90
TRINITY WIND, LLC	POWER PURCHASED	10,705.00
SISCO	PREMIUMS	49,137.12
ALGONA MUNICIPAL UTILITIES	SERVICES	12,770.51
ALGONA MUNICIPAL UTILITIES	SERVICES	3,637.26
UPS	SHIPPING	14.25
PITNEY-BOWES INC.	POSTAGE	1,000.00
CHASE MANHATTAN BANK	EXPENSES	4,938.83
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	703.23
AMU PAYROLL	PAYROLL EXPENSE	80,209.10
NIMECA	POWER BILLING	279,343.40
SISCO	FLEX/MEDICAL REIMBURSEMENT	2,539.60
USAC	SUPPORT MECHANISM	1,692.21
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	5,080.14
PITNEY-BOWES INC.	PITNEY BOWES	1,000.00
EFTPS TRANSFER	PAYROLL TAXES	26,971.42
NATL CABLE TELEVISION COOP	MATERIALS	966.04
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	8,514.49
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	62,534.74
MIDAMERICAN ENERGY	NEAL 4	390,000.00
UPS	SHIPPING	14.25
UPS	SHIPPING	14.25
CARD CENTER	EXPENSES	535.40
CARD CENTER	EXPENSES	1,291.01
CARD CENTER	EXPENSES	3,216.14
CORE & MAIN	MATERIALS	1,487.67
FORCE FITTERS	EMPLOYEE CLOTHING	734.40
NALCO COMPANY	CHEMICALS	120.23
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
FORCE FITTERS	EMPLOYEE CLOTHING	4,565.41
JAY GEVING	TRUSTEE FEE	75.00
DON HEUPEL	TRUSTEE FEE	75.00
JULIE MURPHY	TRUSTEE FEE	75.00
MIKE SABIN	TRUSTEE FEE	75.00
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	1,080.00
FORCE FITTERS	EMPLOYEE CLOTHING	2,927.15
STELLA JONES CORPORATION	POLES	19,750.53
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	162.00

CALIX, INC.	SERVICES	504.02
CORE & MAIN	MATERIALS	382.00
FORCE FITTERS	EMPLOYEE CLOTHING	552.65
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	6,000.00
KAREN SCHAAF	TRUSTEE FEE	75.00
STUNDAHL CLEANING	CLEANING SERVICES	1,100.00
ALGONA CHAM. OF COMMERCE	SERVICE AWARDS	550.00
ACTION BATTERY WHOLESALER	BATTERY REPLACEMENT	28,853.66
ALGONA PLG. & HTG.	MATERIALS	246.50
AMERICAN REGISTRY INTERNET	ANNUAL FEE	1,100.00
ARNOLD MOTOR SUPPLY	PARTS	95.16
BOMGAARS	MATERIALS	1,952.29
BORDER STATES INDUSTRIES	MATERIALS	8,221.26
BROWN SHOE FIT CO	SUPPLIES	230.65
CALIX, INC.	CALIX SERVICE CLOUD	507.44
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	1,200.00
COOP RESPONSE CENTER	SERVICE	1,928.69
FORGE & BUILD UH LLC	SUPPLIES	21.57
HAWKINS INC.	CHEMICALS	5,095.80
HYVEE	SUPPLIES	240.35
IOWA ASSN OF MUNI UTILITIES	MEMBER DUES	18,180.00
IRBY	MATERIALS	7,246.10
JESTER INSURANCE SERVICES	INSURANCE RENEWAL	9,448.22
JOHNSTON AUTOSTORES	PARTS	95.35
NEONOVA NETWORK SERVICES	SECURE IT PLUS	29.40
NORTHWEST COMM NETWORK	BANDWIDTH	616.50
PITNEY-BOWES INC.	EQUIPMENT RENTAL	304.05
PMC ADVANTAGE SERVICES, INC	INSURANCE	364,085.00
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
REVOLT ELECTRICAL SERVICES	MATERIALS	1,413.51
SIGN WORKS	SIGNS	374.29
TANTALUS	LICENSE	80.00
UNIVERUS MEDIA, INC	WEATHER GRAPHICS	575.00
WESCO DISTRIBUTION INC.	SUPPLIES	99.99
MICHAELA A EDEN	CREDIT BALANCE REFUND	6.53
