November 4, 2026
Algona, Iowa

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa, on November 4, 2026, at 11:00 A.M.

The board members present were Julie Murphy, Chairperson; Jay Geving; Don Heupel; Kara Remy; Mike Sabin, Trustees.

Others present: John Bilsten, General Manager; Robert Harrington, Secretary and Chief Financial Officer; Steve Grandgenett, Assistant General Manager.

Chairperson Murphy called the meeting to order at 11:00 A.M.

The consent agenda included a roll call, adoption of the agenda, approval of the minutes from the October 7, 2026, meeting, and approval of the monthly vouchers and uncollectible accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Heupel. The motion carried unanimously.

Citizens' opportunity to address the Board of Trustees – no citizens in attendance or on the phone.

The Chief Financial Officer presented the September 2026 financial statements and operations trend charts. Trustee Remy moved to approve the statements and place them on file, seconded by Trustee Sabin. The motion carried unanimously.

The General Manager and Chief Financial Officer presented the proposed 2027 Budget. No Action Taken.

Trustee Geving moved to set the date and time for the public hearing on the 2027 Utility Budget for December 2, 2026, at 11:00 A.M., seconded by Trustee Heupel. The motion carried unanimously.

The General Manager provided an update to the Board regarding the installation of an auto-transfer switch for a large industrial customer, the MISO Transmission project, the Kossuth County Data Center meeting, tourism data, and power supply statistics.

Trustee Sabin moved to approve Change Order #6 for $53,970 and Pay Request #9 for CDB Utility Contractors for $474,418.16 for the FTTH Project, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Geving moved to approve Resolution No.2026-26 – Approving and Ratifying a Rural Economic Development Grant Letter of Conditions and Approving a Rural Economic Development Grant Agreement, seconded by Trustee Heupel. The motion carried unanimously.

Trustee Remy moved to approve Resolution No.2026-27 – Authorizing Permanent Transfer of Funds to the Revolving Loan Fund Account in Furtherance of the Terms of a Rural Economic Development Grant Agreement, seconded by Trustee Sabin. The motion carried unanimously.

Trustee Heupel moved to approve the Health Savings Account Employee Prefunded Contribution, seconded by Trustee Geving. The motion carried unanimously.

Trustee Sabin moved to approve the MetLife Insurance Renewal, seconded by Trustee Remy. The motion carried unanimously.

Chairperson Heupel moved to approve adjusting Steve Grandgenett's salary from Grade 16, Step 1 to Grade 16, Step 2 per his offer letter in early June 2026, Jessica Gronau's salary from Grade 9, Step 2 to Grade 9, Step 3 per her offer letter in May 2026, and Kelly Siefken as Customer Service/Marketing Specialist at Grade 8, Step 4, seconded by Trustee Geving. The motion carried unanimously.

The next Board of Trustees meeting is scheduled for:

- December 2, 2026 – Public Hearing on 2027 Utility Budget – 11:00 AM
- December 2, 2026 – Regular Board Meeting – 11:00 AM

Trustee Geving moved to adjourn the meeting, seconded by Trustee Sabin. The motion carried unanimously, and the meeting was adjourned at 12:18 PM.

/s/ Julie Murphy
Julie Murphy, Chairperson

Attest:

/s/ Robert Harrington
Robert Harrington, Secretary

The following vouchers were approved:

VENDOR	DESCRIPTION	AMOUNT
MIDAMERICAN ENERGY	NEAL 4	$104,000.00
ONLINE SERVICES	COLLECTION SERVICES	$73.35
EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	$635.40
SISCO	FLEX/MED REIMBURSEMENT	$513.20