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,640.53
ALGONA PUBLISHING CO.	ADVERTISING	1,348.38
CENTRAL IOWA DISTRIBUTING	SUPPLIES	211.02
CULVER - HAHN ELECTRIC	SUPPLIES	782.24
ED'S SERVICE STATION	FUEL	2,282.74
FAREWAY STORES	SUPPLIES	36.24
FASTENAL COMPANY	PARTS	35.68
FORGE & BUILD UH LLC	MATERIALS	75.00
ALEX FRIEDRICH	EMPLOYEE EXPENSE	192.57
IGLASS NETWORKS	NETWORK MONITORING	500.00
IOWA ONE CALL	LOCATION SERVICES	85.10
J.H. LARSON COMPANY	MATERIALS	5,861.46
KLGA & KLGZ	ADVERTISING	1,235.00
KOSSUTH COUNTY ADVANCE	ADVERTISING	75.00
MPOWER TECHNOLOGIES, INC	SOFTWARE MAINTENANCE	3,000.00
NORTHERN IOWA COMM	PROGRAMMING	107,434.11
OAK HILL CONSULTING	FTTH PROJECT CONSULTING	753.00
RESCO	SUPPLIES	765.13
LISA RONGVED	EMPLOYEE EXPENSE	63.56
SBEMCO INTERNATIONAL INC.	NEW MATTING	3,801.45
SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH	206.25
VERMEER IOWA & N. MISSOURI	SUPPLIES	595.69
BRYCE GADBURY	WINDOW/DOOR REBATE	1,488.66
MICHELLE GARNER	WINDOW REBATE	1,134.40
JOSEPH A HARREN	CREDIT BALANCE REFUND	27.54
JOSE R HECHAVARRIE	CREDIT BALANCE REFUND	13.77
BONNIE LARSON	CREDIT BALANCE REFUND	23.13

KAREN LARSON	CREDIT BALANCE REFUND	7.89
MEAT WAGON	LIGHTING REBATES	357.45
CYNTHIA RIPPENTROP	CREDIT BALANCE REFUND	83.48
LARRY ROCHLEAU	WINDOW REPLACEMENT REBATE	337.92
SUSEL RODRIGUEZ FERNAND	CREDIT BALANCE REFUND	129.21
LAURA SANTANA GONZALEZ	CREDIT BALANCE REFUND	70.83
SENIOR CITIZENS CENTER	LIGHTING REBATE	29.72
CHUCK STETZEL	APPLIANCE REBATE	50.00
ALGONA CHAM. OF COMMERCE	WOMEN NETWORKING	120.00
ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	1,534.99
ALGONA PLG. & HTG.	SUPPLIES	4.50
BAILEY CONCRETE PRODUCTS	SUPPLIES	187.25
JOHN BILSTEN	EMPLOYEE EXPENSE	137.50
BOLTON & MENK, INC.	ENGINEERING	5,600.00
BORDER STATES INDUSTRIES	MATERIAL	4,549.22
BROWN SHOE FIT CO	EMPLOYEE CLOTHING	187.24
BUSCHER BROS. CORPORATION	SUPPLIES	22.99
CEMSTONE MATERIALS	CONCRETE BLOCK	1,819.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	376.87
CINTAS CORPORATION #754	SUPPLIES	340.92
CULVER - HAHN ELECTRIC	SUPPLIES	318.53
DUMP IT INC.	WASTE REMOVAL	344.27
ELECTRONIC SPECIALITIES	SUPPLIES	142.85
ERPELDING EXCAVATING ENT	2025 BACKWASH PONDS	41,935.81
FORGE & BUILD UH LLC	MATERIALS	3,131.36
ROBERT K HARRINGTON	EMPLOYEE EXPENSE	817.08
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	10,976.65
IRBY	MATERIALS	9,682.85
IWLA CLAY TARGET ACCOUNT	ADVERTISING	100.00
JOHNSTON AUTOSTORES	PARTS	174.39
KEMCO TIRES, INC.	PARTS	26.75
KOSS CO EXTENSION OFFICE	EDUCATIONAL MANUAL	50.00
KOSSUTH COUNTY 911	911 SURCHARGE	2,501.25
KOSSUTH REG. HEALTH CENTER	WELLNESS SCREENING	5,180.00
MIDAMERICAN ENERGY CO.	SERVICES	403.27
MPOWER TECHNOLOGIES, INC	CUSTOMER SUPPORT SERVICES	225.00
NATL INFORMATION SOL COOP	BILLING SERVICES	13,255.83
SANDE CONSTRUCTION	AMU OFFICE CONSTRUCTION	20,401.33
KAREN SCHAAF	TRUSTEE FEE	75.00
SPENCER MUNICIPAL UTILITIES	SERVICES	90.95