TRINITY WIND, LLC	POWER PURCHASED	$4,685.00
AMU PAYROLL	PAYROLL EXPENSE	$76,998.68
UPS	SHIPPING EXPENSE	$14.25
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	$4,425.14
EFTPS TRANSFER	PAYROLL TAXES	$26,894.78
T-MOBILE CUSTOMER RELATIONS	SERVICES	$457.63
NATL CABLE TELEVISION COOP	SUPPLIES	$122.65
NATL CABLE TELEVISION COOP	SUPPLIES	$138.40
SISCO	FLEX/MED REIMBURSEMENT	$2,987.76
CITY OF ALGONA	FRANCHISE FEE	$4,723.04
IPERS	EMPLOYEE RETIREMENT	$37,521.78
NATL CABLE TELEVISION COOP	MEMBERSHIP	$105.00
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	$9,487.62
TREASURER STATE OF IOWA	TREASURER-STATE	$6,967.68
AFLAC	PREMIUMS	$724.78
UPS	SHIPPING EXPENSE	$14.25
TREASURER OF STATE	GREAT IOWA TREASURE HUNT	$487.65
ALGONA MUNICIPAL UTILITIES	SERVICES	$3,619.68
ALGONA MUNICIPAL UTILITIES	SERVICES	$13,256.06
SISCO	PREMIUMS	$52,263.97
SISCO	FLEX/MED REIMBURSEMENT	$1,426.95
AMU PAYROLL	PAYROLL EXPENSE	$78,929.43
INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	$685.06
USAC	SUPPORT MECHANISM	$1,851.68
NIMECA	POWER BILLING	$413,342.40
EFTPS TRANSFER	PAYROLL TAXES	$27,224.56
NATIONWIDE RETIREMENT SOL	DEFERRED COMPENSATION	$4,696.60
EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	$56,062.43
SISCO	FLEX/MED REIMBURSEMENT	$512.08
UPS	SHIPPING EXPENSES	$14.25
UPS	SHIPPING EXPENSES	$14.25
CARD CENTER	EXPENSES	$3,292.30
CDB UTILITY CONTRACTORS	FTTH PROJECT	$573,108.09
CORE & MAIN	MATERIALS	$2,045.50
FORCE FITTERS	EMPLOYEE CLOTHING	$37.95
JAY GEVING	TRUSTEE FEE	$75.00
DON HEUPEL	TRUSTEE FEE	$75.00
ICONECTIV, LLC	LNP FEES	$161.81
JULIE MURPHY	TRUSTEE FEE	$75.00
KARA REMY	TRUSTEE FEE	$75.00
MIKE SABIN	TRUSTEE FEE	$75.00
CALIX, INC.	SERVICE	$481.42
SENECA COMPANIES	SERVICE TECH AND MILEAGE	$399.74
FORCE FITTERS	EMPLOYEE CLOTHING	$1,198.94
FORCE FITTERS	EMPLOYEE CLOTHING	$200.49
HAWKINS INC.	CHEMICALS	$5,186.89
ALGONA CHAM. OF COMMERCE	EMPLOYEE SERVICE AWARDS	$200.00
ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	$4,528.00
BD CONSTRUCTION SERVICES	2026 WATERMAIN PROJECTS	$33,443.48
JOHN BILSTEN	WINDOW REBATE	$1,500.00
CHROME TRUCK STOP	FUEL	$125.50
CINTAS CORPORATION #754	SUPPLIES	$302.43
COOP RESPONSE CENTER	SERVICES	$1,856.38
CORN BELT POWER COOP	SERVICES	$1,488.86
DAKOTA SUPPLY GROUP	SUPPLIES	$293.64
DAN-D LASER CARTRIDGES	SUPPLIES	$426.67
DUMP IT INC.	SANITATION EXPENSES	$344.27
ED'S SERVICE STATION	FUEL	$3,551.59
ERPELDING EXCAVATING ENT	BACKWASH PONDS	$12,294.00
FORGE & BUILD UH LLC	SUPPLIES	$69.52
JESSICA GRONAU	EMPLOYEE EXPENSE	$74.74
IOWA ASSN OF MUNI UTILITIES	2026 Q2 SAFETY FEES	$4,257.43

IOWA ONE CALL	SERVICES	$1,150.20
IRBY	EQUIPMENT	$29,219.03
JACKS OK TIRE SERVICE	REPAIR SERVICES	$318.67
JOHNSTON AUTOSTORES	PARTS	$62.40
KEMCO TIRES, INC.	CA REBATE	$200.00
KLGA & KLGZ	ADVERTISING	$1,504.00
KOSS REG HLTH CTR FOUND	ADVERTISING	$1,000.00
KOSSUTH COUNTY ADVANCE	ADVERTISING	$100.00
KOSSUTH COUNTY RECORDER	RENEWAL FEES	$18.50
KOSSUTH REG. HEALTH CENTER	SERVICES	$738.00
MIDAMERICAN ENERGY	SERVICES	$331.90
NORTH IOWA MECHANICAL	EQUIPMENT	$5,600.00
NORTHERN IOWA COMM	PROGRAMMING FEES	$104,345.01
O'REILLY AUTOMOTIVE, INC.	PARTS	$73.41
OAK HILL CONSULTING	FTTH PROJECT CONSULTING	$3,404.00
PHELPS UNIFORM SPECIALISTS	SERVICE	$49.19
REDING GRAVEL & EXC.	REPAIR SERVICES	$1,655.00
ROGER SIMPSON	EMPLOYEE EXPENSE	$125.30
SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH/SIP	$206.25
STUNDAHL CLEANING	CLEANING SERVICE	$1,100.00
JARROD STURTZ	EMPLOYEE EXPENSE	$222.60
ZACH WILTSE	EMPLOYEE EXPENSE	$51.59
ROBBIE DECKER	WINDOW REPLACEMENT REBATE	$1,500.00
AMANDA DIXON	ELECTRIC METER REBATE	$183.72
JOSE DURAN	CREDIT BALANCE REFUND	$11.14
SUNNY GARCIA	CREDIT BALANCE REFUND	$73.79
ZACHARY OMWENO	CREDIT BALANCE REFUND	$167.87
MAIKEL PAVON RAMIREZ	CREDIT BALANCE REFUND	$72.85
JIM WACHHOLZ	WINDOW REPLACEMENT REBATE	$1,500.00
YUNI JEWELRY LLC	CREDIT BALANCE REFUND	$20.33
ACCESS SYSTEMS	SERVER UPGRADES	$70,611.55
ALGONA PUBLISHING CO.	ADVERTISING	$298.52
ARNOLD MOTOR SUPPLY	PARTS	$98.76
AUREON NETWORK SERVICES	NETWORK SERVICES	$7,253.55
CINTAS CORPORATION #754	SUPPLIES	$201.90
DUMP IT INC.	SANITATION SERVICE	$663.75
FORGE & BUILD UH LLC	SUPPLIES	$64.99
HOTSY EQUIPMENT	MATERIALS	$548.03
HYGIENIC LABORATORY - AR	TESTING SERVICES	$122.50
IRBY	MATERIALS	$1,450.92
KOSSUTH COUNTY 911	911 SURCHARGE	$2,347.07
NATL FIRE SAFETY COUNCIL	EDUCATION MATERIALS	$280.00
NATL INFO SOLUTIONS COOP	BILLING SERVICES	$17,073.32
RESCO	TRANSFORMERS	$375,208.34
SPORTSMANS CORNER, INC	REPAIR SERVICES	$390.77
VANTAGE POINT	CONSULTING SERVICES	$180.00
VERMEER IOWA & N. MISSOURI	PARTS	$1,257.28
WYATT MULLER	ELECTRIC METER REBATE	$200.00
ALGONA HEARING CENTER, LLC	TESTING SERVICES	$1,260.00
ANNE H. NERISON	TESTING SERVICES	$50.00
JOHN BILSTEN	EMPLOYEE EXPENSE	$40.00
BISHOP GARRIGAN SCHOOLS	ADVERTISING	$40.00
BOMGAARS	SUPPLIES	$898.59
BROWN SHOE FIT CO	SUPPLIES	$502.70
CENTURYLINK	SERVICE	$97.14
CITY OF ALGONA	NEBRASKA/THORINGTON	$8,587.52
DEAN MEYER ELECTRIC	SERVICES	$265.05
DGR ENGINEERING	ENGINEERING SERVICES	$3,585.50
ERPELDING EXCAVATING ENT	MATERIALS	$1,462.34
FASTENAL COMPANY	SUPLIES	$184.91
ROBERT JENNINGS	EMPLOYEE EXPENSE	$105.00
KIWANIS CLUB OF ALGONA	ADVERTISING	$60.00

METLIFE SMALL BUSINESS	PREMIUMS	$7,306.96
MIDAMERICAN ENERGY	SERVICES	$315.84
N.I.A.C.C.	EMPLOYEE TRAINING	$150.00
MARY D ELBERT NOLAN	CREDIT BALANCE REFUND	$633.87
AMER PUBLIC POWER ASSOC	DEED MEMBERSHIP	$1,630.94
BGHS AFTER PROM PARTY	ADVERTISING	$25.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	$152.03
CUSTOM KONCRETE	REPAIR SERVICES	$4,322.50
EISCHEN SALES INC	SUPPLIES	$25.00
ERPELDING EXCAVATING ENT	REPAIR WATER MAIN BREAK	$11,484.98
GRAYBAR ELECTRIC CO INC	MATERIALS	$1,117.03
IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	$6,000.01
KOSSUTH CTY TRFR STATION	TRANSFER WASTE	$15.75
MIDAMERICAN ENERGY	SERVICES	$50.51
MIDAMERICAN ENERGY CO.	SERVICES	$445.08
O'REILLY AUTOMOTIVE, INC.	PARTS	$158.84
STATE 5	ADVERTISING	$100.00
JARROD STURTZ	EMPLOYEE EXPENSE	$339.72
WHEELER WORLD INC	REPAIR SERVICES	$20,950.00
DAVE BIBLER	REIMBUIRSEMENT	$192.60
FAHRNER	METER DEPOSIT REFUND	$3,102.22
VISU-SEWER	METER DEPOSIT REFUND	$3,253.17