STEIER AG	CHEMICALS	1,368.95
STUNDAHL CLEANING	CLEANING SERVICE	1,100.00
T & R SERVICE	DISPOSAL SERVICES	1,050.00
T.P. ANDERSON COMPANY	AUDIT FIELD WORK	25,000.00
VANTAGE POINT	GENERAL CONSULTING	1,260.00
HEATH VILETA	EMPLOYEE EXPENSE	1,433.28
ZACKARY ASCHE	CREDIT BALANCE REFUND	457.11
A+ COMMUNICATIONS	SERVICES	1,016.38
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	6,265.92
ALGONA PLG. & HTG.	SUPPLIES AND SERVICES	319.60
AWWA-IOWA SECTION	REGISTRATION FEES	1,260.00
BLACKHAWK SPRINKLERS INC	SUPPLIES	135.00
BOMGAARS	SUPPLIES	1,506.15
BUGS N STUFF	PEST CONTROL	149.80
BUSCHER BROS. CORPORATION	SUPPLIES	23.61
CENTURYLINK	SERVICE	97.14
CHROME TRUCK STOP	OIL	19,126.80
COOKS SCRAP IRON & METAL	SUPPLIES	93.04
DGR ENGINEERING	ENGINEERING	29,419.05
ELECTRONIC SPECIALITIES	MATERIALS	571.38
NOLYN ELLIOTT	EMPLOYEE EXPENSE	231.15
ERPELDING EXCAVATING ENT	SERVICES	4,842.50

FASTENAL COMPANY	SUPPLIES	31.97
IOWA UTILITIES COMMISSION	ANNUAL ASSESSMENT CHARGES	225.39
IRBY	MATERIALS	10,258.09
ROBERT JENNINGS	EMPLOYEE EXPENSE	159.50
JOHN DEERE FINANCIAL	MATERIALS	1,934.34
KEMCO TIRES, INC.	MATERIALS	342.40
METLIFE SMALL BUSINESS	PREMIUMS	7,468.39
MIDAMERICAN ENERGY	SERVICES	429.16
OVERHEAD DOOR. CO.	PARTS AND SERVICE	270.29
PHELPS UNIFORM SPECIALISTS	SERVICES	43.84
PMC ADVANTAGE SERVICES, INC	REFUND	32,400.00
QWEST DBA CENTURYLINK-IA	SERVICE	305.43
REDING GRAVEL & EXC.	MATERIALS	2,093.27
REP COM INTERNATIONAL LLC	ACCESSORIES	957.65
SUSAN SEEBECKER	EMPLOYEE EXPENSE	329.28
SIGN WORKS	SIGN	80.25
WESCO DISTRIBUTION INC.	SUPPLIES	109.70
WHEELER WORLD INC	SERVICES	11,432.90
ADAM KULOW	CREDIT BALANCE REFUND	27.54
CAROLYN WOODYARD ESTATE	CREDIT BALANCE REFUND	437.00
KATELYN ZIPSE	CREDIT BALANCE REFUND	59.02
UNION PACIFIC RAILROAD	APPLICATION FEE	750.00
ARNOLD MOTOR SUPPLY	SUPPLIES	70.25
BGHS BOOSTER CLUB	ADVERTISING	385.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	495.83
CONSORTIA CONSULTING, INC.	CONSULTING SUPPORT	1,200.00
COOKS SCRAP IRON & METAL	PARTS	321.97
DAKOTA SUPPLY GROUP	PARTS	513.37
DEGEN EXTINGUISHER REPAIR	ANNUAL INSPECTION SERVICES	1,327.76
DITCH WITCH	SUPPLIES	21.39
EISCHEN SALES INC	SUPPLIES	77.39
ELECTRONIC SPECIALITIES	EQUIPMENT	14,804.27
ERIXON EQUIPMENT	PARTS AND SERVICE	2,955.32
FORGE & BUILD UH LLC	SUPPLIES	163.94
HCP SPLICING SERVICES	SERVICES	2,630.00
HY-VEE	SUPPLIES	143.07
IOWA ONE CALL	LOCATION SERVICES	135.40
IRBY	MATERIALS	4,434.51
JOHN DEERE FINANCIAL	SUPPLIES	93.39
KOSSUTH COUNTY AUDITOR	DISPOSAL SERVICES	118.50
KOSSUTH CTY CONCERT ASSOC	ADVERTISING SERVICES	525.00
MIDAMERICAN ENERGY	SERVICE	37.37
NORTHWEST COMM NETWORK	SERVICE	360.00
CASEY PETERSON	INSTALLATION OF MATTING	300.00
RESCO	MATERIALS	68,707.12
SUPERIOR ENGINEERING, INC.	MATERIALS	2,912.00
T.P. ANDERSON COMPANY	AUDIT SERVICES	5,500.00
THE CADDYSHACK	MARKETING SERVICES	250.00
SHARON HAHLE	ELEC METER CONV REBATE	200.00